

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

July 20, 2023

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Don Lugo High School, MPR - 13400 Pipeline Ave, Chino, CA 91710
4:40 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
July 20, 2023

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel, Existing Litigation (Government Code 54956.9(d)(4)): San Bernardino Superior Case No. SB 2300095. (Tao Rossini, APC) (30 minutes)
- b. Conference With Legal Counsel, Anticipated Litigation (Government Code 54956.9(e)(1)): One matter. (Atkinson, Andelson, Loya, Ruud, & Romo) (10 minutes)
- c. Student Discipline Matter (Education Code 35146, 48918 (c) & (j)): Expulsion case 22/23-71. (5 minutes)
- d. Student Readmission Matters (Education Code 35146, 48916 (c)): Readmission Cases 22/23-18 and 22/23-38. (5 minutes)
- e. Public Employee Appointment (Government Code 54957): Elementary Principals, Junior High School Principal, and High School Assistant Principals. (10 minutes)
- f. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Lea Fellows, Sandra Chen, Joseph Durkin, and Jaime Ortega. (10 minutes)
- g. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (10 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

Proceedings of this meeting are recorded.

I.C. COMMENTS FROM EMPLOYEE REPRESENTATIVES**I.D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA****I.E. CHANGES AND DELETIONS****II. ACTION****II.A. ADMINISTRATION****II.A.1. New Board Policy 5020.1—Parental Notification**

Page 10

Recommend the Board of Education approve the new Board Policy 5020.1—Parental Notification.

Motion___ Second___

Vote: Yes___ No___

II.B. HUMAN RESOURCES**II.B.1. Addendum to the Employment Contract for the Superintendent of the Chino Valley Unified School District**

Page 15

Recommend the Board of Education approve the addendum to the employment contract for the Superintendent of the Chino Valley Unified School District.

Motion___ Second___

Vote: Yes___ No___

II.B.2. Addendum to the Employment Contracts for Associate Superintendent, Business Services; Associate Superintendent, Curriculum, Instruction, Innovation, and Support; and Assistant Superintendent, Facilities, Planning, and Operations

Page 17

Recommend the Board of Education approve the addendums to the employment contracts for:

- a) Associate Superintendent, Business Services;
- b) Associate Superintendent, Curriculum, Instruction, Innovation, and Support; and
- c) Assistant Superintendent, Facilities, Planning, and Operations.

Motion___ Second___

Vote: Yes___ No___

III. CONSENT

Motion ____ Second ____

Vote: Yes ____ No ____

III.A. ADMINISTRATION**III.A.1. Minutes of the June 15, 2023 Regular Meeting**

Page 21 Recommend the Board of Education approve the minutes of the June 15, 2023 regular meeting.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Page 30 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. 2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 31 Recommend the Board of Education approve/ratify the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Page 33 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.4. Donations

Page 46 Recommend the Board of Education accept the donations.

III.B.5. Legal Services

Page 48 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester; and Tao Rossini APC.

III.B.6. Signature Authorizations for Chino Valley Unified School District

Page 49 Recommend the Board of Education approve the signature authorizations for Chino Valley Unified School District.

III.B.7. Request for Allowance of Attendance and Instructional Time Due to Lockdown at E.J. Marshall Elementary School

Page 54 Recommend the Board of Education approve the request for allowance of attendance and instructional time due to a lockdown at E.J. Marshall Elementary School.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Readmission Cases 22/23-18 and 22/23-38

Page 55 Recommend the Board of Education approve student expulsion cases 22/23-18 and 22/23-38.

III.C.2. Student Expulsion Case 22/23-71

Page 56 Recommend the Board of Education approve student expulsion case 22/23-71.

III.C.3. 2023/2024 Expulsion Hearing Administrative Panel

Page 57 Recommend the Board of Education approve the 2023/2024 Expulsion Hearing Administrative Panel.

III.C.4. School Sponsored Trips

Page 59 Recommend the Board of Education approve/ratify the school-sponsored trips for Chaparral ES; Eagle Canyon ES; Oak Ridge ES; Ayala HS; Chino HS; and Chino Hills HS.

III.C.5. 2023/2024 School Plan for Student Achievement

Page 61 Recommend the Board of Education approve the 2023/2024 School Plan for Student Achievement.

III.C.6. 2023/2024 School Plan for Student Achievement for Boys Republic HS and Chino Valley Learning Academy

Page 62 Recommend the Board of Education approve the 2023/2024 School Plan for Student Achievement for Boys Republic HS and Chino Valley Learning Academy.

III.C.7. Child Development Parent Handbook 2023/2024

Page 63 Recommend the Board of Education approve the Child Development Parent Handbook 2023/2024.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 64 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 65 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 74 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

- III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**
Page 109 Recommend the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.
- III.D.5. Award of Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition**
Page 112 Recommend the Board of Education award Bid No. 22-23-35F Chino HS Hazardous Material Abatement and Demolition to Resource Environmental, Inc.
- III.D.6. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 2)**
Page 113 Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 2).
- III.D.7. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 7)**
Page 117 Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 7).
- III.D.8. Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 1)**
Page 121 Recommend the Board of Education approve the Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 1).
- III.D.9. Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 2)**
Page 122 Recommend the Board of Education approve the Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 2).
- III.D.10. Change Order and Notice of Completion for Bid NO. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 5)**
Page 123 Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 5).
- III.D.11. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 8)**
Page 128 Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 8).

III.D.12. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 18)

Page 132

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 18).

III.D.13. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 19)

Page 136

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 19).

III.D.14. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 20)

Page 138

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 20).

III.D.15. Extension of Request for Proposals 21-22-18, Nutrition Services—Fresh Produce

Page 142

Recommend the Board of Education approve the extension of Request for Proposals 21-22-18, Nutrition Services—Fresh Produce.

III.D.16. Resolutions 2023/2024-01, 2023/2024-02, 2023/2024-03, 2023/2024-04, 2023/2024-05, 2023/2024-06, 2023/2024-07, and 2023/2024-08 for Authorization to Utilize Piggyback Contracts

Page 144

Recommend the Board of Education adopt Resolutions 2023/2024-01, 2023/2024-02, 2023/2024-03, 2023/2024-04, 2023/2024-05, 2023/2024-06, 2023/2024-07, and 2023/2024-08 for Authorization to Utilize Piggyback Contracts.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 162

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claim

Page 171

Recommend the Board of Education reject the claim and refer it to the District's insurance adjuster.

III.E.3. Supervised Internship Agreement with University of Massachusetts Global; Fieldwork and Internship Agreement with University of La Verne; Clinical Affiliation Agreement with Emerson College; and Student Teaching Agreement with Central State University's College of Education

Page 172

Recommend the Board of Education approve the Supervised Internship Agreement with University of Massachusetts Global; Fieldwork and Internship Agreement with University of La Verne; Clinical Affiliation Agreement with Emerson College; and Student Teaching Agreement with Central State University's College of Education.

IV. INFORMATION

IV.A. ADMINISTRATION

IV.A.1. Revision of Administrative Regulation 5145.3—Nondiscrimination/Harassment of Students

Page 207

Recommend the Board of Education receive for information the revision of Administrative Regulation 5145.3—Nondiscrimination/Harassment of Students.

IV.A.2. Revision of Bylaws of the Board 9320—Meetings and Notices

Page 215

Recommend the Board of Education receive for information the revision of Bylaws of the Board 9320—Meetings and Notices.

IV.A.3. Revision of Bylaws of the Board 9322—Agenda/Meeting Materials

Page 228

Recommend the Board of Education receive for information the revision of Bylaws of the Board 9322—Agenda/Meeting Materials.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April Through June 2023

Page 236

Recommend the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April through June 2023.

IV.C. FACILITIES, PLANNING, AND OPERATIONS

IV.C.1. Annual Report Per Board Policy 3470 Debt Issuance And Management

Page 238

Recommend the Board of Education receive for information the annual report per Board Policy 3470 Debt Issuance and Management.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education

Date posted: July 14, 2023

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023
TO: Members, Board of Education
FROM: Sonja Shaw, President, Board of Education
SUBJECT: NEW BOARD POLICY 5020.1—PARENTAL NOTIFICATION

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BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice in addition to the need for clarification. Education Code Section 51101, affords certain rights to California public school parents/guardians to be *mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, and to participate in the education of their children*. New Board Policy 5020.1—Parental Notification reflects this principle. This item was presented to the Board on June 15, 2023, as information.

New language is provided in UPPER CASE/**Bold**.

President Shaw submitted this agenda item in accordance with Board 9322-Agenda/Meeting Materials.

RECOMMENDATION

It is recommended the Board of Education approve new Board Policy 5020.1—Parental Notification.

FISCAL IMPACT

None.

SS:pk

PARENTAL NOTIFICATION (cont.)

THE CHINO VALLEY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION STRIVES TO FOSTER TRUST BETWEEN THE DISTRICT AND PARENT(S)/GUARDIAN(S) OF ITS STUDENTS. TO THAT END, THE BOARD SUPPORTS THE FUNDAMENTAL RIGHTS OF PARENT(S)/GUARDIAN(S) TO DIRECT THE CARE AND UPBRINGING OF THEIR CHILDREN, INCLUDING THE RIGHT TO BE INFORMED OF AND INVOLVED IN ALL ASPECTS OF THEIR CHILD'S EDUCATION TO PROMOTE THE BEST OUTCOMES.

IT IS THE INTENT OF CHINO VALLEY UNIFIED SCHOOL DISTRICT IN ENACTING THIS PARENTAL NOTIFICATION POLICY TO DO ALL OF THE FOLLOWING:

(I) PROVIDE PROCEDURES DESIGNED TO MAINTAIN AND, IN SOME CASES, RESTORE, TRUST BETWEEN SCHOOL DISTRICTS AND PARENT(S)/GUARDIAN(S) OF PUPILS.

(II) BRING PARENT(S)/GUARDIAN(S) INTO THE DECISION-MAKING PROCESS FOR MENTAL HEALTH AND SOCIAL-EMOTIONAL ISSUES OF THEIR CHILDREN AT THE EARLIEST POSSIBLE TIME IN ORDER TO PREVENT OR REDUCE POTENTIAL INSTANCES OF SELF-HARM.

(III) PROMOTE COMMUNICATION AND POSITIVE RELATIONSHIPS WITH PARENT(S)/GUARDIAN(S) OF PUPILS THAT PROMOTE THE BEST OUTCOMES FOR PUPILS' ACADEMIC AND SOCIAL-EMOTIONAL SUCCESS.

IT IS THE POLICY OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT THAT DISTRICT EMPLOYEES, ADMINISTRATORS AND CERTIFICATED STAFF COLLABORATE WITH PARENT(S)/GUARDIAN(S) IN EVALUATING THE NEEDS OF STUDENTS HAVING ACADEMIC, ATTENDANCE, SOCIAL, EMOTIONAL, OR BEHAVIORAL DIFFICULTIES AND IN IDENTIFYING STRATEGIES AND PROGRAMS THAT MAY ASSIST SUCH STUDENTS IN MAXIMIZING THEIR POTENTIAL.

THIS PARENTAL NOTIFICATION POLICY REQUIRES THE FOLLOWING:

1. PRINCIPAL/DESIGNEE, CERTIFICATED STAFF, AND SCHOOL COUNSELORS, SHALL NOTIFY THE PARENT(S)/GUARDIAN(S), IN WRITING, WITHIN THREE DAYS FROM THE DATE ANY DISTRICT EMPLOYEE, ADMINISTRATOR, OR CERTIFICATED STAFF, BECOMES AWARE THAT A STUDENT IS:

PARENTAL NOTIFICATION (cont.)

- (a) REQUESTING TO BE IDENTIFIED OR TREATED, AS A GENDER (AS DEFINED IN EDUCATION CODE SECTION 210.7) OTHER THAN THE STUDENT'S BIOLOGICAL SEX OR GENDER LISTED ON THE STUDENT'S BIRTH CERTIFICATE OR ANY OTHER OFFICIAL RECORDS. THIS INCLUDES ANY REQUEST BY THE STUDENT TO USE A NAME THAT DIFFERS FROM THEIR LEGAL NAME (OTHER THAN A COMMONLY RECOGNIZED DIMINUTIVE OF THE CHILD'S LEGAL NAME) OR TO USE PRONOUNS THAT DO NOT ALIGN WITH THE STUDENT'S BIOLOGICAL SEX OR GENDER LISTED ON THE STUDENT'S BIRTH CERTIFICATE OR OTHER OFFICIAL RECORDS.
 - (b) ACCESSING SEX-SEGREGATED SCHOOL PROGRAMS AND ACTIVITIES, INCLUDING ATHLETIC TEAMS AND COMPETITIONS, OR USING BATHROOM OR CHANGING FACILITIES THAT DO NOT ALIGN WITH THE STUDENT'S BIOLOGICAL SEX OR GENDER LISTED ON THE BIRTH CERTIFICATE OR OTHER OFFICIAL RECORDS.
 - (c) REQUESTING TO CHANGE ANY INFORMATION CONTAINED IN THE STUDENT'S OFFICIAL OR UNOFFICIAL RECORDS.
- 2. THE PRINCIPAL/DESIGNEE, OR STAFF SHALL NOTIFY THE PARENT(S)/GUARDIAN(S) OF THE STUDENT IMMEDIATELY OR AS SOON AS REASONABLY POSSIBLE, THAT THE STUDENT HAS EXPERIENCED ANY SIGNIFICANT PHYSICAL INJURY WHILE ON SCHOOL PROPERTY OR PARTICIPATING IN A SCHOOL SPONSORED ACTIVITY.
 - 3. ALL DISTRICT EMPLOYEES SHALL TAKE EVERY STUDENT'S STATEMENT REGARDING SUICIDAL INTENT SERIOUSLY.
 - (a) WHENEVER AN EMPLOYEE, ADMINISTRATOR OR CERTIFICATED STAFF MEMBER SUSPECTS OR HAS KNOWLEDGE OF A STUDENT'S SUICIDAL INTENTIONS BASED ON THE STUDENT'S VERBALIZATIONS OR ACT OF SELF-HARM, THE EMPLOYEE, ADMINISTRATOR OR STAFF MEMBER SHALL PROMPTLY NOTIFY THE PRINCIPAL OR SCHOOL COUNSELOR, WHO SHALL IMPLEMENT DISTRICT'S INTERVENTION PROTOCOLS, AS APPROPRIATE, AND SHALL NOTIFY THE PARENT(S)/GUARDIAN(S) IMMEDIATELY, OR AS SOON AS REASONABLY POSSIBLE.
 - (b) WHEN A SUICIDE ATTEMPT OR THREAT IS KNOWN, THE PRINCIPAL OR DESIGNEE SHALL ENSURE STUDENT SAFETY BY TAKING THE FOLLOWING ACTIONS:

PARENTAL NOTIFICATION (cont.)

- (I) IMMEDIATELY SECURE MEDICAL TREATMENT AND/OR MENTAL HEALTH SERVICES AS NECESSARY;
 - (II) KEEP THE STUDENT UNDER CONTINUOUS ADULT SUPERVISION UNTIL THE PARENT/GUARDIAN AND/OR APPROPRIATE SUPPORT AGENT OR AGENCY CAN BE CONTACTED AND HAS THE OPPORTUNITY TO INTERVENE;
 - (III) NOTIFY LAW ENFORCEMENT AND/OR OTHER EMERGENCY ASSISTANCE IF A SUICIDAL ACT IS BEING ACTIVELY THREATENED AND REMOVE OTHER STUDENTS FROM THE AREA IN THE EVENT OF AN ACTIVE SUICIDAL ACT.
- (c) THE PRINCIPAL OR DESIGNEE SHALL DOCUMENT THE INCIDENT IN WRITING, INCLUDING THE STEPS THAT THE SCHOOL TOOK IN RESPONSE TO THE SUICIDE ATTEMPT OR THREAT.
- (d) SCHOOL EMPLOYEES SHALL ACT ONLY WITHIN THE AUTHORIZATION AND SCOPE OF THEIR CREDENTIAL OR LICENSE. AN EMPLOYEE IS NOT AUTHORIZED TO DIAGNOSE OR TREAT MENTAL ILLNESS UNLESS SPECIFICALLY LICENSED AND EMPLOYED TO DO SO. (EDUCATION CODE 215).
4. THE PRINCIPAL/DESIGNEE OR CERTIFICATED STAFF SHALL NOTIFY THE PARENT(S)/GUARDIAN(S) OF ANY INCIDENT OR COMPLAINT OF A VERBAL OR PHYSICAL ALTERCATION INVOLVING THEIR CHILD, INCLUDING BULLYING BY OR AGAINST THEIR CHILD, WITHIN THREE DAYS OF THE OCCURRENCE. ANY STUDENT, PARENT/GUARDIAN, OR OTHER INDIVIDUAL WHO BELIEVES THAT A STUDENT HAS BEEN SUBJECTED TO BULLYING OR WHO HAS WITNESSED BULLYING MAY REPORT THE INCIDENT TO A TEACHER, THE PRINCIPAL, DISTRICT COMPLIANCE OFFICER, OR ANY OTHER AVAILABLE SCHOOL EMPLOYEE.

ANY COMPLAINT OF BULLYING, WHETHER IT IS DISCRIMINATORY OR NONDISCRIMINATORY, SHALL BE INVESTIGATED AND RESOLVED IN ACCORDANCE WITH LAW AND THE DISTRICT'S UNIFORM COMPLAINT PROCEDURES (UCP) SPECIFIED IN ADMINISTRATIVE REGULATION (AR) 1312.3.

PARENTAL NOTIFICATION

5. UNLESS OTHERWISE SPECIFIED, THE NOTIFICATION REQUIRED IN SECTIONS 1 THROUGH 4 ABOVE, CAN BE BY TELEPHONE, MAIL, EMAIL OR CONFERENCE. THE DISTRICT EMPLOYEES WHO MAKE SUCH NOTIFICATION SHALL EITHER KEEP A RECORD OF SUCH NOTIFICATION (IF WRITTEN) OR DOCUMENT SUCH NOTIFICATION (IF VERBAL) AND PLACE THE RECORD OR DOCUMENTATION IN THE STUDENT'S OFFICIAL STUDENT INFORMATION SYSTEM.
6. FOR PURPOSES OF THIS BOARD POLICY, FAMILY CODE SECTION 6924, HEALTH AND SAFETY CODE SECTION 124260, AND EDUCATION CODE SECTION 49602(C), INCLUSION OF PARENT(S)/GUARDIAN(S) IS APPROPRIATE UNLESS SPECIFICALLY PROHIBITED BY LAW. **NOTHING IN THIS POLICY AFFECTS THE OBLIGATIONS OF THE DISTRICT'S EMPLOYEES, ADMINISTRATORS, AND CERTIFICATED STAFF AS MANDATED REPORTERS UNDER ARTICLE 2.5 OF THE CHILD ABUSE AND NEGLECT REPORTING ACT SECTIONS 11164-11174.3 OF THE PENAL CODE, AND THE DISTRICT POLICY 5141 AND ADMINISTRATIVE REGULATIONS 5141.4(A)).**

CHINO VALLEY UNIFIED SCHOOL DISTRICT
POLICY ADOPTED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources

SUBJECT: **ADDENDUM TO THE EMPLOYMENT CONTRACT FOR THE
SUPERINTENDENT OF THE CHINO VALLEY UNIFIED SCHOOL
DISTRICT**

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BACKGROUND

Government Code 53262 requires that “all contracts with a superintendent, deputy superintendent, assistant superintendent, associate superintendent...of a local agency shall be ratified in an open session of the governing body, which shall be reflected in the governing body’s minutes.” Further, copies of the employment contract shall be made available to the public upon request.

The Board is asked to ratify and approve the addendum to the employment contract for the Superintendent of the Chino Valley Unified School District for a term beginning July 1, 2023, and ending June 30, 2027. All other provisions of the contract for employment shall remain unchanged.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the addendum to the employment contract for the Superintendent of the Chino Valley Unified School District.

FISCAL IMPACT

The position is within the approved budget.

NE:LF:jw

ADDENDUM TO CONTRACT FOR EMPLOYMENT OF
SUPERINTENDENT
BETWEEN THE BOARD OF EDUCATION
OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
NORM P. ENFIELD, ED.D.

The July 1, 2022 contract for employment of Norm P. Enfield, Ed.D., Superintendent, shall be amended as set forth below:

Item 2 – Term of Contract

The term of the contract shall be from July 1, 2023, through June 30, 2027. This contract may be extended annually, subject to the terms and conditions hereinafter set forth below, and subject to the Superintendent receiving a satisfactory job performance evaluation on or before March 1st of each calendar year by the Board ("Satisfactory" is defined as an overall rating of 3 or above), so long as the term of this contract does not at any time exceed four years.

All other provisions of the contract for employment shall remain unchanged.

SIGNATURE OF THE BOARD OF EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT

County of San Bernardino, California

Sonja Shaw, President Date

Jonathan Monroe, Vice-President Date

Andrew Cruz, Clerk Date

Donald L. Bridge, Member Date

James Na, Member Date

SIGNATURE OF THE SUPERINTENDENT

Norm P. Enfield, Ed.D. Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources

SUBJECT: **ADDENDUM TO THE EMPLOYMENT CONTRACTS FOR THE ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES; ASSOCIATE SUPERINTENDENT, CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT; AND THE ASSISTANT SUPERINTENDENT, FACILITIES, PLANNING, AND OPERATIONS**

=====

BACKGROUND

Government Code 53262 requires that “all contracts with a superintendent, deputy superintendent, assistant superintendent, associate superintendent...of a local agency shall be ratified in an open session of the governing body, which shall be reflected in the governing body’s minutes.” Further, copies of the employment contract shall be made available to the public upon request.

The Board is asked to ratify and approve the addendums to the employment contracts for the Associate Superintendent, Business Services; Associate Superintendent, Curriculum, Instruction, Innovation, and Support; and the Assistant Superintendent, Facilities, Planning, and Operations, for a term beginning July 1, 2023, and ending June 30, 2027. All other provisions of the contracts for employment shall remain unchanged.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the addendums to the employment contracts for:

- a) Associate Superintendent, Business Services;
- b) Associate Superintendent, Curriculum, Instruction, Innovation, and Support; and
- c) Assistant Superintendent, Facilities, Planning, and Operations.

FISCAL IMPACT

The positions are within the approved budget.

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
GRACE PARK, ED.D.

Item 1 – Offer

All other provisions of the contract for employment shall remain unchanged.

County of San Bernardino, California

Jonathan Monroe, Vice-President	Date
---------------------------------	------

Donald L. Bridge, Member	Date
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SIGNATURE OF THE ASSOCIATE SUPERINTENDENT, CURRICULUM, INSTRUCTION,
INNOVATION AND SUPPORT

July 20, 2023
Page 19

COUNTY OF SAN BERNARDINO, CALIFORNIA
AND
GREGORY J. STACHURA

Item 1 – Offer

All other provisions of the contract for employment shall remain unchanged.

County of San Bernardino, California

Jonathan Monroe, Vice-President	Date
---------------------------------	------

Donald L. Bridge, Member
Date

SIGNATURE OF THE ASSISTANT SUPERINTENDENT, FACILITIES, PLANNING & OPERATIONS

July 20, 2023
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CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
June 15, 2023

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 3:35 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, June 15, 2023, at 3:35 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 3:35 p.m. regarding conference with legal counsel, existing litigation: one matter; conference with legal counsel anticipated litigation: two matters; student discipline matters; public employee appointment: Directors, Human Resources; elementary, junior high, high school assistant principals; and elementary and junior high school principals; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 3:35 p.m. to 5:15 p.m. regarding conference with legal counsel, existing litigation: one matter; conference with legal counsel anticipated litigation: two matters; student discipline matters; public employee appointment: Directors, Human Resources;

elementary, junior high, high school assistant principals; and elementary and junior high school principals; and public employee performance evaluation: Superintendent. By a unanimous vote of 5-0 with Bridge, Cruz, Monroe, Na, and Shaw voting yes took the following action: accepted the Settlement Agreement and Release between the District and classified employee 25268 to voluntarily resign effective June 13, 2023; and appointed the following individuals effective July 1, 2023: Joseph Durkin as Director, Human Resources; Jaime Ortega as Director, Human Resources; Michael Cloke as principal of Townsend JHS; Katie Grinsteinner as assistant principal of Magnolia JHS; Sukaina Husain as assistant principal of Oak Ridge ES; and Jung Choi as assistant principal of Walnut ES. No further action was taken that required public disclosure.

2. Pledge of Allegiance
Led by Chino Councilmember Curtis Burton.

I.C. RECOGNITIONS

1. Townsend JHS: MATHVIDEO Challenge
President Shaw presented certificates of recognition to Townsend JHS students who participated in and placed second in the MATHCOUNTS MATHVIDEO challenge.
2. Ayala HS: Business Entrepreneurship Pathway
President Shaw presented certificates to Ayala HS students in Mr. Boren's Business Entrepreneurship Pathway program.

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Brenda Walker, A.C.T. President, congratulated Townsend JHS students for their success in the MATHVIDEO challenge; congratulated Ayala HS teacher Mr. Boren and students in the *Business Entrepreneurship Pathway Program* who recently competed at the national level; spoke about items on the agenda that may have legal ramifications.

Danny Hernandez, CSEA President, spoke in support of union counterparts A.C.T.

Barbara Bearden, CHAMP President, congratulated appointees; announced CHAMP scholarship recipients; and extended thanks for her last three years as CHAMP President.

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following individuals addressed the Board: Soben Bun regarding Board comments at the May 18, 2023 meeting; Curtis Burton regarding city of Chino July 4 fireworks event; Maddison S. regarding being grateful to parents for loving and caring for their children; Greg Abdouch regarding parent involvement; Cecil Howell regarding equality; Oscar Avila to thank the Board for doing their job; Bridget regarding the parental roles; Kelsey Robertson regarding school safety; Glory Ciccarella regarding erasure; Christine Vicuna regarding Board meeting environment; Kelly McClister regarding interactions with Board members; Nick Wilson regarding parent rights; Richard Wales regarding unions and Christina Gagnier; Nicole Vicario regarding standards of equality; Karen England to thank the Board for advocating for parental rights; Mari Barke regarding parent rights; Gina Gleason regarding parent rights; Karen Reyes regarding wellness rooms; Jenny Truong regarding after school programs; Tremale Ratcliffe regarding the Just US 4 Youth non-profit organization; and Timothy Johnson regarding Jesus healing the nation.

I.F. CHANGES AND DELETIONS

The following correction was read into the record: Item III.D.16., Award of Bid No. 22-23-33I, Ayala HS Gymnasium Sound System Replacement—Rebid, under Fiscal Impact, deleted the words *Measure G Building Fund 21* and replaced with the words *Arts, Music, and Instructional Materials Discretionary Block Grant*. There were no further changes or deletions.

II. ACTION

II.A. ADMINISTRATION**II.A.1. Revision of Administrative Regulation 6115—Ceremonies and Observances**

Richard Wales, Misty, Carla Vande Steeg, Oscar Avila, Timothy Johnson, Greg Abdouch, Cecil Howell, and Caitlyn Martinez in support of the revision; and Ria, Bethany Saunders-Medina, Camila Salas, Keith Yamamoto, Daniel Mora, Brandon Zunigan, Chau Nguyen, Robert Davis, Estefania Hernandez, Deana Saunders-Medina, Marianne McPherson, and Molly Large opposed to the revision. Moved (Na) seconded (Cruz) motion carried by roll call (4-1, Bridge voted no) to approve the revision of Administrative Regulation 6115—Ceremonies and Observances.

President Shaw called for a recess from 8:55 p.m. to 9:00 p.m. due to public disruption of the meeting.

II.B. BUSINESS SERVICES**II.B.1. Adoption of the 2023/2024 Budget**

Moved (Bridge) seconded (Na) carried unanimously (5-0) to adopt the 2023/2024 budget for all funds and authorize the Superintendent or designee to sign the 2023/2024 District certification of Budget Adoption.

II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**II.C.1. 2023/2024 Local Control and Accountability Plan**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to adopt the 2023/2024 Local Control and Accountability Plan.

II.C.2. Title I Schoolwide Programs Waiver and Recommendation for Schoolwide Programs as the Best Way to Serve the Student Population at Chaparral ES and Glenmeade ES

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the Title I Schoolwide Programs Waiver and recommendation for Schoolwide Programs as the best way to serve the student population at Chaparral ES and Glenmeade ES.

II.D. FACILITIES, PLANNING, AND OPERATIONS**II.D.1. Naming of Preserve School #2**

Moved (Monroe) seconded (Cruz) to discuss the item. After discussion, moved (Monroe) seconded (Na) carried unanimously (5-0) to approve Legacy Academy as the name of Preserve School #2.

II.E. HUMAN RESOURCES**II.E.1. Consideration and Approval of Employment Contract for the Associate Superintendent, Human Resources**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the employment contract for the Associate Superintendent, Human Resources.

III. CONSENT

Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the consent items, as amended.

III.A. ADMINISTRATION

III.A.1. Minutes of the June 1, 2023 Regular Meeting

Approved the minutes of the June 1, 2023 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Resolution 2022/2023-57, Transfers of Appropriations for 2023/2024

Adopted Resolution 2022/2023-57, Transfers of Appropriations for 2023/2024.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Expulsion Cases Expulsion Cases 22/23-64, 22/23-69, 22/23-78, 22/23-80, and 22/23-81

Approved student expulsion cases expulsion cases 22/23-64, 22/23-69, 22/23-78, 22/23-80, and 22/23-81.

III.C.2. School Sponsored Trips

Approved/ratified the school-sponsored trips for Ayala HS, Chino HS, Chino Hills HS, and Don Lugo HS.

III.C.3. Federal Program Monitoring Revisions of Board Policies: 0410 Philosophy-Goals-Objectives and Comprehensive Plans–Nondiscrimination in District Programs and Activities; 5111 Students–Admission; 5131.2 Students–Bullying; 5141.52 Students–Suicide Prevention; 5145.13 Students–Response to Immigration Enforcement; 5145.3 Students–Nondiscrimination/Harassment of Students; 5146 Students–Married/Pregnant/Parenting Students

Approved the Federal Program Monitoring revisions of Board Policies 0410 Philosophy-Goals-Objectives and Comprehensive Plans–Nondiscrimination in District Programs and Activities; 5111 Students–Admission; 5131.2

Students–Bullying; 5141.52 Students–Suicide Prevention; 5145.13 Students–Response to Immigration Enforcement; 5145.3 Students–Nondiscrimination/Harassment of Students; and, 5146 Students–Married/Pregnant/Parenting Students.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 6)

Approved the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 6).

III.D.5. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 17)

Approved the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 17).

III.D.6. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 4)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 4).

III.D.7. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 9)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 9).

III.D.8. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 10)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 10).

III.D.9. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 14)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 14).

III.D.10. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 22)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 22).

III.D.11. Change Orders and Notice of Completion for CUPCCAA Projects

Approved the Change Orders and Notice of Completion for CUPCCAA Projects.

III.D.12. Resolution 2022/2023-51, Authorizing District Representatives to Sign and Submit Documents Administered by the Department of General Services and the State Allocation Board

Adopted Resolution 2022/2023-51, Authorizing District Representatives to Sign and Submit Documents Administered by the Department of General Services and the State Allocation Board.

III.D.13. Resolutions 2022/2023-52, 2022/2023-53, 2022/2023-54, 2022/2023-55, 2022/2023-58, and 2022/2023-59, Authorization to Utilize Piggyback Contracts

Adopted Resolutions 2022/2023-52, 2022/2023-53, 2022/2023-54, 2022/2023-55, 2022/2023-58, and 2022/2023-59, Authorization to Utilize Piggyback Contracts.

III.D.14. Adjustment to Facilities Use Personnel Services

Approved the Adjustment to Facilities Use Personnel Services Rates.

III.D.15. Approval of Phase 3 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in Accordance with California Government Code 4217

Approved the Phase 3 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in Accordance with California Government Code 4217.

III.D.16. Award of Bid No. 22-23-31I, Ayala HS Gymnasium Sound System Replacement—Rebid

Awarded Bid No. 22-23-31I, Ayala HS Gymnasium Sound System Replacement—Rebid, to Sunset Audio Visual, Inc., as amended.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

President Shaw asked for and received Board consensus to extend the meeting beyond 9:00 p.m.

IV. INFORMATION

Amy Davlin Feria, Caity Martinez, Greg Abdouch, Jazmine Chavez, Oscar Avila, Krystal, and Judi McDaniels addressed the Board in support of Item IV.A.1.; and Jim Gallagher, B Kaplan, Ravi Kapila, and Ashlee Peters addressed the Board opposed to Item IV.A.1.

IV.A. ADMINISTRATION

IV.A.1. New Board Policy 5020.1—Parental Notification

Receive for information new Board Policy 5020.1 —Parental Notification.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. Local Indicators for the California School Dashboard

Received for information the report on Local Indicators for the California School Dashboard.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Don Bridge made no comments.

James Na acknowledge former SRO John Cervantes; asked staff to look into Cal Aero after school program needs; and spoke about having a kindness program for staff members and supporting parent engagement.

Andrew Cruz spoke about the sincerity of some speakers; spoke about things being done to children related to transitioning; spoke about the passing of an employee at Soft Touch Car wash; and donated a 4th of July book to Cal Aero Preserve Academy.

Jon Monroe spoke about public comments and making himself available to meet and talk; and shared a quote about listening.

Superintendent Enfield thanked the Board for approving Lea Fellows' contract.

President Shaw congratulated Mrs. Fellows and other appointees; said she would never bring a policy forward without checking the legalities; said that privacy laws were put into place to protect students from government and third parties and not their parents; said that informing a parent should never be called outing; spoke about Sacramento pushing bills that break up the family unit; said that she is working for safeguards; said she stands behind what she said about wellness centers; spoke about government plans for wellness centers; said school employees should never exclude parents from decision or information exchanges unless it takes place within a formal structure that involves social services; implored people read the policy and safeguards; and encouraged anyone to reach out to her regarding the policy.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 10:00 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$11,520,615.26 to all District funding sources.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2023/2024 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

**2023/2024 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

<u>School</u>	<u>Organization</u>
Cortez ES	PFA
Dickey ES	PTO
Dickson ES	PTA
Hidden Trails ES	PTA
Oak Ridge ES	PTA
Rolling Ridge ES	PTA
Wickman ES	PTO
Cal Aero K-8	Flight Crew Boosters
Canyon Hills JHS	PTSA
Townsend JHS	Pageantry & Dance Boosters
Ayala HS	Competitive Cheer Boosters
Ayala HS	Cross Country Boosters
Ayala HS	Girls' Water Polo Boosters
Ayala HS	Spirit Boosters
Ayala HS	Swim Team Boosters
Ayala HS	Wrestling Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Butterfield ES</u>		
PTA	Birthday Marquee	8/7/23 - 5/23/24
PTA	Dine Outs	8/7/23 - 5/23/24
PTA	Membership Drive	8/7/23 - 5/23/24
PTA	Spirit Wear Sales	8/7/23 - 5/23/24
PTA	Triple T	8/7/23 - 5/23/24
PTA	Yearbook Sales	8/7/23 - 5/23/24
PTA	Back to School Concessions	8/23/23
PTA	Wild West Night	9/18/23 - 9/29/23
PTA	APEX Fun Run	10/2/23 - 10/13/23
PTA	Fall Book Fair	10/23/23 - 10/27/23
PTA	Handprint Tiles	1/8/24 - 1/19/24
PTA	Movie Night	1/19/24
PTA	Valentine Grams	1/29/24 - 2/9/24
PTA	Mother Son Dance	2/5/24 - 2/15/24
PTA	Father Daughter Dance	2/5/24 - 2/16/24
PTA	Spring Book Fair	3/11/24 - 3/15/24
PTA	Open House Concessions	5/16/24
<u>Cattle ES</u>		
PFA	Candy Grams	8/1/23 - 5/25/24
PFA	Dine Outs	8/1/23 - 5/25/24
PFA	Ice Cream Sales	8/1/23 - 5/25/24
PFA	Membership Drive	8/1/23 - 5/25/24
PFA	Birthday Marquee	8/1/23 - 6/30/24
PFA	Fall Catalog Sales	9/1/23 - 11/25/23
PFA	Fall Festival Trunk-or-Treat	10/1/23 - 11/25/23
PFA	Scholastic Book Fair	1/1/24 - 1/31/24
PFA	Scholastic BOGO Book Fair	5/1/24 - 5/25/24
<u>Chaparral ES</u>		
ASB - 6th Grade	Community Discount Cards	8/7/23
<u>Cortez ES</u>		
PFA	Spirit Wear	8/4/23 - 5/23/24
PFA	Concessions	8/7/23 - 5/23/24
PFA	Membership Drive	8/7/23 - 5/23/24
PFA	Kona Ice	8/22/23
PFA	Father Daughter Dance	9/22/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cortez ES (cont.)</u>		
PFA	Chuck E. Cheese Family Night	10/12/23
PFA	Trunk-or-Treat	10/27/23
PFA	Scholastic Book Fair	11/13/23 - 11/17/23
PFA	Holiday Gift Shop	12/4/23 - 12/8/23
PFA	Coin Battle	2/5/24 - 2/9/24
PFA	Scholastic Book Fair	3/4/24 - 3/8/24
PFA	Pacific Fundraising	4/8/24 - 4/12/24
<u>Dickey ES</u>		
PTO	Membership Drive	8/4/23 - 8/31/23
PTO	Spirit Wear	8/4/23 - 6/12/24
PTO	Dine Outs	8/7/23 - 6/12/24
PTO	Movie Nights	8/7/23 - 6/12/24
PTO	Concessions	8/8/23 - 6/12/24
PTO	Color Run	9/6/23
PTO	Book Fair	9/18/23 - 9/22/23
PTO	Popcorn Sales	10/2/23 - 10/6/23
PTO	Fall Festival Trunk-or-Treat	10/22/23
PTO	Family Paint Nights	1/10/24 - 5/8/24
<u>Dickson ES</u>		
PTA	Spirit Wear	8/4/23 - 5/25/24
PTA	Birthday Marquee	8/7/23 - 5/23/24
PTA	Concessions	8/7/23 - 5/23/24
PTA	Penny Wars	8/7/23 - 5/23/24
PTA	Family Dance	8/7/23 - 5/24/24
PTA	Pacific Fundraising	8/7/23 - 5/24/24
PTA	Thinknlocal	8/7/23 - 5/25/24
ASB - 6th Grade	Scentco Smencils	8/14/23 - 9/29/23
PTA	Membership Drive	8/14/23 - 10/1/23
PTA	Trunk-or-Treat	10/27/23
PTA	Buddy Pics	11/1/23 - 5/22/24
PTA	Movie Nights	11/3/23 - 5/15/24
PTA	Holiday Paint Night	12/8/23
PTA	Yearbook Sales	1/1/24 - 5/25/24
ASB - 6th Grade	Scentco Smencils	1/15/24 - 2/23/24
PTA	See's Candies	3/1/24 - 4/13/24
PTA	Book Fair	3/1/24 - 5/1/24
ASB - 6th Grade	Old Fashion Candy Company	3/4/24 - 3/22/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Dickson ES (cont.)</u>		
PTA	Farmer's Market	4/1/24 - 4/30/24
PTA	Clothing Drive	4/1/24 - 5/15/24
PTA	Fun Run	4/2/24 - 4/30/24
PTA	Starchella Family Dance	5/17/24
PTA	Promotion Leis	5/22/24
<u>Glenmeade ES</u>		
PTA	Membership Drive	8/4/23 - 5/23/24
PTA	Spirit Wear	8/7/23 - 5/23/24
PTA	Yearbook Book Sales	8/7/23 - 5/23/24
PTA	Kona Ice	8/17/23 - 10/19/23
ASB - General	Winter Grams	12/5/23 - 12/8/23
ASB - General	Spring Grams	3/4/24 - 3/8/24
<u>Hidden Trails ES</u>		
PTA	Membership Drive	8/4/23 - 5/24/24
PTA	Spirit Wear	8/4/23 - 5/24/24
<u>Marshall ES</u>		
PTO	Membership Drive	8/1/23 - 9/30/23
PTO	Dine Outs	8/1/23 - 6/1/24
PTO	Snack Shack	8/1/23 - 6/1/24
PTO	Spirit Wear	8/1/23 - 6/1/24
PTO	Superstar Family Nights	8/1/23 - 6/30/24
ASB - General	Smencil Sales	9/5/23 - 9/15/23
PTO	Pacific Fundraising	9/14/23 - 9/28/23
ASB - General	Holiday Candy Grams	11/27/23 - 12/12/23
ASB - General	Valentine Grams	1/29/24 - 2/13/24
<u>Oak Ridge ES</u>		
PTA	Spirit Wear	7/1/23 - 6/30/24
ASB - General	Frosty Fruit Slushies	8/7/23 - 5/23/24
ASB - General	Welcome Grams	8/22/23 - 8/24/23
PTA	Penny Wars	8/28/23 - 9/1/23
PTA	Fun Run	9/1/23 - 10/1/23
ASB - General	Movie Concessions Student Activity	9/27/23
ASB - General	Paint Event	9/27/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Oak Ridge ES (cont.)</u>		
ASB - General	Movie Concessions Student Activity	10/20/23
ASB - General	Thankful Grams	11/14/23 - 11/16/23
ASB - General	Friendship Grams	2/6/24 - 2/8/24
<u>Rolling Ridge ES</u>		
PTA	Birthday Marquee	8/7/23 - 5/30/24
PTA	Box Tops	8/7/23 - 5/30/24
PTA	Spirit Wear	8/7/23 - 5/30/24
PTA	Grab-n-Go Pizza	8/7/23 - 5/31/24
PTA	Membership Drive	8/7/23 - 5/31/24
PTA	Thinknlocal	8/7/23 - 5/31/24
PTA	Donation Drive	8/28/23 - 9/8/23
PTA	Fall Book Fair	9/18/23 - 9/22/23
PTA	Family Fun Night	10/27/23
PTA	Tastee Flavors	10/27/23
PTA	Holiday Boutique	12/11/23 - 12/14/23
PTA	Father Son Event	2/2/24
PTA	Apex Fun Run	2/26/24 - 3/8/24
PTA	Mother Daughter Event	3/8/24
PTA	Spring Book Fair	5/13/24 - 5/17/24
PTA	Spring Program Concessions	5/15/24
<u>Walnut ES</u>		
PFA	Membership Drive	8/7/23 - 9/29/23
PFA	Amazon Smiles	8/7/23 - 5/23/24
PFA	Birthday Marquee Yard Signs	8/7/23 - 5/23/24
PFA	Color Run	8/7/23 - 5/23/24
PFA	Dine Outs	8/7/23 - 5/23/24
PFA	Hot Dog on a Stick	8/7/23 - 5/23/24
PFA	Ice Cream Tuesdays	8/7/23 - 5/23/24
PFA	In-N-Out Truck	8/7/23 - 5/23/24
PFA	Juice It Up!	8/7/23 - 5/23/24
PFA	Movie Nights	8/7/23 - 5/23/24
PFA	Paint Nights	8/7/23 - 5/23/24
PFA	Popcornopolis	8/7/23 - 5/23/24
PFA	Spirit Wear	8/7/23 - 5/23/24
PFA	Student Store	8/7/23 - 5/23/24
PFA	Yearbook Sales	8/7/23 - 5/23/24
PFA	Kona Ice	8/8/23 - 5/23/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Walnut ES (cont.)</u>		
PFA	Quakes Games	8/8/23 - 5/23/24
PFA	Fall Book Fair	9/1/23 - 11/31/23
PFA	Candy Grams	10/1/23 - 4/30/24
PFA	Fall Festival	10/27/23
PFA	Holiday Boutique	12/1/23 - 12/31/23
PFA	Sweet Heart Dance	2/1/24 - 2/28/24
PFA	Spring Fling Sock Hop	3/1/24 - 5/23/24
PFA	Spring Book Fair	4/15/24 - 4/19/24
<u>Wickman ES</u>		
PTO	Spirit Wear	7/1/23 - 6/30/24
PTO	Dine Outs	8/8/23 - 5/30/24
PTO	Birthday Marquee	8/8/23 - 6/30/24
PTO	Movie Night	9/8/23
PTO	Book Fair	9/22/23 - 9/29/23
PTO	Family Fall Festival	9/27/23
PTO	Clothing Drive	10/1/23 - 10/30/23
PTO	Walk-a-Thon	10/23/23 - 11/6/23
PTO	Holiday Boutique	11/27/23 - 12/1/23
PTO	Movie Night	12/8/23
PTO	Movie Night	2/9/24
PTO	Book Sale	2/23/24
PTO	Read-a-Thon	3/4/24 - 3/21/24
PTO	20th Anniversary	3/8/24
PTO	Book Art Fair	5/13/24 - 5/17/24
<u>Briggs K-8</u>		
ASB - Renaissance	Agendas & Planners	7/29/23 - 3/23/24
ASB - Athletics	PE Clothing	7/29/23 - 3/23/24
PFA	Spirit Wear	8/1/23 - 5/24/24
PFA	Agendas	8/7/23 - 5/24/24
PFA	Candy Apples	8/7/23 - 5/24/24
PFA	Krispy Kreme Doughnuts	8/7/23 - 5/24/24
PFA	Membership Drive	8/7/23 - 5/24/24
PFA	Charleston Wrap	8/15/23 - 9/15/23
ASB - General	Juice It Up	8/16/23 - 5/9/24
PFA	Fall Festival	10/13/23
PFA	See's Candies	11/1/23 - 11/30/23
ASB - General	World's Finest Chocolate	11/13/23 - 12/8/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cal Aero K-8</u>		
PTO	Membership Drive	7/19/23 - 10/31/23
PTO	Spirit Wear	7/19/23 - 6/30/24
ASB - Athletics	PE Clothing & Locks	8/1/23 - 5/15/24
ASB - General	Concessions	8/4/23 - 5/31/24
PTO	Baskin-Robbins Scoop Night	8/24/23
ASB - General	Fall Grams	10/5/23 - 10/31/23
ASB - General	Holiday Grams	12/4/23 - 12/8/23
PTO	Rocky Mountain Caramel Night	12/7/23
ASB - General	Valentine Grams	2/5/23 - 2/23/24
<u>Canyon Hills JHS</u>		
ASB - PE	PE Clothing	7/1/23 - 6/1/24
ASB - General	Donations	7/17/23 - 7/26/23
ASB - General	Leadership Camp Donations	7/17/23 - 7/26/23
ASB - General	Agenda Sales	7/24/23 - 5/1/24
PTSA	Concessions	8/18/23 - 5/23/24
ASB - General	Angels Baseball	8/20/23 - 9/27/23
ASB - General	Step It Up!	8/23/23 - 9/12/23
ASB - NJHS	Donations	9/1/23 - 10/1/23
ASB - General	Gratitude Grams	11/6/23 - 11/16/23
ASB - General	Holiday Grams	12/1/23 - 12/8/23
ASB - General	Valentine Grams	2/5/24 - 2/14/24
<u>Magnolia JHS</u>		
PFA	McTeacher Night	8/1/23 - 9/30/23
ASB - Athletics	PE Clothes & Lock Sales	8/1/23 - 5/15/24
PFA	Concessions	8/1/23 - 5/31/24
PFA	Donation Drive	8/1/23 - 5/31/24
ASB - General	Honor Roll Shirts	8/7/23 - 8/31/23
ASB - General	It's Yogurt	8/16/23
ASB - General	Believe Catalog Sales	8/31/23 - 9/15/23
ASB - General	Raising Cane's	9/12/23
ASB - General	Dance Concessions	9/15/23 - 5/5/24
ASB - General	World's Finest Chocolate	9/26/23 - 10/14/23
ASB - NJHS	Donation Drive	9/29/23 - 4/30/24
ASB - General	Chipotle Dine Out	10/11/23
ASB - General	Halloween Grams	10/30/23 - 10/31/23
ASB - General	Crumb Cookies	11/8/23
ASB - General	Winter Grams	12/12/23 - 12/15/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Magnolia JHS (cont.)</u>		
ASB - General	Color Run	1/23/24 - 5/5/24
ASB - General	In-N-Out Truck	1/24/24
ASB - General	Valentine Grams	2/9/24 - 2/14/24
ASB - General	Titan Burgers Dine Out	2/20/24
ASB - General	Chick-fil-A Dine Out	3/14/24
<u>Ramona JHS</u>		
ASB - General	Spirit Wear	7/24/23 - 9/1/23
ASB - Athletics	PE Clothes & Locks	8/1/23 - 5/10/24
ASB - General	Concessions	8/7/23 - 5/17/24
ASB - General	Kona Ice	8/21/23 - 11/10/23
ASB - General	Halloween Grams	10/16/23 - 10/31/23
ASB - General	Thanksgiving Grams	11/6/23 - 11/17/23
ASB - General	Holiday Grams	12/4/23 - 12/22/23
ASB - General	Hot Chocolate	1/8/24 - 3/1/24
ASB - General	Valentine Grams	2/5/24 - 2/13/24
ASB - General	St. Patrick's Day Grams	3/4/24 - 3/15/24
ASB - General	Promotion T-shirts	4/1/24 - 5/10/24
ASB - General	Kona Ice	4/1/24 - 5/24/24
<u>Townsend JHS</u>		
PTSA	Membership Drive	7/21/23 - 10/31/23
PTSA	Sponsorships	7/21/23 - 10/31/23
PTSA	Spirit Wear	7/21/23 - 5/30/24
ASB - General	Agenda Sales	7/23/23 - 5/10/24
PTSA	Snack Shack	8/1/23 - 5/30/24
PTSA	Thinknlocal	8/1/23 - 5/30/24
ASB - Athletics	PE Clothes	8/1/23 - 4/19/24
Pageantry & Dance Boosters	Back to School Pizza Night	8/30/23
Pageantry & Dance Boosters	Applebee's Pancake Breakfast	9/9/23
ASB - General	Step It Up!	10/23/23 - 11/23/23
Pageantry & Dance Boosters	Poinsettia Sales	10/30/23 - 11/10/23
Pageantry & Dance Boosters	Dance Team Showcase	1/19/24
<u>Woodcrest JHS</u>		
ASB - Athletics	PE Clothes	8/1/23 - 5/31/24
ASB - Athletics	Lock Sales	8/1/23 - 5/31/24
ASB - General	Spirit Wear	8/2/23 - 9/1/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Woodcrest JHS (cont.)</u>		
ASB - General	Concessions	8/7/23 - 5/24/24
ASB - General	Penny Wars	8/21/23 - 9/1/23
ASB - General	Color Run	10/2/23 - 11/3/23
ASB - General	Penny Wars	4/8/24 - 4/19/24
<u>Ayala HS</u>		
Competitive Cheer Boosters	Blast	7/21/23 - 5/31/24
Competitive Cheer Boosters	Car Wash	7/21/23 - 5/31/24
Competitive Cheer Boosters	Double Good Popcorn	7/21/23 - 5/31/24
Competitive Cheer Boosters	Game Night	7/21/23 - 5/31/24
Competitive Cheer Boosters	Hula Tang	7/21/23 - 5/31/24
Competitive Cheer Boosters	Jr. Cheer Camp	7/21/23 - 5/31/24
Competitive Cheer Boosters	Julimen	7/21/23 - 5/31/24
Competitive Cheer Boosters	Kona Ice	7/21/23 - 5/31/24
Competitive Cheer Boosters	See's Candies	7/21/23 - 5/31/24
Competitive Cheer Boosters	Spirit Showcase	7/21/23 - 5/31/24
Competitive Cheer Boosters	Spirit Wear	7/21/23 - 5/31/24
Competitive Cheer Boosters	Thinknlocal	7/21/23 - 5/31/24
Competitive Cheer Boosters	World's Finest Chocolate	7/21/23 - 5/31/24
Cross Country Boosters	Amazon Smile	7/21/23 - 6/1/24
Cross Country Boosters	Blast Athletics	7/21/23 - 6/1/24
Cross Country Boosters	Business Sponsor Donations	7/21/23 - 6/1/24
Cross Country Boosters	Cannataro's Dine Out	7/21/23 - 6/1/24
Cross Country Boosters	Fair Pack	7/21/23 - 6/1/24
Cross Country Boosters	Jamba Juice	7/21/23 - 6/1/24
Cross Country Boosters	Juice It Up	7/21/23 - 6/1/24
Cross Country Boosters	Spirit Pack Donations	7/21/23 - 6/1/24
Cross Country Boosters	Thinknlocal	7/21/23 - 6/1/24
Football Boosters	Blast	8/1/23 - 10/31/23
ASB - Boys' Water Polo	Snack Shack	8/1/23 - 11/15/23
ASB - Boys' Water Polo	Tournaments	8/1/23 - 11/15/23
ASB - Volleyball	Tournaments	8/1/23 - 11/15/23
ASB - Volleyball	Concessions	8/1/23 - 11/15/23
ASB - Girls' Tennis	Hour-A-Thon	8/3/23 - 8/23/23
Boys' Water Polo Boosters	Concessions	8/7/23 - 12/15/23
Boys' Water Polo Boosters	Banner Sponsorships	8/7/23 - 12/31/23
Football Boosters	Preferred Parking Lot	8/18/23 - 10/27/23
ASB - Volleyball	Tournament	8/19/23
ASB - Volleyball	Concessions	8/19/23
ASB - Girls' Tennis	Baked Goods	8/23/23 - 10/31/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Ayala HS (cont.)</u>		
Boys' Water Polo Boosters	Chipotle Dine Out	8/24/23
ASB - Volleyball	Tournament	8/26/23
ASB - Concessions	Tournament	8/26/23
ASB - Future Business Leaders	Chipotle Dine Out	8/29/23
Cross Country Boosters	League Preview Meet	9/9/23
ASB - Boys' Water Polo	JV Tournament	9/29/23 - 9/30/23
ASB - Boys' Water Polo	JV Tournament Concessions	9/29/23 - 9/30/23
ASB - Dance Production	See's Candies	10/1/23 - 12/15/23
ASB - Girls' Golf	Fall Classic Tournament	10/2/23
ASB - Boys' Basketball	Shoot-A-Thon	10/2/23 - 10/28/23
ASB - Boys' Basketball	Advertisement Banners/Media Guide	10/2/23 - 11/28/23
ASB - Boys' Water Polo	Varsity Tournament	10/20/23 - 10/21/23
ASB - Boys' Water Polo	Varsity Tournament Concessions	10/20/23 - 10/21/23
Cross Country Boosters	2024 Hoka Postal Nationals 3200m	10/28/23
ASB - Dance Production	Fall Dance Concert	11/9/23
ASB - Dance Production	Concert Concessions	11/9/23
ASB - Boys' Basketball	Tournament Entry Fees	12/4/23 - 12/9/23
ASB - Boys' Basketball	Tournament Ticket Sales	12/4/23 - 12/9/23
ASB - Boys' Basketball	Tournament Concessions	12/4/23 - 12/9/23
ASB - Dance Production	Krispy Kreme Doughnuts	1/5/24 - 2/14/24
ASB - Dance Production	Dancing with the Staff	1/26/24
ASB - Dance Production	Concert Concessions	1/26/24
Swim Team Boosters	Concessions	2/1/24 - 5/15/24
Swim Team Boosters	Blast	2/1/24 - 5/25/24
ASB - Softball	Softball Tournament	2/10/24 - 2/17/24
ASB - Softball	Early Tournament	2/24/24 - 3/2/24
ASB - Boys' Golf	Spring Classic Tournament	2/27/24 - 2/28/24
ASB - Dance Production	World's Finest Chocolate	3/1/24 - 4/16/24
ASB - Softball	Late Tournament	3/9/24 - 3/16/24
ASB - Dance Production	Spring Dance Concert	4/25/24 - 4/26/24
ASB - Dance Production	Concert Concessions	4/25/24 - 4/26/24
Cross Country Boosters	2024 All Comer's Meet	5/1/24 - 6/1/24

Buena Vista HS

ASB - General	Concessions	8/7/23 - 3/22/24
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Chino HS

Cowboy Huddle Boosters	Bicycle Raffle	7/21/23 - 8/31/23
Cowboy Huddle Boosters	Blast	7/21/23 - 8/31/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS (cont.)</u>		
Cowboy Huddle Boosters	Community Cards	7/21/23 - 8/31/23
C.H.A.P.S.S.	Membership Drive	7/24/23 - 10/1/23
ASB - FCCLA	Fall Community Involvement Snack Sales	8/1/23 - 11/30/23
ASB - Class of '24	Juice It Up	8/1/23 - 12/1/23
ASB - Class of '24	Nothing Bundt Cakes	8/1/23 - 12/1/23
Pep Squad Boosters	Sponsorships	8/1/23 - 4/30/24
ASB - Journalism	Ad Sales	8/1/23 - 5/31/24
Pep Squad Boosters	JV Football Concessions	8/7/23 - 4/27/24
Pep Squad Boosters	American Legion Breakfast	8/13/23
ASB - Class of '26	Ice Cream & Boba	8/16/23 - 9/27/23
ASB - AP Club	Pizza & Sodas	8/20/23 - 6/1/24
Band & Auxiliary Boosters	Handel's Homemade Ice Cream	8/23/23
Pep Squad Boosters	Chipotle Dine Out	8/25/23
Band & Auxiliary Boosters	Applebee's Dine Out	9/1/23
Basketball Boosters	Shakey's Team Nights	9/1/23 - 12/13/23
Pep Squad Boosters	Clothing Drive	9/9/23
Basketball Boosters	Free Throw-A-Thon	9/15/23 - 10/1/23
Band & Auxiliary Boosters	Rhodes Debate	9/22/23 - 4/12/24
Pep Squad Boosters	Angels Cheer Night	9/26/23
Band & Auxiliary Boosters	Snap! Raise	10/1/23
ASB - Christians on Campus	Snap! Raise	10/1/23 - 10/13/23
Band & Auxiliary Boosters	Pizza Pirates Dine Out	10/18/23
Band & Auxiliary Boosters	See's Candies	11/1/23 - 11/30/23
C.H.A.P.S.S.	Thinknlocal	11/1/23 - 11/30/23
Band & Auxiliary Boosters	51st Chino Invitational	11/5/23
Band & Auxiliary Boosters	Wendy's Dine Out	11/15/23
Pep Squad Boosters	Car Show	11/18/23
ASB - FCCLA	Winter Community Involvement Snack Sales	12/1/23 - 2/28/24
Band & Auxiliary Boosters	Chipotle Dine Out	1/1/24
Pep Squad Boosters	Clothing Drive	1/13/24
Pep Squad Boosters	American Legion Breakfast	2/11/24
Band & Auxiliary Boosters	Panda Express Dine Out	2/21/24
Band & Auxiliary Boosters	See's Candies	3/1/24 - 3/31/24
ASB - FCCLA	Spring Community Involvement Snack Sales	3/1/24 - 5/30/24
ASB - Track	73rd Annual Chino Relays	3/2/24
ASB - Christians on Campus	Snap! Raise	3/4/24 - 3/15/24
Band & Auxiliary Boosters	McDonald's Dine Out	3/20/24
Band & Auxiliary Boosters	Tom's Dine Out	4/17/24
Band & Auxiliary Boosters	Super Chili Burger Dine Out	5/15/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino Hills HS</u>		
General Boosters - Aquatics	Snap! Raise	8/1/23 - 10/31/23
General Boosters - Football	Football Concessions	8/18/23 - 10/20/23
General Boosters - Football	Football Parking	8/18/23 - 10/20/23
General Boosters - Football	Spirit Wear	8/18/23 - 10/20/23
General Boosters - Spirit	Jr. Spirit Leader Camp	8/19/23 - 8/25/23
ASB - Girls' Tennis	Donations	8/21/23 - 10/31/23
ASB - Athletics	Chipotle Dine Out	8/23/23
General Boosters - Softball	Thinknlocal	8/25/23 - 9/17/23
ASB - Girls' Tennis	Snap! Raise	8/30/23 - 9/27/23
ASB - Cross Country	Thinknlocal	9/1/23 - 9/30/23
Music Boosters	Donation Drive	9/1/23 - 9/30/23
General Boosters - Spirit	Applebee's Flapjack Breakfast	9/9/23
ASB - Athletics	Crumb Cookies	9/19/23
Music Boosters	Clothing Drive	9/23/23
ASB - AP English & Capstone	See's Candies	9/25/23 - 10/7/23
General Boosters - Spirit	Sinfully Sweet Apple Company	10/1/23 - 10/30/23
General Boosters - Spirit	Poinsettias	11/1/23 - 12/31/23
General Boosters - Dance	Jr. Dance Day	12/2/23
General Boosters - Dance	Preview Show	12/3/23
<u>Don Lugo HS</u>		
Band Boosters	Infuzion Zone Laser Tag	7/21/23
Band Boosters	Monthly Dine Outs	8/7/23 - 6/24/24
ASB - Renaissance	Ice Cream Sales	8/8/23 - 5/21/24
Spirit Boosters	Monthly Dine Outs	8/9/23 - 5/22/24
ASB - French Club	Crepes Sale	8/11/23 - 5/30/24
Spirit Boosters	Back to School Vendor Market	8/19/23
Band Boosters	Applebee's Flapjack Breakfast	8/20/23
Band Boosters	Archibald's Dine Out	8/20/23
Band Boosters	Los Serrano's Golf Ball Drop	8/22/23 - 9/14/23
ASB - Renaissance	Carl's Jr. Coupon Books	8/28/23 - 6/30/24
Spirit Boosters	Family Fun Nights	9/7/23 - 5/23/24
Spirit Boosters	Cooler Raffle	9/15/23
Spirit Boosters	Milk Can Parking	9/15/23
ASB - Boys' Water Polo	8th Annual Frosh Tournament	9/15/23 - 9/16/23
Spirit Boosters	Jr. Cheer Clinics	9/16/23
Spirit Boosters	Spirit Booth Table	9/18/23
ASB - Boys' Water Polo	8th Annual Varsity Tournament	9/29/23 - 9/30/23
Band Boosters	Candy Apples	10/1/23 - 10/31/23
Sports Boosters	Car Show	10/7/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Don Lugo HS (cont.)</u>		
ASB - Boys' Water Polo	8th Annual JV Tournament	10/13/23 - 10/14/23
Spirit Boosters	Trunk or Treat	10/28/23
Performing Arts Boosters	Candy Apples	11/1/23 - 12/31/23
ASB - Boys' Basketball	Concessions	11/1/23 - 2/15/24
Band Boosters	Conquistador Classic Tournament	11/4/23
Spirit Boosters	Applebee's Flapjack Breakfast	12/2/23
Performing Arts Boosters	See's Candies	1/1/24 - 2/28/24
ASB - Class of '25	Future Freshman Night	2/22/24
Band Boosters	Candy Apples	3/1/24 - 3/31/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2023

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Briggs K-8</u>		
Kroger	Cash	\$28.00
Box Tops	Cash	\$35.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

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BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2022/2023 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	May	\$ 25,969.00	\$ 272,215.97
Margaret A. Chidester & Associates	May	\$ 3,572.75	\$ 123,636.06
Tao Rossini, APC	May	\$ 48,774.00	\$ 283,726.11
	June	\$ 37,218.69	
Fagen, Friedman & Fulfroft	-	-	-
	Total	\$115,534.44	\$679,578.14

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini APC.

FISCAL IMPACT

\$115,534.44 to the General Fund.

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: July 20, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
SUBJECT: SIGNATURE AUTHORIZATIONS FOR CHINO VALLEY UNIFIED SCHOOL DISTRICT

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BACKGROUND

Signature authorization items are routinely brought to the Board for approval based on changes in the organization. Signature authorization allows employees and Board members to perform designated functions in the course of their assigned duties. Approval of the list authorizes designated employees and Board members specific signature authority.

This updated signature list removes signature authorization for Richard Rideout, Assistant Superintendent, Human Resources; Isabel Brenes, Director, Human Resources; and Eric Dahlstrom, Director, Human Resources; and adds signature authorization for Lea Fellows, Associate Superintendent, Human Resources; Joseph Durkin, Director, Human Resources and Jaime Ortega, Director, Human Resources.

Additionally, this updated signature list removes signature authorization for Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support; Julian Rodriguez, Director, Secondary Curriculum and Instruction; and adds signature authorization for Eric Dahlstrom, Director, Secondary Curriculum and Instruction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the signature authorizations for Chino Valley Unified School District.

FISCAL IMPACT

None.

NE:SHC:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
AUTHORIZED SIGNATURE LIST
July 20, 2023**

In accordance with provisions of legal codes for the State of California, the Board of Education of the Chino Valley Unified School District hereby delegates authority to sign documents on their behalf, subject to the conditions noted below.

No contract signed pursuant to this delegation shall be valid until such approval has been granted by the governing body of this school district. The duration of this delegation shall extend until revoked or amended.

DOCUMENTS	NAMES
Certificated Notice of Employment**	Norm Enfield Richard Rideout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brenes Jaime Ortega ***
Classified Notice of Employment**	Norm Enfield Richard Rideout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brenes Jaime Ortega ***
Notice of Intent Not to Re-Employ	Norm Enfield Richard Rideout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brenes Jaime Ortega ***
Notice of Employment – Youth Work Experience**	Norm Enfield Lea Fellows Grace Park Luke Hackney Julian Rodriguez Eric Dahlstrom***
Temporary Teaching Credentials and Credential Applications	Norm Enfield Richard Rideout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brenes Jaime Ortega ***
Statements of Need	Norm Enfield Richard Ridout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brenes Jaime Ortega ***
Inter District and Intra District Attendance Agreements	Norm Enfield Sandra H. Chen Grace Park Richard Rideout Lea Fellows Stephanie Johnson

DOCUMENTS	NAMES
Claim of Plaintiff Statements	Norm Enfield Sandra H. Chen Richard Rideout Lea Fellows *** Greg Stachura Whitney Fields
Small Claims Court Representatives**	Norm Enfield Sandra H. Chen Richard Rideout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brones Jaime Ortega *** Whitney Fields
Forms/Report/Claims for Workers' Compensation Risk Management	Norm Enfield Sandra H. Chen Richard Rideout Lea Fellows *** Eric Dahlstrom Joseph Durkin *** Isabel Brones Jaime Ortega *** Whitney Fields
Payroll Orders	Norm Enfield Sandra H. Chen Liz Pensick Lisandra Maldonado
Payroll Connected District Orders	Norm Enfield Sandra H. Chen Liz Pensick Lisandra Maldonado
Custodian of Revolving Cash Fund for the General Fund*	Norm Enfield Sandra H. Chen (custodian) Liz Pensick Richard Rideout Lea Fellows *** Greg Stachura Lisandra Maldonado
District Orders for Employee Mileage Reimbursement and Transportation Reports	Norm Enfield Sandra H. Chen Liz Pensick
Purchase Orders**	Norm Enfield Sandra H. Chen Grace Park Richard Rideout Lea Fellows Greg Stachura Kathy Casino Liz Pensick Lisandra Maldonado
All Other Special Projects Applications and Report Documents	Norm Enfield Sandra H. Chen Grace Park Richard Rideout Lea Fellows Greg Stachura Beverly Beemer Liz Pensick

DOCUMENTS	NAMES
Special Projects Funding Applications, Funding Certifications	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Greg Stachura Beverly Beemer
Miscellaneous Receipts Checking Account*	Norm Enfield Sandra H. Chen Liz Pensick Lisandra Maldonado
Forms, Reports, Checks for Nutrition Service Cafeteria Account*	Sandra H. Chen Liz Pensick Lisandra Maldonado Javier Quirarte
Briggs Fundamental Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Buena Vista HS Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Cal Aero Preserve Academy Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Canyon Hills JHS Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Magnolia JHS Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Ramona JHS Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Townsend JHS Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado

DOCUMENTS	NAMES
Woodcrest JHS Associated Student Body*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Elementary Student Bodies*	Norm Enfield Sandra H. Chen Lea Fellows Grace Park Liz Pensick Lisandra Maldonado
Travel Advances	Norm Enfield Sandra H. Chen
Housing Construction Impact Reports	Norm Enfield Sandra H. Chen Greg Stachura Beverly Beemer
District Orders, Contracts and in Lieu of Transportation Payments**	Norm Enfield Sandra H. Chen Grace Park Richard Rideout Lea Fellows Greg Stachura Kathy Casino Liz Pensick
Approval of the Release of Commercial Warrants as Payments to Vendors**	Norm Enfield Sandra H. Chen Greg Stachura Beverly Beemer Liz Pensick Lisandra Maldonado
Bank Documents	Sandra H. Chen Liz Pensick
Electronic Signature Key Authorization	Sandra H. Chen Kathy Casino Liz Pensick Lisandra Maldonado
Budget and Expenditure Transfers or Adjustments**	Norm Enfield Sandra H. Chen Greg Stachura Beverly Beemer Liz Pensick
Necessary School Facilities Program Documents (State Allocation Board)	Norm Enfield Sandra H. Chen Greg Stachura Beverly Beemer
Certification of Board of Education Minutes	Norm Enfield Sonja Shaw (President) Andrew Cruz (Clerk)

* Requires more than one signature
 ** Requires separate Board action
 *** Name added

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: REQUEST FOR ALLOWANCE OF ATTENDANCE AND
INSTRUCTIONAL TIME DUE TO A LOCKDOWN AT E.J. MARSHALL
ELEMENTARY SCHOOL**

=====

BACKGROUND

When one or more schools were kept open but experienced a material decrease in attendance pursuant to Education Code 46392, a local educational agency (LEA) may obtain approval of attendance and instructional time credit through the filing of Form J-13A, the Request for Allowance of Attendance Due to Emergency Conditions.

On May 9, 2023, Ontario Police Department placed E.J. Marshall Elementary on lockdown due to public safety concerns in the surrounding area. As a result of the lockdown, the afternoon kindergarten class that was scheduled to begin instructional time at 10:30 a.m. was not allowed on campus and class had to be canceled. The lockdown was lifted at 12:44 p.m.

The California Department of Education's (CDE) approval of the J-13A, combined with other attendance records, serve to document the LEA's compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA's Local Control Funding Formula (LCFF) funding.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the request for allowance of attendance and instructional time due to a lockdown at E.J. Marshall Elementary School.

FISCAL IMPACT

N/A

NE:SHC:LP:lf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT READMISSION CASES 22/23-18 AND 22/23-38

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BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed, and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed, and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit their recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission cases 22/23-18 and 22/23-38.

FISCAL IMPACT

None.

NF:GP:SJ:jg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASE 22/23-71

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion case 22/23-71.

FISCAL IMPACT

None.

NE:GP:SJ:jg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: 2023/2024 EXPULSION HEARING ADMINISTRATIVE PANEL

=====

BACKGROUND

Administrative Regulation 5144.1 authorizes the formation and use of administrative panels to conduct expulsion hearings on behalf of the Board of Education (California Education Code 48918). The administrative panel shall be selected from a Board-approved pool. Panel members should be available to serve a minimum of two times per semester. A Board-approved list of administrators is attached. The attached list represents positions rather than names in order to alleviate the need to revise the list throughout the year as administrative assignments change.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2023/2024 Expulsion Hearing Administrative Panel.

FISCAL IMPACT

None.

NE:GP:SJ:kd

POOL OF EXPULSION HEARING ADMINISTRATIVE PANEL MEMBERS

DISTRICT OFFICE PERSONNEL

Director, Access and Equity	Coordinator, Access and Equity
Director, Alternative Education	Coordinator, Assessment and Instr. Technology
Director, Assessment and Instr. Technology	Coordinator, Behavior Intervention
Director, Elementary Curriculum and Instr.	Coordinator, Child Development
Director, Health Services	Coordinator, Child Welfare and Attendance
Directors, Human Resources	Coordinator, Elementary Curriculum and Instr.
Director, Secondary Curriculum and Instr.	Coordinator, Secondary Curriculum and Instr.
Director, Special Education	Coordinators, Special Education
Director, Student Support Services	Coordinator, Equity, Diversity & Support System

ELEMENTARY SCHOOLS (K-6)

Principal, Borba ES	Principal, Hidden Trails ES
Assistant Principal, Borba ES	Assistant Principal, Hidden Trails ES
Principal, Butterfield Ranch ES	Principal, Liberty ES
Assistant Principal, Butterfield Ranch ES	Assistant Principal, Liberty ES
Principal, Cattle ES	Principal, Litel ES
Assistant Principal, Cattle ES	Assistant Principal, Litel ES
Principal, Chaparral ES	Principal, Marshall ES
Assistant Principal Chaparral ES	Assistant Principal, Marshall ES
Principal, Cortez ES	Principal, Newman ES
Assistant Principal, Cortez ES	Assistant Principal, Newman ES
Principal, Country Springs ES	Principal, Oak Ridge ES
Assistant Principal, Country Springs ES	Assistant Principal, Oak Ridge ES
Principal, Dickey ES	Principal, Rhodes ES
Assistant Principal, Dickey ES	Assistant Principal, Rhodes ES
Principal, Dickson ES	Principal, Rolling Ridge ES
Assistant Principal, Dickson ES	Assistant Principal, Rolling Ridge ES
Principal, Eagle Canyon ES	Principal, Walnut ES
Assistant Principal, Eagle Canyon ES	Assistant Principal, Walnut ES
Principal, Glenmeade ES	Principal, Wickman ES
Assistant Principal, Glenmeade ES	Assistant Principal, Wickman ES

K-8 SCHOOLS

Principal, Briggs K-8	Principal, Cal Aero K-8
Assistant Principals, Briggs K-8	Assistant Principals, Cal Aero K-8

SECONDARY SCHOOLS (7-12)

Principal, Canyon Hills JHS	Principal, Boys Republic HS
Assistant Principals, Canyon Hills JHS	Principal, Buena Vista HS
Principal, Magnolia JHS	Principal, Chino HS
Assistant Principals, Magnolia JHS	Assistant Principals, Chino HS
Principal, Ramona JHS	Principal, Chino Hills HS
Assistant Principals, Ramona JHS	Assistant Principals, Chino Hills HS
Principal, Townsend JHS	Principal, Don Lugo HS
Assistant Principals, Townsend JHS	Assistant Principals, Don Lugo HS
Principal, Woodcrest JHS	Assistant Principal, Chino Valley Learning Academy
Assistant Principal, Woodcrest JHS	Principal, Adult School
Principal, Ayala HS	
Assistant Principals, Ayala HS	

Administrative Retirees as they become available.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **SCHOOL-SPONSORED TRIPS**

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Chaparral ES Event: Thousand Pines Outdoor Science Camp Place: Crestline, CA Chaperone: 75 students/8 chaperones	January 22-26, 2024	Cost: \$440.00 per student Funding Source: Parents and fundraising
Site: Eagle Canyon ES Event: Thousand Pines Outdoor Science Camp Place: Crestline, CA Chaperone: 90 students/10 chaperones	November 28 – December 1, 2023	Cost: \$365.00 per student Funding Source: Parents and fundraising
Site: Oak Ridge ES Event: Thousand Pines Outdoor Science Camp Place: Crestline, CA Chaperone: 50 students/5 chaperones	October 17–20, 2023	Cost: \$425.00 per student Funding Source: Parents

Site: Ayala HS Event: Cross Country Training Place: Big Bear Lake, CA Chaperone: 30 students/7 chaperones	July 23-28, 2023	Cost: \$400.00 per student Funding Source: Parents
Site: Chino HS Event: United Spirit Association (USA) Cheer Camp Place: Garden Grove, CA Chaperone: 36 students/5 chaperones	July 31- August 3, 2023	Cost: \$550.00 per student Funding Source: Parents and fundraising
Site: Chino Hills HS Event: USA Cheer Camp Place: Rancho Mirage, CA Chaperone: 47 students/5 chaperones	July 30 – August 2, 2023	Cost: \$615.00 per student Funding Source: Parents and fundraising
Site: Chino Hills HS Event: USA Dance Camp Place: Indian Wells, CA Chaperone: 16 students/4 chaperones	July 30 – August 2, 2023	Cost: \$600.00 per student Funding Source: Parents and fundraising

FISCAL IMPACT

None.

NE:GP:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School
Climate Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum,
Instruction, Innovation, and Support

SUBJECT: 2023/2024 SCHOOL PLAN FOR STUDENT ACHIEVEMENT

=====

BACKGROUND

The California Department of Education requires every public school receiving federal funds to annually develop a School Plan for Student Achievement (SPSA). The plan describes goals and objectives based on each school site's assessment data and describes how funds will be spent to support the goals identified.

The School Site Council and the Board of Education must approve the SPSA annually. A SPSA for each school is submitted at this time based on the federal funds program budgets for fiscal year 2023/2024. The SPSA for each school site is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2023/2024 School Plan for Student Achievement.

FISCAL IMPACT

None.

NE:GP:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: 2023/2024 SCHOOL PLAN FOR STUDENT ACHIEVEMENT FOR BOYS REPUBLIC HS AND CHINO VALLEY LEARNING ACADEMY

=====

BACKGROUND

The California Department of Education requires every public school receiving federal funds to annually develop a School Plan for Student Achievement (SPSA). The plan describes goals and objectives based on each school site's assessment data and describes how funds will be spent to support the goals identified.

Schools that meet Comprehensive Support and Improvement (CSI) eligibility are required to submit the site's SPSA plan to their board for approval. A SPSA for Boys Republic HS and Chino Valley Learning Academy is submitted separately based on the federal funds program budget requirements for the 2023/2024 school year. The SPSA for each school site is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2023/2024 School Plan for Student Achievement for Boys Republic HS and Chino Valley Learning Academy.

FISCAL IMPACT

None.

NE:GP:gks

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Katrina Gomez, DSW, Director, Health Services/Child Development

SUBJECT: CHILD DEVELOPMENT PARENT HANDBOOK 2023/2024

=====

BACKGROUND

The Chino Valley Unified School District contracts with the California Department of Education to provide general child care to children of low-income families in the community. To comply with the funding terms and conditions, an Agency Annual Report has been completed for each contract using the Categorical Program Monitoring/Contract Monitoring Review Summary of Findings, the Environment Rating Scale Summary of Findings, and the Desired Results Program Action Plan. This item was presented to the Board of Education on June 1, 2023, as consent. A parent handbook of operational provisions, policies, and procedures is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Child Development Parent Handbook 2023/2024.

FISCAL IMPACT

None.

NE:GP:KG:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$13,113,450.03 to all District funding sources.

NE:GJS:kc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:kc

SUPERINTENDENT	FISCAL IMPACT
S-2324-003 Joel Shapiro. To provide executive coaching for Superintendent, and additional services as determined by the Superintendent and Board. Submitted by: Superintendent Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund

BUSINESS SERVICES	FISCAL IMPACT
B-2324-004 Dewey Pest Control. To provide pest control for kitchens and warehouse, includes semi-annual pesticide treatments/sprayings. Submitted by: Nutrition Services Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$28,530.00 Funding source: General Fund
B-2324-005 EMS LINQ, LLC. To provide website hosting. Submitted by: Nutrition Services Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$747.13 Funding source: Cafeteria Fund 13
B-2324-006 Image One Corporation. To provide license for Rocketscan meal applications, web hosting. Submitted by: Nutrition Services Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$5,724.77 Funding source: Cafeteria Fund 13
B-2324-007 E-Control Systems, Inc. To provide FusionLive annual hosting and support for temperature monitoring systems. Submitted by: Nutrition Services Duration of Agreement: November 1, 2023 - October 31, 2024	Contract amount: \$5,250.00 Funding source: Cafeteria Fund 13
B-2324-008 Harris School Solutions. To provide software license for eTrition (point of sale). Submitted by: Nutrition Services Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$65,067.70 Funding source: Cafeteria Fund 13
B-2324-009 Food Safety Systems. To provide food service safety and sanitation program. Submitted by: Nutrition Services Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$90,000.00 Funding source: Cafeteria Fund 13

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2324-098 You Consulting LLC. To provide Mandarin curriculum and teacher support for dual language immersion. Submitted by: Access & Equity Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$53,200.00 Funding source: Title IV

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2324-099 Social Solutions Global, Inc. To provide subscription for Penelope case management software. Submitted by: Special Education Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$5,195.18 Funding source: Special Education
CIIS-2324-100 Maribel Colin. To provide 12 powers of Family Business lessons for parents in English and Spanish. Submitted by: Don Lugo HS Duration of Agreement: August 1, 2023 - April 28, 2024	Contract amount: \$7,600.00 Funding source: Title 1
CIIS-2324-101 Debra Navin. To provide music education professional development. Submitted by: Access & Equity Duration of Agreement: July 21, 2023 - June 30, 2024	Contract amount: \$3,050.00 Funding source: VAPA
CIIS-2324-102 No Tears Learning Inc dba Learning Without Tears. To provide licenses, books, teaching materials for Pre-K classrooms. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$15,112.17 Funding source: LCAP
CIIS-2324-103 Limnex, Inc dba GoGuardian. To provide subscription to Pear Deck with LMS access. Submitted by: Eagle Canyon ES Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: \$2,496.15 Funding source: General Fund
CIIS-2324-104 SYL Sports & Wellness. To provide after school enrichment classes for sports, activities, and wellness. Submitted by: Ramona JHS Duration of Agreement: August 8, 2023 - May 17, 2024	Contract amount: \$57,000.00 Funding source: Title 1
CIIS-2324-105 EveryChild California Association of Leaders Advancing Early Learning. To provide online license membership access to EveryChild literature and professional development. Submitted by: Health Services/Child Development Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$625.00 Funding source: Child Development
CIIS-2324-106 TestOut Corporation. To provide online curriculum allowing students access to real world hands on lab projects. Submitted by: Chino HS Duration of Agreement: August 1, 2023 - August 1, 2024	Contract amount: \$10,000.00 Funding source: Title 1

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2324-107 Ascendancy Solutions, Inc. To provide support and coaching for the development and completion of the CIM for CCEIS Plan. (State Compliance) Submitted by: Special Education Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$11,000.00 Funding source: Special Education
CIIS-2324-108 Frank LaGuardia. To provide music education professional development. Submitted by: Access & Equity Duration of Agreement: July 21, 2023 - June 30, 2024	Contract amount: \$550.00 Funding source: VAPA
CIIS-2324-109 City of Chino. To provide tuition reimbursement for Sunrise Kids before school program and High Five after school program. Submitted by: Health Services/Child Development Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: Child Development
CIIS-2324-110 City of Chino. To provide staffing for grant funded after school programs. Submitted by: Health Services/ASES Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$1,276,209.00 Funding source: ASES Grant
CIIS-2324-111 International Academy of Science dba Acellus Educational Services LLC. To provide software licenses, quick start teacher training, Acellus set-up and administrator training. Submitted by: Access & Equity Duration of Agreement: July 21, 2023 - June 30, 2024	Contract amount: \$21,250.00 Funding source: CSI Funds
CIIS-2324-112 Anne M. Fennell. To provide music education professional development. Submitted by: Access & Equity Duration of Agreement: July 21, 2023 - June 30, 2024	Contract amount: \$1,600.00 Funding source: VAPA

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2324-031 FieldTurf USA, Inc. To provide repairs, inspections, and maintenance to synthetic turf fields. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-032 Simms Service & Repair. To provide service and repairs to District equipment. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-033 Soft Touch Carwash To provide carwash service for District vehicles. Submitted by: Transportation Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2324-034 Toyota Arena To provide facility use and license fee for 2023/2024 commencement ceremonies. Submitted by: Purchasing Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: Various

HUMAN RESOURCES	FISCAL IMPACT
HR-2324-004 GoReact To provide software, training, and support for teacher induction mentors. Submitted by: Human Resources Duration of Agreement: August 1, 2023 - July 31, 2024	Contract amount: Per Rate Sheet Funding source: LCAP
HR-2324-005 Maxim Healthcare Staffing Services, Inc. To provide licensed healthcare personnel and Covid-19 contact tracers. Submitted by: Risk Management Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
HR-2324-006 Swing Education, Inc. To provide contracted substitute services for certificated and classified vacancies. Submitted by: Human Resources Duration of Agreement: August 1, 2023 - July 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
HR-2324-007 CODESP To provide online employment selection materials. Submitted by: Human Resources Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$2,800.00 Funding source: General Fund
HR-2324-008 Frontline Education To provide absence and substitute management. Submitted by: Human Resources Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$40,008.72 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-2324-005 Kuta Software LLC To provide software licenses and subscriptions. Submitted by: Townsend JHS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-006 Centro Basco LLC To provide catering/banquet services. Submitted by: Secondary Curriculum Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various

MASTER CONTRACTS	FISCAL IMPACT
MC-2324-007 CharacterStrong LLC To provide virtual license, school site license, professional development, and curriculum renewal. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-008 DeltaMath Solutions Inc. To provide license for DeltaMath, videos, online assessments, and administration portal. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-009 Breakout, Inc. dba Breakout EDU To provide renewal, access to the Breakout EDU platform and digital license. Submitted by: Rhodes ES Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-010 Josten's Inc. To provide yearbook production and printing. Submitted by: Canyon Hills JHS Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-011 Walsworth Publishing Company, Inc. To provide yearbook production and printing. Submitted by: Magnolia JHS Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-012 SmartStar Solutions, LLC To provide tutoring for grades K-12 for all school sites. Submitted by: Access & Equity Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-013 Maribel Colin To provide 12 Powers of Family Business Facilitator/Coach, English and Spanish seminars and classes, and parent outreach. Submitted by: Access & Equity Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-014 Jared Eberwein dba Wheels Squared BMX Show To provide BMX bike assemblies Submitted by: Hidden Trials ES Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-015 Home Campus To provide athlete clearances, eligibility, sports schedules, and tracking. Submitted by: Chino HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various

MASTER CONTRACTS	FISCAL IMPACT
MC-2324-016 Josh Shipp Productions, LLC dba Top Youth Speakers To provide student assemblies and parent forums. Submitted by: Magnolia JHS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-017 Newsela, Inc To provide subscription, product services, and license renewal. Submitted by: Chino HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-018 Gregorio Ocampo dba Tacos Ocampos LLC To provide catering services. Submitted by: Chino HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-019 Olotomu Talamaivao dba Ben and Ollies Navajo Tacos & Sweet Frybread To provide catering services. Submitted by: Ayala HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-020 Kredo Inc. dba Believe Kids Fundraising. To provide fundraising. Submitted by: Magnolia JHS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: None Funding source: None
MC-2324-021 TPR Education, LLC dba The Princeton Review. To provide tutoring for grades K-12 for all school sites. Submitted by: Access & Equity Duration of Agreement: July 21, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-022 Thinkmap, Inc. dba Vocabulary.com. To provide license/subscription, unlimited access to learning platform, teacher tools, vocabulary jams, detailed reporting, and unlimited teacher licenses. Submitted by: Chino Hills HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-023 Donovan Beck dba TheMindofSol Media LLC. To provide motivational speaker. Submitted by: Townsend JHS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-024 Houghton Mifflin Harcourt Publishing Company. To provide license subscriptions. Submitted by: Secondary Curriculum Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various

MASTER CONTRACTS	FISCAL IMPACT
MC-2324-025 Minga Solutions Inc. To provide digital subscriptions. Submitted by: Magnolia JHS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-026 StudentNest, Inc. To provide tutoring for grades K-12 for all schools. Submitted by: Access & Equity Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-027 Professional Tutors of America, Inc. To provide tutoring for grades K-12 for all schools. Submitted by: Access & Equity Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-028 Tutor Me LA LLC dba Tutor Me Education. To provide tutoring for grades K-12 for all schools. Submitted by: Access & Equity Duration of Agreement: July 21, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-029 Leading Edge Learning Center, LLC. To provide tutoring for grades K-12 for all schools. Submitted by: Access & Equity Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various

SAN BERNARDINO COUNTY	FISCAL IMPACT
SBC Joint Use Agreement No. 10-77 SB County - Real Estate Services Department. To provide Joint Use Agreement No. 10-77- Cal Aero Preserve Academy Public Library. Submitted by: Facilities, Planning & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: None Funding source: None

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-2324-042 Dianne Vargas. To provide suicide prevention, intervention, and postvention strategies. Submitted by: Special Education Duration of Agreement: September 26, 2023 - February 6, 2024 Original Board Approval: June 1, 2023	Contract amount: \$7,400.00 Increase contract amount from \$1,100.00 to \$7,400.00 due to clerical error. Funding source: LCAP
CIIS-2223-106 New Direction Solutions dba ProCare Therapy. To provide nursing, SLP, Psychologists, OT, ASL interpreter, instructional aide, and BIP Staff. Submitted by: Special Education Duration of Agreement: July 1, 2022 - June 30, 2023 Original Board Approval: September 15, 2022	Contract amount: \$835,000.00 Increase contract amount from \$700,000.00 to \$835,000.00 for additional services provided. Funding source: Special Education

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
F-2223-054 Leading Edge Air Conditioning and Heating. To provide consultant and project oversight on HVAC projects. Submitted by: Maintenance & Operations Duration of Agreement: June 1, 2023 - June 30, 2024 Original Board Approval: June 1, 2023	Contract amount: Per Rate Sheet Change contract number from F-2223-053 to F-2223-054 due to clerical error. Funding source: ESSER
HR-2223-020 All City Management To provide crossing guard services - Chino Consortium Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023 Original Board Approval: August 18, 2022	Contract amount: \$523,853.34 Increase contract amount from \$490,853.34 to \$523,853.34. Funding source: General Fund
HR-2223-022 ViaTRON Systems, Inc. To provide document scanning services for electronic file system. Submitted by: Human Resources Duration of Agreement: February 22, 2021 - December 29, 2023 Original Board Approval: October 6, 2022	Contract amount: \$45,017.00 Extend the contract date from June 30, 2023 to December 29, 2023. Funding source: General Fund

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

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BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:kc



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST


Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna.Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Litel Elementary School	Date Submitted:	6/5/2023
Site Contact & Extension	Erin Kelly- ext. 5972		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Chromebook 11	FDDGMQ2	71968	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	76M8MQ2	72005	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	5BQJON2	61777	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	H71GMQ2	71975	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	1K5JON2	61775	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	3445MQ2	71971	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	BZKGMQ2	71990	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	86XLMQ2	71979	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	BLGZON2	61852	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	5WKYON2	61732	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	7VOO1N2	61807	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	BHWCMQ2	71965	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	29LLJM2	61824	<input type="checkbox"/>
Computer Equipment	Dell Chromebook 11	16TMMQ2	72024	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Computer Cart	1294351-0044	49527	<input type="checkbox"/>
Computer Equipment	Computer Cart	1311452-0064	56759	<input type="checkbox"/>
Computer Equipment	Computer Cart	1311504-0054	56761	<input type="checkbox"/>
Computer Equipment	Computer Cart	AC-36-07435	78461	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.

Rev. 11/1/2022

Submit the completed form via email to Anna.Hamilton@chino.k12.ca.us, Purchasing Department.

July 20, 2023

Page 75



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

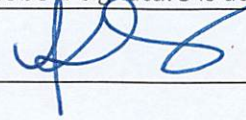
Purchasing Use Only

Board Approval Date

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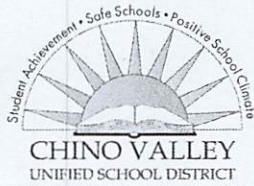
School Site/Department	Anna Borba / Child Development - SOAR	Date Submitted:	06/07/23
Site Contact & Extension	Tricia Huffman / 8990		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Appliance / Food Service Equipment	Refrigerator <i>full size</i>	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Classroom Furniture	Classroom chairs (25)	Click or tap here to enter text.	Click or tap here to enter text.	<input checked="" type="checkbox"/>
Classroom Furniture	Metal bookshelf	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Metal bookshelf	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

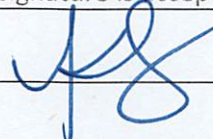
Purchasing Use Only

Board Approval Date

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School Site/Department	Dickson ES / Child Development - SOAR	Date Submitted:	06/07/23
Site Contact & Extension	Tricia Huffman / 8990		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Appliance / Food Service Equipment	Refrigerator <i>full size</i>	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

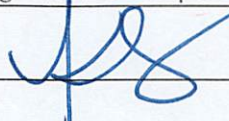
Purchasing Use Only

Board Approval Date

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School Site/Department	Walnut ES / Child Development - SOAR	Date Submitted:	06/07/23
Site Contact & Extension	Tricia Huffman / 8990		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Appliance / Food Service Equipment	Refrigerator <i>full size</i>	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST


Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Levi Dickey/ Child Development - SOAR	Date Submitted:	06/07/23
Site Contact & Extension	Tricia Huffman / 8990		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Appliance / Food Service Equipment	Refrigerator <i>full size</i>	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

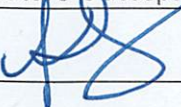
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Board Approval Date

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School Site/Department	Howard Cattle / Child Development	Date Submitted:	06/07/23
Site Contact & Extension	Shiloh Hart / 8995		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Appliance / Food Service Equipment	Refrigerator <i>full size</i>	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

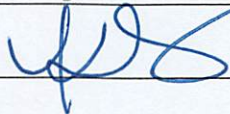
Purchasing Use Only

Board Approval Date

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School Site/Department	Cortez ES / Child Development	Date Submitted:	06/07/23
Site Contact & Extension	Tricia Huffman / 8990		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Rectangle table	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Teacher desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	Individual student desk	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Site Responsibility:

- Inventory all equipment and furniture that is being submitted for surplus or disposal.
- THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.
- Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
 - Product description – choose from the download
 - Make and model, when available
 - All computer equipment and printers must include the serial number
 - CVUSD asset tag
 - Only if the item is in good working condition, select the box.
 - Obtain Principal or Department Head approval. Adobe E-signature is acceptable.
- Submit the completed form to Anna_Hamilton@chino.k12.ca.us, Purchasing Department, via email.
- If items are technology related equipment, submit form to Technology Director for review.
- Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
 - All items must be on the list and organized and separated from items not listed.
 - All items should be in a central location to minimize pick-up time.
 - All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
- Submit a work order, via School Dude, for Warehouse to schedule a pick-up the surplus items.

Purchasing Responsibility:

- Review the list for completeness and authorization.
- Remove assets from Financial 2000.

Textbooks & Library Books:

- Do not complete this form for Surplus or Obsolete Textbooks and Library Books.
- Contact the Media Center, or email Troy_Ingram@chino.k12.ca.us for instructions on how to proceed with this request. (Education Code 60510.5)



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Buena Vista-Aruba Switch List/Technology	Date Submitted:	06/13/2023
Site Contact & Extension	Andrew Black, Chief Technology Officer		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	SEE ATTACHED.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
BUENA VISTA - ARUBA SWITCH LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST				
JUNE 13, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba S2500-24P	00:0B:86:AF:16:40	BY0014478	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:B4:C0	BY0013655	X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:3E:C0	BZ0011240	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:DA:40	BZ0008604	X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:3E:00	BZ0011314	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AE:AF:00	BZ0010996	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AF:85:C0	BY0014820	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:50:80	BZ0008108	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
BUENA VISTA - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST				
JUNE 13, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 225	40:E3:D6:C5:89:2C	CT0693142	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:FE	CT0692735	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:87:DA	CT0692973	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:1E	CT0692751	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:89:56	CT0693163	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:89:26	CT0693139	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:89:16	CT0693131	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:DE	CT0692847	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:C0	CT0692704	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:86	CT0692803	X
Computer Equipment	Aruba AP 225	94:B4:0F:C6:4D:46	CT0337188	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:74	CT0692794	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:5E	CT0692783	X
Computer Equipment	Aruba AP 224	40:E3:D6:C5:E8:C6	CT0705390	X



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date _____

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Gerald F. Litel Elementary School	Date Submitted:	06/12/2023
Site Contact & Extension	Erin Kelly, ext. 5972		

Department Head/Principal Approval:	 <p style="text-align: center; color: blue;">Adobe E-signature is acceptable</p>
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Document Camera	5157809030P	29709	<input type="checkbox"/>
AV Equipment	Epson Projector- EMP-83H	KM3F931942L	30040	<input checked="" type="checkbox"/>
AV Equipment	Epson Projector – EMP-83H	KM3F947135L	30037	<input type="checkbox"/>
AV Equipment	Epson Projector -EMP-83H	JXJF759518L	25520	<input type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	KM3F9319201	30046	<input type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	JXJF759589L	25521	<input type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	KM3F932714L	30032	<input checked="" type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	KM3F947130L	30036	<input checked="" type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	KM3F932710L	30041	<input checked="" type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	KM3F947122L	30033	<input type="checkbox"/>
AV Equipment	Laservision Player-LO-v2200	KK3921259A	23758	<input type="checkbox"/>
Office Equipment	Elec Typewriter-EW-1000	301KE52783	NO TAG	<input checked="" type="checkbox"/>
Computer Equipment	Dell Monitor-AX510	OG313H	GL-AP-DELL	<input type="checkbox"/>
AV Equipment	Epson Projector-EMP-83H	JXJF759640L	25518	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Monitor-DellAX510PA	CN-ODW711 71623-97L2259	NO TAG	<input type="checkbox"/>
Computer Equipment	Monitor -DellAS501	7735433050POA	WD-04	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the signed form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) . Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. Surplus equipment that is not publically sold, will be disposed of by Purchasing.

Site Contact	Cheryl Smith	Date Submitted:	06/20/2023
Phone	8873	Board Approval	

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (*).

PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
<i>Computer</i>	<i>Dell</i>	<i>12AB34CD</i>	<i>58821</i>	<i>Non-working</i>	<i>XXX Elementary</i>
LCD Projector	Epson				
Pace Pro 5650 EN	Konica Milnota		31257	Non-working	Cal Aero
Pace Pro 5650 EN	Konica Milnota		31240	Non-working	Cal Aero
Pace Pro 5650 EN	Konica Milnota		31220	Non-working	Cal Aero
Pace Pro 5650 EN	Konica Milnota		31232	Non-working	Cal Aero
Classroom Amp System	LES 820ir			Non-working	Cal Aero
Desktop	Dell			Non-working	Cal Aero
Chromebook	Dell		58715	Non-working	Cal Aero
Chromebook	Dell		50162	Non-working	Cal Aero
Chromebook	Dell		50139	Non-working	Cal Aero
Chromebook	Dell		50179	Non-working	Cal Aero
Chromebook	Dell		50170	Non-working	Cal Aero
Chromebook	Dell		50141	Non-working	Cal Aero
Chromebook	Dell		50143	Non-working	Cal Aero
Chromebook	Dell		50173	Non-working	Cal Aero
Chromebook	Dell		50146	Non-working	Cal Aero
Chromebook	Dell		50153	Non-working	Cal Aero
Chromebook	Dell		50133	Non-working	Cal Aero
Chromebook	Dell		50145	Non-working	Cal Aero
Chromebook	Dell		50157	Non-working	Cal Aero
Chromebook	Dell		50186	Non-working	Cal Aero
Chromebook	Dell		50147	Non-working	Cal Aero
Chromebook	Dell		50175	Non-working	Cal Aero
Chromebook	Dell		50142	Non-working	Cal Aero
Chromebook	Dell		20183	Non-working	Cal Aero
Chromebook	Dell		50148	Non-working	Cal Aero
Chromebook	Dell			Non-working	Cal Aero

Rev. 2/9/2018agh

Submit the completed form via email to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Document Camera	Aver		69702	Non-working	Cal Aero
Headphones (6)				Non-working	Cal Aero
Box of Random wires				Non-working	Cal Aero
Walkie Talkie w/charger(12)	Motorola			Non-working	Cal Aero
Walkie Talkie w/charger(11)	Kenwood			Non-working	Cal Aero
Adapter for chargers (2)	Kenwood/Motorola			Non-working	Cal Aero
Phone	Mitel			Non-working	Cal Aero
Holsters (2)	Motorola			Non-working	Cal Aero
Walkie talkie/charger	Motorola			Non- working	Cal Aero

Walkie Talkie w/charger(12) Motorola
 Walkie Talkie w/charger(11) Kenwood
 Adapter for chargers (2) Kenwood/Motorola
 Phone Mitel
 Holsters (2) Motorola

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported to the Board for approval, to the Warehouse for pick up and to Accounting for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
 - a. Product description
 - b. Make and model when available
 - i. All computer equipment and printers must include the serial number
 - c. CVUSD asset tag
 - d. Indicate if the item is working or non-working.
 - e. Obtain Principal or Department Head approval.
4. Submit the completed form to Patty_Wolfe@chino.k12.ca.us , Facilities/Planning, via email or intra-district mail.
5. Prior to pick up of the surplus items, it is the site's/department's responsibility to prepare the items for pick up.
 - a. All items must be on the list and organized and separate for items not listed.
 - b. All items should be in a central location so as to minimize pick-up time.
 - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST


Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	AEC/Spectrum Schools	Date Submitted:	4/12/2023
Site Contact & Extension	Erin Gibson x5300		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	(70) Tabletop desks	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	(3) Broken chairs	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	(3) Desk Chair combos	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Rev. 11/1/2022

Submit the completed form via email to Anna_Hamilton@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Technology	Date Submitted:	06/23/23
Site Contact & Extension	Andrew Black, Chief Technology Officer		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	See Attached Surplus/Obsolete Form.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to Patty_Wolfe@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.

Surplus equipment that is not publically sold, will be disposed of by Purchasing.

Site Contact Person
Phone

Submitted Date:
Board Approval

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (*)

Date	Make	Model	Service Tag/Serial Number	CVUSD Asset Number	Destiny Asset Number
6/21/2023 15:30			P206DRE2P2N0B980900E	79704	X7277653
6/21/2023 15:32			p2080dhd	84070	X 7294292
6/21/2023 15:35			p206ds9bp2n0b980900e	79965	X7275603
6/21/2023 15:36			p206drkcp2n0b980900e	80916	X7273922
6/21/2023 15:46			p207ya5x	69109	X7289706
6/21/2023 15:47			PF2QGDWF	110365	X7306484
6/21/2023 15:48			PF2RH33X	109468	X7307687
6/21/2023 15:49			BMPRCB3	116367	R0005836
6/21/2023 15:52			JCVFN13	67744	X7291135
6/21/2023 15:52			p206ds5w	79875	X7322058
6/21/2023 15:53			p203yukgp2n0b9213006	75338	X7276669
6/21/2023 15:53			p206drsp2n0b980900e	79861	X7277623
6/21/2023 15:54			p20334gsy	76587	X7277945
6/21/2023 15:54			P201WPVA	63654	X7276764
6/21/2023 15:54			PF2SDDG3	97125	X7317545
6/21/2023 15:55			PF2RJZ7F	97043	X7317413
6/21/2023 15:56			p206dr0yp2n0b980900e	80942	X7273699
6/21/2023 15:56			p2088b2c	85086	X7289499
6/21/2023 15:57			P201WT8J	64287	X7276471
6/21/2023 15:57			p206ds05p2n0b980900e	80881	X7273546
6/21/2023 15:57			P201WVWT	60793	X7282750
6/21/2023 15:57			PF2SGGJA	111368	X7312512
6/21/2023 15:57			p206drefp2n0b980900e	80041	X7275505
6/21/2023 15:57			p206drn0p2n0b980900e	79631	X7322098
6/21/2023 15:58			P206SP8T	76623	X7322484
6/21/2023 15:58			p206edfyp2n0b980900e	79686	X7322153
6/21/2023 15:59			P2065PWB	76677	X7322302
6/21/2023 15:59			p201wth4	63550	7282814
6/21/2023 15:59			P2065PKA	76678	X7322314
6/21/2023 15:59			p206drmp2n0b980900e	79627	X7322114
6/21/2023 16:00			PF3DM8RQ	NA	R0003258
6/21/2023 16:00			PF2RH9H3	93982	X7309611
6/21/2023 16:00			p203xwwyp2n0b9110009	73625	X7282783
6/21/2023 16:01			p206dr8x	78555	X7274271
6/21/2023 16:01			p206e15sp2n0b980900e	79844	X7277622
6/21/2023 16:01			p207zzn0	69187	X7287961
6/21/2023 16:01			P20514H0	76283	X7321613
6/21/2023 16:02			P206e1kd	N/A	x7273129
6/21/2023 16:02			p206edqc	78828	X7274118
6/21/2023 16:02			p206drfsp2n0b980900e	79779	X7277761
6/21/2023 16:02			p207bg2jp2n0b9b29001		X7283294
6/21/2023 16:03			p207b0m1p2n0b9b28002	73355	X7283302
6/21/2023 16:03			P20514GB	76324	X7321498
6/21/2023 16:03			p2088ete	85069	X7289160
6/21/2023 16:03			R914WRA8	NA	R0001103
6/21/2023 16:04			R914JWHL	NA	X7328016
6/21/2023 16:05			57JJC83	116219	R0005833



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6/21/2023 16:05			p203z466	75890	X7276080
6/21/2023 16:05			9T4Z273	89643	
6/21/2023 16:06			48Q8X33	68482	X7290280
6/21/2023 16:06			fn87vt2	75578	X7272808
6/21/2023 16:06			45WSW33	88527	X7290306
6/21/2023 16:06			fhl3vt2	75563	X7272853
6/21/2023 16:07			3rmcvt2	75589	X7272887
6/21/2023 16:07			crthnv2	75257	X7272704
6/21/2023 16:07			PF2QG6EG		X 7316023
6/21/2023 16:07			PF2QDZH6		X 7316082
6/21/2023 16:08			p207b1kr	73328	X7283216
6/21/2023 16:08			p2081gce	84712	X7293134
6/21/2023 16:08			P20514CE	76360	X7321583
6/21/2023 16:09			PF2NH051	85979	X7320947
6/21/2023 16:09			PF2SD3WW		X7315440
6/21/2023 16:09			p206e1rfp2n0b980900e		
6/21/2023 16:09			p206ds15	78799	X7274366
6/21/2023 16:10			PF2QFM13	112238	X7313048
6/21/2023 16:10			p206e1yyp2n0b980900e	80548	X7273178
6/21/2023 16:11			p207ztn1	70126	X7291639
6/21/2023 16:11			p206edrs	NA	X7274104
6/21/2023 16:11			p207zy ny	84186	X7288807
6/21/2023 16:11			PF2RY1E2	107552	X7306196
6/21/2023 16:12			p207zjlx	70141	X7292516
6/21/2023 16:12			p206k4xzp2n0b980900e	77202	
6/21/2023 16:13			PF2QEYW6	115681	X7316211
6/21/2023 16:13			PF2QYG51	113661	X7314263
6/21/2023 16:13			P20514IF	76218	X7321315
6/21/2023 16:13			PF2RKMSG	115408	X7315951
6/21/2023 16:13			PF2QGWTS	97154	
6/21/2023 16:13			PF2QG7CK	107605	X7306075
6/21/2023 16:14			p206e2cz	79575	X7274846
6/21/2023 16:14			p207yb78	84523	X7293505
6/21/2023 16:14			p207bch w	NA	X7291380
6/21/2023 16:14			95v8qt2	82446	
6/21/2023 16:15			PF2SDSKY	106664	X7305696
6/21/2023 16:15			P20514FS	76243	X7321563
6/21/2023 16:15			p207bf0e	73347	X7283224
6/21/2023 16:16			PF2SDN96	97105	X7317520
6/21/2023 16:16			PF2SDJY6	97000	X7317386
6/21/2023 16:16			dw5bc82	51115	lat 3160
6/21/2023 16:16			PF2SBNPM	114772	X7315347
6/21/2023 16:17			p207bgad	73419	X7283312
6/21/2023 16:17			p206drnx	79584	X7274919
6/21/2023 16:18			PF2SFSVL	113664	X7314277
6/21/2023 16:18			p207ztp9	84231	X7288940
6/21/2023 16:18			p203xsc6	74168	X7276624
6/21/2023 16:19			p201wpzp	60882	X7276607
6/21/2023 16:19			PF2QGH8P	96345	X7316908
6/21/2023 16:19			p206e29pp2n0b980900e	78574	X7274266
6/21/2023 16:19			p203xrym	74181	X7276748
6/21/2023 16:19			p207zjsn	70349	X7293364
6/21/2023 16:19			p203xrze	74164	X7276718
6/21/2023 16:19			p207bb0ap2n0b9b2800z	73475	X7284126
6/21/2023 16:20			p203yv40	75349	X7276680
6/21/2023 16:21			PF2S3S2B	115034	X7315583
6/21/2023 16:21			P205148G	NA	NA
6/21/2023 16:17			p206edndp2n0b980900e	80549	X7273181
6/21/2023 16:22			P20514EJ	76287	X7321444
6/21/2023 16:23			PF2RJAOK	115207	X 7315816



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6/21/2023 16:23		P20514AN	76453	X7321314
6/21/2023 16:24		PF2SEHQM	114830	
6/21/2023 16:24		p206dr1rp2n0b980900e	80474	X7273214
6/21/2023 16:24		P20514EQ	75530	X7321404
6/21/2023 16:24		p206e1adp2n0b980900e	79439	X7274896
6/21/2023 16:25		p206dr5jp2n0b980900e	78644	X7274332
6/21/2023 16:25		p206dr1gp2n0b980900e	78607	X7274393
6/21/2023 16:25		PF2S1XMK	106990	X7305726
6/21/2023 16:25		P20514E9	NA	X7321574
6/21/2023 16:26		P20514DV	76385	X7321313
6/21/2023 16:26		PF2QTM3G	110302	X7306752
6/21/2023 16:26		P205149Q	NA	X7321428
6/21/2023 16:27		9CP9Q73	90055	X7303579
6/21/2023 16:27		3HQ1Q73	90065	X7303589
6/21/2023 16:27		P20514CA	76191	X7321373
6/21/2023 16:27		B42HBC3	116128	X7320397
6/21/2023 16:28		PF2RL2JN	114710	X7315294
6/21/2023 16:28		31TX6Y2	81014	NA
6/21/2023 16:28		p206drxs	78840	X7274100
6/21/2023 16:29		PF2QFP1F	115562	X 7316089
6/21/2023 16:29		p206ds86	78%51	X7274031
6/21/2023 16:29		p207y9vw	69620	X7288748
6/21/2023 16:30		p206drg1p2n0b980900e	79974	X7275448
6/21/2023 16:30		P2020EC5	64087	X7276091
6/21/2023 16:30		PF2QFQ8A	110316	X7306670
6/21/2023 16:30		p203z6rx	75838	X7276349
6/21/2023 16:31		PF2R21RV	114846	X7315438
6/21/2023 16:31		P2012NGD	64002	X7276309
6/21/2023 16:31		p206jmd4p2n0b980900e	77469	X7298630
6/21/2023 16:32		p206e1v3p2n0b980900e	79074	X7275170
6/21/2023 16:32		PF2S1XMK	106990	X7305726
6/21/2023 16:32		p206e1g5p2n0b980900e	79183	X7275121
6/21/2023 16:32		p206e1d0p2n0b980900e	79278	7282713
6/21/2023 16:32		p206e12ep2n0b980900e	79227	X7275257
6/21/2023 16:33		PF2RKP4D	115160	X 7315747
6/21/2023 16:33		PF2RKW3S	115155	X 7315776
6/21/2023 16:33		5ZD1373	89610	X7318972
6/21/2023 16:33		PF2SGRFJ	115069	X7315584
6/21/2023 16:33		p2081eld	85460	X7291929
6/21/2023 16:33		p206ee5rp2n0b980900e	78811	X7274114
6/21/2023 16:33		p206drks	79859	X7277617
6/21/2023 16:33		PF2SDSV7	114191	X7314781
6/21/2023 16:33		p206e7ybp2n0b980900e	72826	X7273761
6/21/2023 16:34		p207ba22	68957	NA
6/21/2023 16:34		p206ds4z	80150	X7274654
6/21/2023 16:35		p207zx8g	84498	X7293543
6/21/2023 16:36		p207zy40	115176	X 7288177
6/21/2023 16:36		p207ztrv	69372	X7288462
6/21/2023 16:36		p206e1zbp2n0b980900e	80511	X7273328
6/21/2023 16:36		p203jhj1p29yb8a06005	65794	X7276999
6/21/2023 16:37		p206drj6p2n0b980900e	79784	X7277741
6/21/2023 16:37		p206drk3	80259	X7274645
6/21/2023 16:37		p206e27lp2n0b980900e	78960	X7282615
6/21/2023 16:38		NA	85049	X7289149
6/21/2023 16:38		p206dr9qp2n0b980900e	79425	X7274871
6/21/2023 16:39		PF2R2S4W	112211	X7313219
6/21/2023 16:39		P206E2BX	80491	NA
6/21/2023 16:39		p2065p4r	76793	X7322357
6/21/2023 16:40		p206ds7qp2n0b980900e	72851	X7273963
6/21/2023 16:40		p206ds5n	79708	X7277636



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6/21/2023 16:40			p207b8pmp2n0b9b29002	73436	
6/21/2023 16:40			p206edjz	72844	X7273959
6/21/2023 16:40			p207zsmh	84974	X7293340
6/21/2023 16:41			p206dra3p2n0b980900e	78758	X7274040
6/21/2023 16:41			p206drjg	79999	X7275451
6/21/2023 16:41			p207plf4	68570	X7291421
6/21/2023 16:41			p206edvk	80684	X7273637
6/21/2023 16:42			p206dr6m	80867	X7273542
6/21/2023 16:42			p206drh	80947	X7273710
6/21/2023 16:42			p207zzdf	84499	X7293793
6/21/2023 16:43			p206hmxqp2n0b980900e	73123	X7274532
6/21/2023 16:43			p206e2cb	80044	X7275515
6/21/2023 16:43			p206drx1p2n0b980900e	80626	
6/21/2023 16:44			p206ee10p2n0b980900e	78963	
6/21/2023 16:44			PF2RZQCP	96767	X7317167
6/21/2023 16:44			p206ds4gp2n0b980900e	78885	X7274208
6/21/2023 16:44			p206e2c9	80653	X7273256
6/21/2023 16:45			p2081ge5	84933	X7293185
6/21/2023 16:45			p207plp3	68973	X7284079
6/21/2023 16:47			p206dr27p2n0b980900e	80649	X7273230
6/21/2023 16:48			p207ztvd	69312	7288586
6/21/2023 16:48			p206e29g	78841	X7274129
6/21/2023 16:48			p203j9py	65809	X7277008
6/21/2023 16:48			p207zs95	69105	X7289702
6/21/2023 16:48			p206ds2h	80378	X7273347
6/21/2023 16:49			p207pbsd	68585	X7291370
6/21/2023 16:49			p206ds57p2n0b980900e	79710	X 7277651
6/21/2023 16:49			p207zsc8	NA	X7289696
6/21/2023 16:50			p206e183	79594	X7274830
6/21/2023 16:51			PF2RJ9SS	109396	X7307872
6/21/2023 16:51			p207pk31	68794	X7290567
6/21/2023 16:51			PF2RY9D2	106876	NA
6/21/2023 16:52			PF3FP14T	NA	R0004267
6/21/2023 16:52			p207zy88	84372	X7293439
6/21/2023 16:52			p206e1hxp2n0b980900e	78954	X7282626
6/21/2023 16:52			p207zs91	69097	X7289694
6/21/2023 16:53			p206drkyp2n0b980900e	79815	X7322174
6/21/2023 16:53			p206drfc	79808	X7322129
6/21/2023 16:53			PF2RK0DJ	109330	
6/21/2023 16:53			p206drv1	79712	X7277640
6/21/2023 16:53			PF2QFQJ2	107009	X7305670
6/21/2023 16:54			PF2SDT8Z	114701	X7315253
6/21/2023 16:54			p206e2cw	79863	X7322047
6/21/2023 16:54			PF2RJY2	115676	X7316228
6/21/2023 16:54			p206e1wk	78861	X7274198
6/21/2023 16:54			p206dr62p2n0b980900e	79746	X7277815
6/21/2023 16:55			p206edtk	80078	X7275427
6/21/2023 16:55			PF2SCNVX	97078	X7317481
6/21/2023 16:55			p207bbegp2n0b9b2800z	68531	X7291503
6/21/2023 16:56			p207b8qz	73445	X7284131
6/21/2023 16:56			p206dr3kp2n0b980900e	80991	X7274021
6/21/2023 16:56			PF2SD8S	109880	X7306939
6/21/2023 16:56			p2081gxy	85510	X7292034
6/21/2023 16:56			PF2RID37	96363	X7316913
6/21/2023 16:57			p207zyqr	69111	X7289708
6/21/2023 16:57			p2080dq5	84222	X7288798
6/21/2023 16:58			p206dr3ep2n0b980900e	79751	X7277819
6/21/2023 16:58			p206e1h8	79612	X7274911
6/21/2023 16:58			p206drmj	79716	X7277650



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6/21/2023 16:58			p207zylb	69096	X7289693
6/21/2023 16:58			p207zz8l	84477	X7293533
6/21/2023 16:58			p207behm	73255	X7286957
6/21/2023 16:58			p207zywx	68981	X7291536
6/21/2023 16:58			p203z6pup2n0b9302003	74382	X 7277994
6/21/2023 16:59			p2081gbg		X7293222
6/21/2023 16:59			p206edq2p2n0b980900e	78951	7282624
6/21/2023 16:59			P2065P9Q	76652	X7322398
6/21/2023 17:00			P201WZRX	60710	X7323861
6/21/2023 17:00			PF2SD0LQ	97091	X7317491
6/21/2023 17:00			p207zjln	69699	X7288179
6/21/2023 17:00			p20800dm	70662	X7292996
6/21/2023 17:01			PF2QGQFM	NA	X7315543
6/21/2023 17:01			PF250FPF	109584	X7307620
6/21/2023 17:02			P201WW12	60782	X7282721
6/21/2023 17:02			PF2SDV81	106268	X 7309440
6/21/2023 17:02			p207zzcb	83528	X7293884
6/21/2023 17:02			p207pbmr	68737	X7291447
6/21/2023 17:02			p201yqnf	64022	X7276338
6/21/2023 17:03			p206ds64p2n0b980900e	78637	
6/21/2023 17:03			p206drp9	80637	X7273377
6/21/2023 17:03			p206ds16p2n0b980900e	79891	X7322079
6/21/2023 17:04			p206edsyp2n0b980900e	78977	X7282650
6/21/2023 17:04	Aruba	WAP	ct0694604	50664	
6/21/2023 17:04			p206e1bf	NA	X7322029
6/21/2023 17:04			p206dr4ep2n0b980900e	79856	X7277618
6/21/2023 17:04			p207ybd4	83788	7293943
6/21/2023 17:04			p206dr1z	80571	X7273436
6/21/2023 17:05			p206e28zp2n0b980900e	80601	X7273458
6/21/2023 17:05			p201wvx4	63556	X7282816
6/21/2023 17:06			p2066qscp2n0b970400y	76598	X7277550
6/21/2023 17:06			p207bejbp2n0b9b2900f	73242	X7286933
6/21/2023 17:06			p206ee8pp2n0b980900e	78942	7282630
6/21/2023 17:06			ct0694698	50678	
6/21/2023 17:06			p207zy92	84324	X7293575
6/21/2023 17:06			PF2QWE08	93822	X7309831
6/21/2023 17:06			p208311a	85259	X7290470
6/21/2023 17:06			p206ds06p2n0b980900e	80003	X7275377
6/21/2023 17:07			cnhpk9y01p	75692	
6/21/2023 17:07			678KC83	116357	R0005728
6/21/2023 17:07			p207ya1y	69647	X7288605
6/21/2023 17:07			p206e12pp2n0b980900e	79655	X7322149
6/21/2023 17:07			ct0690945	49417	
6/21/2023 17:07			p202e0q	64277	X7276199
6/21/2023 17:07			ct0694711	50679	
6/21/2023 17:08			ct0694954	50660	
6/21/2023 17:08			p207pcej	68748	X7291458
6/21/2023 17:08			p206drzwp2n0b980900e	80398	X7273277
6/21/2023 17:08			ct0693127	49084	
6/21/2023 17:09			ct0693136	49088	
6/21/2023 17:09			ct0690897	49420	
6/21/2023 17:10			ct0692165	49059	
6/21/2023 17:11			ct0794517	52528	
6/21/2023 17:11			l9dq87ja8ba80		
6/21/2023 17:13			PF2RYZP9pf9xb1328014	93816	x7309828
6/21/2023 17:13			P206DRJCP2N0B980900E	79857	x7277614
6/21/2023 17:14			PF2RWWICpf9xb1327016	109648	x7307205
6/21/2023 17:14				84521	x7293451
6/21/2023 17:15			PF2SDHF2pf9xb1327016	112793	X7312693



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6/21/2023 17:15			P207B9HNP2N08982802C	68954	x7284154
6/21/2023 17:16			P206DR9AP2N08980900E	79757	x7277757
6/21/2023 17:18			p2026406p29yb8402006	64342	x7277966
6/21/2023 17:19			P206EDS9P2N08980900E	80456	x7273412
6/21/2023 17:22			F96GMQ2	72344	
6/21/2023 17:23			GKC7MQ2	72328	x7268834
6/21/2023 17:23			85CZYM2	63350	
6/21/2023 17:23			G9BSJM2	63336	x7268695
6/21/2023 17:24			CKXVJM2	63356	x7268718
6/21/2023 17:28			P206DR8GP2N08980900E		x7273110
6/21/2023 17:28			P207PIJVP2N080222013	68549	x7291414
6/21/2023 17:29			75hp4d3	116417	
6/21/2023 17:29			PF2S2FP1pf9xb1327016	109296	
6/21/2023 17:29			PF2SCWG1pf9xb1328014	109732	x7307060
6/21/2023 17:30			P206EDCAP2N08980900E	79825	x7322164
6/21/2023 17:30				90213	x7303737
6/21/2023 17:31			5g6kb42	46097	
6/21/2023 17:31			p2080fb2	84923	X7293114
6/21/2023 17:31			PF2QGTJL	115141	X7316032
6/21/2023 17:32			fxmf4d3	116420	
6/21/2023 17:32			P2088AXF	85085	X7289506
6/21/2023 17:32			PF2SDYY9	85998	X7316561
6/21/2023 17:32			2gr8q73	90218	x7303742
6/21/2023 17:33			P201WQQE	60808	7282739
6/21/2023 17:33			fc9q73	90207	x7303731
6/21/2023 17:33			p203jhqjp29yb8a06005	73585	X7276880
6/21/2023 17:33			780g4d3	116421	
6/21/2023 17:33			P206KJVP	72953	X7274421
6/21/2023 17:34			88q7q73	90311	x7303835
6/21/2023 17:34			bm9p4d3	116418	
6/21/2023 17:34			csk8q73	90210	x7303734
6/21/2023 17:36			p206ee43p2n0b980900e	79155	X7275220
6/21/2023 17:36			p206ds4dp2n0b980900e	80169	
6/21/2023 17:36			93X8QT2		x7272112
6/21/2023 17:36			p206edttmp2n0b980900e	79985	X7275457
6/21/2023 17:37			p2080f9s	84816	X7293488
6/21/2023 17:37			vcg181040066	64412	
6/21/2023 17:37			PF2RJLDL	114628	X7307775
6/21/2023 17:38			P2020DF		
6/21/2023 17:38	ViewSonic	Slot PC	vq7211341537		
6/21/2023 17:38			vcg181040004	64421	
6/21/2023 17:39			vq7211341573		
6/21/2023 17:39			v7q174700022		
6/21/2023 17:35			p206drf5p2n0b980900e	79142	X7275213
6/21/2023 17:35			6FX8QT2	81865	x7271672
6/21/2023 17:35			p203jhtmp29yb8a06005	73593	X7276886
6/21/2023 17:47			P201WZE7	60670	R0008613
6/21/2023 17:48			P201WVXB	64253	X7276195
6/21/2023 17:49			PF2S0ESDpf9xb1327016	111639	
6/21/2023 17:49			pf2ryScvPF9XB1327016	109656	X7307237
6/21/2023 17:49			pf2sdcygPF9XB1327016	110033	X7306885
6/21/2023 17:50			PF2RZTA1pf9xb1327016	109921	x7307023
6/21/2023 17:50			PF2RJ7JBpf9xb1329041	115668	x7316192
6/21/2023 17:51			PF2S0ERHpf9xb1327016	109891	x7306955
6/21/2023 17:51			P206695FP2N08970400Y	76595	x7277547
6/21/2023 17:51			PF2RFXTApf9xb1330003	111486	x7312308
6/21/2023 17:52			PF2S0GHWpf9xb1327016	114666	x7315228
6/21/2023 17:52				115691	
6/21/2023 17:52			PF2RHNG4pf9xb1329041	115669	



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

6/21/2023 17:53			PF2QEG08pf9xb1326009	95999	x7308200
6/21/2023 17:53			PF2S3ADBpf9xb1329041	109527	x7307713
6/21/2023 17:54			P206E18YP2N08980900E	79195	x7275106
6/21/2023 17:54			PF2QE3M7pf9xb1326009	110194	
6/21/2023 17:54			P2065PKRP2N089704016	76778	x7322411
6/21/2023 17:54			PF2SBN6Cpf9xb1329041	115187	x7315724
6/21/2023 18:20			P201WVXB	64253	X7276195
6/21/2023 18:21			P201WZE7	60670	R0008613
6/21/2023 20:02			PF2RKMSQpf9xb1329041	108415	x7306258
6/21/2023 20:02			PF2SBQ49pf9xb1329041	112058	x7313256
6/21/2023 20:02			PF2SE639pf9xb1327016	112151	x7313258
6/21/2023 20:03			PF2SEBVZpf9xb1327016	112540	x7313184
6/21/2023 20:13			PF06J91Gpf9xb1326009	95405	x7309047
6/21/2023 20:13			p201wzbnp29yb830100k	60806	x7282748
6/21/2023 20:13			P203ZAXEP2N089302003	74285	x7276006
6/21/2023 20:14			pf2rz6x9		x7313876
6/21/2023 20:14			PF2RXMC5pf9xb1327016	112781	x7312671
6/21/2023 20:15			PF2S4XKPpf9xb1327016	112242	
6/21/2023 20:15			PF2QF9VEpf9xb1326009	113222	x 7313881
6/21/2023 20:15			P207Z2ZGP2N080320006	70749	x7292867
6/21/2023 20:15			P207ZT9HP2N08032100P	85727	x7292292
6/21/2023 20:18			PF2RJH6Gpf9xb1329041	114784	x7315323
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6/21/2023 20:19			PF2SE0RGpf9xb1327016	112162	
6/21/2023 20:19			PF2SCL1Spf9xb1327016	112829	x7312558
6/21/2023 20:19			PF3ADZ16pf9xb1c03013		r0002429
6/21/2023 20:20			pf2qdtgp	115721	x7316283
6/21/2023 20:20			PF2RKZ3Mpf9xb1329041	96145	x7316801
6/21/2023 20:20			PF2SGDGPpf9xb1327016	109157	
6/21/2023 20:21			PF2RXYWMpf9xb1328014	107781	x7305266
6/21/2023 20:21			PF2RHVFRpf9xb1327016	112625	x 7312755
6/21/2023 20:22			PF2RZLHYpf9xb1329041	112031	x7313458
6/21/2023 20:22			P206DRD8P2N08980900E	80027	x7275379
6/21/2023 20:22			PF2SDNLQpf9xb1328014	115836	x7316376
6/21/2023 20:23			PF06HTY8pf9xb1326009	95478	x7309147
6/21/2023 20:23			PF2RHHB6pf9xb1329041		x7316790
6/21/2023 20:24			PF3AEAN8pf9xb1c03013		r0002347
6/21/2023 20:24			PF2QDS63pf9xb1326009	96072	
6/21/2023 20:24			PF2RL1WDpf9xb1329041	96096	x7316653
6/21/2023 20:24			P207ZYTSP2N080320006	70557	x7288887
6/21/2023 20:25			PF2RWV80pf9xb1327016	85999	x7316544
6/21/2023 20:25			PF2RHWDEpf9xb13290	115685	x7316234
6/21/2023 20:25			PF2SF18Rpf9xb132701	109093	x7304797
6/21/2023 20:25			PF2S8GY4pf9xb1729077	98480	r0006637
6/21/2023 20:26			PF2S0PDBpf9xb1327016	112414	x 7313516
6/21/2023 20:26			PF2SCBR7pf9xb1327016		x7312701
6/21/2023 20:27			PF2RFRQSpf9xb1327016	95842	x7307950
6/21/2023 20:27			PF2RH641pf9xb1329041	112049	x7313336
6/21/2023 20:27			PF2SF0C7pf9xb1329041	96143	x7316785
6/21/2023 20:27			P208008SP2N08032001E	70585	x7288085
6/21/2023 20:30			18RQ2C2	54901	
6/21/2023 20:30			g7rq2c2	54900	
6/21/2023 20:31			28rq2c2	54903	
6/21/2023 20:31			j7rq2c2	54899	
6/21/2023 20:31			h7rq2c2	54902	
6/21/2023 20:33			c0jkr22	44848	
6/21/2023 20:43			PF2RWS1Ppf9xb1327016	114967	x7315541
6/21/2023 20:44			P2062LJRP2N08960201J	76900	x7261017



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

6/21/2023 20:44			PF2RXKP6pf9xb1328014	97010	x7317412
6/21/2023 20:44			P206JM9HP2N08980900E		x7297706
6/21/2023 20:44			P206EE88P2N08980900E	79088	x7275157
6/21/2023 20:45			P203IJ8KP29YB8A06005	73596	x7276900
6/21/2023 20:45			cpk6593	90976	
6/21/2023 20:45			P206E1ECP2N08980900E	79128	x7275185
6/21/2023 20:46			PF2S2WNCpf9xb1329041	111781	x7312064
6/21/2023 20:46			PF254THZpf9xb1330003		x7312405
6/21/2023 20:47			P203Z4F3P2N089302003	75815	x7276225
6/21/2023 20:48			9k9kx33	68125	x7289791
6/21/2023 20:48			47fpx33	68122	x7289788
6/21/2023 20:49			gkmt6y2	81040	x7277509
6/21/2023 20:49			3ZV8QT2	82327	x7272183
6/21/2023 20:49			9KX8QT2	81491	x7271272
6/21/2023 20:49			P2078EJBP2N08982900F		x7286933
6/21/2023 20:50			4TW8QT2	81416	x7271301
6/21/2023 20:50			P206K4WGP2N08980900E	77256	x7274458
6/21/2023 20:50			P206K50TP2N08980900E	77456	x7297703
6/21/2023 20:51			p201wq9gp29yb830100k	60987	x7276867
6/21/2023 20:51			P206K683P2N08980900E	77454	x7298237
6/21/2023 20:52			P206K5NTP2N08980900E	77473	x7298627
6/21/2023 20:52			p201wr6xp29yb830100k	63728	x7294488
6/21/2023 20:52			p201ww5dp29yb830100k	79053	x7277904
6/21/2023 20:56			PF2QGG78pf9xb1326009	110738	x 7311314
6/21/2023 20:57			PF34GCZFpf9xb1909007		
6/21/2023 20:57			P207ZSLMP2N080321005	70930	
6/21/2023 20:57			PF2QFT88pf9xb1326009	110467	x7306531
6/21/2023 20:57			PF2QXQ5Kpf9xb1326009	110833	x7311301
6/21/2023 20:58			PF34GLJQpf9xb1909007		r0001938
6/21/2023 21:18			dkgjb3	116469	r0006212
6/21/2023 21:25			P206E2B1P2N08980900E	79141	x7275236
6/21/2023 21:25			91W8QT2	82388	x7272237
6/21/2023 21:26			HPV8QT2	82418	x7272243
6/21/2023 21:42				73586	x7294469
6/21/2023 21:42			P207PIKMP2N080222013	68612	x7291429
6/21/2023 21:44			PF341ES1pf9xb1909007		r0002035
6/21/2023 21:44			P207ZSGMP2N080321005	70987	
6/21/2023 21:45			PF22VVKMpf9xb0b16263	111246	x7311478
6/21/2023 21:45			PF2P9WFYpf9xb1326009	110508	x 7311695
6/21/2023 21:45			P206JE1DP2N08980900E	77243	x7274461
6/21/2023 21:45			P2081EE9P2N08032201K	70311	x7294149
6/21/2023 21:46			1y5bq73	90259	x7303783
6/21/2023 21:46			P207Y9G4P2N08031900B	70208	x7294071
6/21/2023 21:46			PF2QXEYLPf9xb1326009	110912	x 7311271
6/22/2023 15:41			p203z3vg	75871	X7276406



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

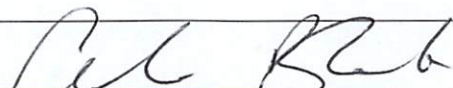
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Chaparral-Aruba AP List/Technology	Date Submitted:	06/29/2023
Site Contact & Extension	Andrew Black, Chief Technology Office, x1350		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	See Attached Surplus/Obsolete Form.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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CHINO VALLEY UNIFIED SCHOOL DISTRICT				
CHAPARRAL - ARUBA SWITCH LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST				
June 29, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:1E:80	SG08KJS00T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:99:C0	SG08KJS00F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:4A:C0	SG08KJS005	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:98:40	SG01KJS056	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:1E:00	SG08KJS00Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:0F:C0	SG08KJS04T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8A:40	SG08KJS006	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:9A:00	SG08KJS00P	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:9E:80	SG08KJS04S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:C6:00	SG01KJS01Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:B5:40	SG01KJS01N	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:ED:C0	SG08KJS04C	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	88:3A:30:B3:5F:C0	SG01KJS00X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8E:C0	SG08KJS04Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:4A:40	SG08KJS003	X
Computer Equipment	Aruba 6300 Switch	B8:D4:E7:10:6C:40	SG04KMX05B	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
CHAPARRAL - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST				
June 29, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:7D	CNJ0K9Y27T	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:B2	CNJ0K9Y29X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:BD	CNJ6K9Y1SF	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:F2:63	CNJ1K9Y1QX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EC:ED	CNJ1K9Y1JN	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:DD	CNJ0K9Y2BX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:C0	CNJ0K9Y2HM	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DD:A8	CNJ0K9Y2FW	X
Computer Equipment	Aruba AP 555	80:8D:B7:C0:16:E9	CNHPK9Y03K	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:52	CNJ0K9Y28K	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:02	CT0692609	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:2E	CT0794573	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:78:1E	CT0690959	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:86:04	CT0692738	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:ED:0B	CNJ1K9Y1KB	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A0:22	CNJ6K9Y1W4	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:94	CT0794624	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:AD	CNJ0K9Y27X	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DD:60	CNJ0K9Y2FT	X
Computer Equipment	Aruba AP 225	84:D4:7E:C6:40:FE	CT0794677	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:F5:3C	CNJ1K9Y1ZB	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:85:D0	CT0692712	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:82:E2	CT0692337	X



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

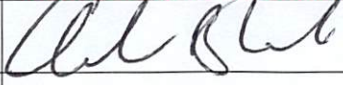
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Anna_Hamilton@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Chromebooks/Various Sites-Technology	Date Submitted:	06/30/2023
Site Contact & Extension	Andrew Black, Chief Technology Officer, x1350		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	See Attached Surplus/Obsolete Form.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Rev. 11/1/2022

Submit the completed form via email to Anna_Hamilton@chino.k12.ca.us, Purchasing Department.

July 20, 2023
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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to Kathy_Casino@chino.k12.ca.us . Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.

Surplus equipment that is not publically sold, will be disposed of by Purchasing.

Site Contact Person
Phone

Submitted Date:

Board Approval:

Items over \$500 and purchased with Program Improvement Funds should be marked

Date	Make	Model	Service Tag/Serial Number	CVUSD Asset Number
6/28/2023 14:47			8l8kq73	90551
6/28/2023 14:47			fqqm3x2	82997
6/28/2023 14:48			d5fq433	67411
6/28/2023 14:48			3nv2433	67414
6/28/2023 14:48			dnvm433	67416
6/28/2023 14:48			8ncn433	67407
6/28/2023 14:49			2x4sw33	89098
6/28/2023 14:49			9yjh3x2	82931
6/28/2023 14:49			f79n3x2	82992
6/28/2023 14:50			8twtw33	89150
6/28/2023 14:50			42xtw33	89169
6/28/2023 14:51			28W8QT2	81649
6/28/2023 14:51			3629w33	68278
6/28/2023 14:51			61s8x33	68321
6/28/2023 14:52			f9r8w33	68277
6/28/2023 14:52			b1h6m33	68354
6/28/2023 14:52			bz5c3x2	83050
6/28/2023 14:53			cfx5m33	88590
6/28/2023 14:53			D3W8QT2	81906
6/28/2023 14:53			fv07q73	90297
6/28/2023 14:54			4796m33	88558
6/28/2023 14:54			5sj7q73	90554
6/28/2023 14:54			hrdjq73	90548
6/28/2023 14:55			G3X8QT2	82188
6/28/2023 14:55			24X8QT2	82185
6/28/2023 14:55			53X8QT2	82182
6/28/2023 14:56			9p6qq73	90536
6/28/2023 14:56			HXW8QT2	82187
6/28/2023 14:56			684jcb3	116178
6/28/2023 14:57			97X8QT2	82247
6/28/2023 14:57			8lg6q73	90181
6/28/2023 14:57			p201wwsp29yb830100k	60781
6/28/2023 14:57			p201wppap29yb830100k	60791
6/28/2023 14:58			7sfxcb3	116368
6/28/2023 14:58			1wf9593	r0005773
6/28/2023 14:58			3VV8QT2	82289
6/28/2023 14:58			1298m33	89050
6/28/2023 14:59			JLV8QT2	82261
6/28/2023 14:59			84W8QT2	82273
6/28/2023 14:59			1p87m33	89146
6/28/2023 14:59			DRV8QT2	81623
6/28/2023 15:00			DDX8QT2	81695
6/28/2023 15:01			13X8QT2	



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

6/28/2023 15:01			39W8QT2	82287
6/28/2023 15:03			cjr6x33	
6/28/2023 15:03			D596M33	88512
6/28/2023 15:03			JPFCW33	88548
6/28/2023 15:03			cfmd8c3	116159
6/28/2023 15:04			27MTW33	89061
6/28/2023 15:04			3d2tw33	88514
6/28/2023 15:04			DCPSW33	89124
6/28/2023 15:04			9KQ4Q73	90560
6/28/2023 15:04			c57vw33	68301
6/28/2023 15:04			ftt8qt2	82199
6/28/2023 15:04			90t7x33	68372
6/28/2023 15:04			9ZMF8C3	116480
6/28/2023 15:05			JD28X33	68418
6/28/2023 15:05			90t7x33	68372
6/28/2023 15:05			7Z88M33	89000
6/28/2023 15:05			5J1P433	67419
6/28/2023 15:05			jd36m33	88611
6/28/2023 15:05			JY8L433	67408
6/28/2023 15:05			85lrw33	89119
6/28/2023 15:06			g2w8qt2	81915
6/28/2023 15:06			5jj6x33	89117
6/28/2023 15:06			c0w8qt2	81903
6/28/2023 15:06			128DZY2	82764
6/28/2023 15:06			5x4sw33	89118
6/28/2023 15:06			FTCN433	67418
6/28/2023 15:06			8MH7X33	89021
6/28/2023 15:06			csv9zy2	82760
6/28/2023 15:07			G3Z3Q73	90397
6/28/2023 15:07			hj1sw33	88557
6/28/2023 15:07			C796M33	88572
6/28/2023 15:07			8RSRW33	88598
6/28/2023 15:07			25V8QT2	81907
6/28/2023 15:07			5268X33	68417
6/28/2023 15:07			3kx8qt2	81650
6/28/2023 15:07			63S6M33	88577
6/28/2023 15:08			15V8QT2	81908
6/28/2023 15:08			ctdvw33	68430
6/28/2023 15:08			4l28x33	68433
6/28/2023 15:09			jxjbq73	90406
6/28/2023 15:09			CWW8QT2	82228
6/28/2023 15:10			4r39q73	90212
6/28/2023 15:10			8sjjzw2	75245
6/28/2023 15:10			G5W8QT2	82269
6/28/2023 15:11			ft2kcb3	116208
6/28/2023 15:11			DVW8QT2	81881
6/28/2023 15:11			35V8QT2	81904
6/28/2023 15:11			cd73q73	
6/28/2023 15:12			88612	88612
6/28/2023 15:12			5ZV8QT2	81752
6/28/2023 15:12			80W8QT2	81909
6/28/2023 15:13			gg7hq73	90494
6/28/2023 15:13			fbkbq73	90472
6/28/2023 15:13			J4V8QT2	81905
6/28/2023 15:14			5YW8QT2	81883



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

6/28/2023 15:14			83x8qt2	82244
6/28/2023 15:14			GVW8QT2	81880
6/28/2023 15:14			JVW8QT2	81882
6/28/2023 15:14			F1W8QT2	81886
6/28/2023 15:15			g1mrw33	88511
6/28/2023 15:15			4275Q13	83162
6/28/2023 15:15			1gknq73	90404
6/28/2023 15:15			b4v8qt2	82258
6/28/2023 15:16			c8w8qt2	82286
6/28/2023 15:16			d6w8qt2	82270
6/28/2023 15:16			7mv8qt2	82264
6/28/2023 15:16			J1W8QT2	81902
6/28/2023 15:16			JZZZQ73	90195
6/28/2023 15:16			H8V8QT2	81901
6/28/2023 15:16			h5w8qt2	82262
6/28/2023 15:17			54V8QT2	81917
6/28/2023 15:17			3nv8qt2	82268
6/28/2023 15:17			5lv8qt2	82267
6/28/2023 15:17			3bfrw33	89149
6/28/2023 15:17			BG53Q13	83149
6/28/2023 15:17			6ZX7Q73	90304
6/28/2023 15:17			8RW8QT2	82190
6/28/2023 15:17			5vv8qt2	82279
6/28/2023 15:17			94V8QT2	81885
6/28/2023 15:18			36w8qt2	82265
6/28/2023 15:18			89133	89133
6/28/2023 15:18			57tpq73	90396
6/28/2023 15:18			54zxp73	90545
6/28/2023 15:19			73W8QT2	81914
6/28/2023 15:19			j06n433	
6/28/2023 15:19			FXT8QT2	81913
6/28/2023 15:20			5jt6q73	90563
6/28/2023 15:20			68V8QT2	82193
6/28/2023 15:20			67413	67413
6/28/2023 15:21			2049n13	67686
6/28/2023 15:21			8168x33	68437
6/28/2023 15:21			G1V8QT2	81916
6/28/2023 15:21			dmv8qt2	82260
6/28/2023 15:22			dzv8qt2	82266
6/28/2023 15:22			5pf6m33	68399
6/28/2023 15:22			20lrw33	89038
6/28/2023 15:23			g73gzy2	82729
6/28/2023 15:23			8WW8QT2	81884
6/28/2023 15:23			4ktk433	67410
6/28/2023 15:24			dlv8qt2	82263
6/28/2023 15:24			2wt8qt2	81960
6/28/2023 15:24			4sxxg8c3	116161
6/28/2023 15:24			HKFDW33	68276
6/28/2023 15:24			BH00R73	90409
6/28/2023 15:24			3wlzcb3	116392
6/28/2023 15:25			CZJ6X33	68405
6/28/2023 15:25			1BBSW33	89057
6/28/2023 15:25			p201wqlmp29yb830100k	60799
6/28/2023 15:25			BHW7Q73	90405
6/28/2023 15:26			819PQ73	90413



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

6/28/2023 15:26			6YQRW33	89022
6/28/2023 15:26			cccwv33	88600
6/28/2023 15:26			5XD4Q73	90398
6/28/2023 15:26			1067w33	68261
6/28/2023 15:26			1857X33	89132
6/28/2023 15:26			COMTW33	89033
6/28/2023 15:26			123P433	67420
6/28/2023 15:27			jy2h8c3	116160
6/28/2023 15:27			5MM8X33	89120
6/28/2023 15:27			4Q5P433	67417
6/28/2023 15:27			9jc5m33	88515
6/28/2023 15:27			FZ5C3X2	82951
6/28/2023 15:27			2pscw33	68368
6/28/2023 15:27			6434zm2	61420
6/28/2023 15:27			225c3x2	82768
6/28/2023 15:28			HZ0TW33	89030
6/28/2023 15:28			CT1VW33	89131
6/28/2023 15:28			9mfdw33	88565
6/28/2023 15:28			5lv7jt2	82644
6/28/2023 15:28			5fk7q73	90301
6/28/2023 15:28			3kt7jt2	82641
6/28/2023 15:28			C33P433	67409
6/28/2023 15:29			2xc1r73	90549
6/28/2023 15:29			96k4q73	90542
6/28/2023 15:29			2667w33	68455
6/28/2023 15:30			52X8QT2	81705
6/28/2023 15:30			5md5q73	90553
6/28/2023 15:31			406c3x2	82947
6/28/2023 15:31			9kdvw33	68327
6/28/2023 15:31			7YT8QT2	82198
6/28/2023 15:31			3pwsW33	88605
6/28/2023 15:32			h8gpq73	90557
6/28/2023 15:32			2p1cq73	
6/28/2023 15:32			fpr8x33	68425
6/28/2023 15:32			2p1cq73	
6/28/2023 15:32			95QH3X2	82996
6/28/2023 15:33			5996m33	88516
6/28/2023 15:33			CYH2Q73	90402
6/28/2023 15:33			CSP7M33	68332
6/28/2023 15:33			21xx733	83171
6/28/2023 15:33			2Y88X33	68329
6/28/2023 15:33			8Y5C3X2	82969
6/28/2023 15:33			F7N8X33	68401
6/28/2023 15:33			32X8QT2	82180
6/28/2023 15:34			6lwsw33	88561
6/28/2023 15:35			g7xy733	83212
6/28/2023 15:35			FLF0QT2	82138
6/28/2023 15:35			h1s8x33	68292
6/28/2023 15:35			9ZP2Q73	90356
6/28/2023 15:35			85W8QT2	82189
6/28/2023 15:36			8NC5M33	68237
6/28/2023 15:36			14YRW33	68453
6/28/2023 15:36			3BR8W33	68284
6/28/2023 15:36			6DR8W33	88562
6/28/2023 15:36			75MCW33	68334



CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS / OBSOLETE EQUIPMENT LIST

6/28/2023 15:36			d701r73	90543
6/28/2023 15:36			5KWSW33	68244
6/28/2023 15:37			1CFDW33	68457
6/28/2023 15:37			8ch8x33	88589
6/28/2023 15:37			8539q73	90539
6/28/2023 15:37			DCQ0633	83190
6/28/2023 15:37			9Z2KQ73	90544
6/28/2023 15:37			4nbtw33	68387
6/28/2023 15:38			8X1HQ73	90566
6/28/2023 15:38			1G57Q73	90565
6/28/2023 15:38			F5C7Q73	90555
6/28/2023 15:42			7c53q13	83134
6/28/2023 15:42			43V8QT2	81912
6/28/2023 15:42			9lc5m33	68351
6/28/2023 15:44			11g7m33	89002
6/28/2023 15:44			3wzpq73	90403
6/28/2023 15:44			bzkrw33	89001
6/28/2023 15:45			jlcby73	90407
6/28/2023 15:45			8f28x33	68345
6/28/2023 15:45			7rkh3x2	82949
6/28/2023 15:45			9g36m33	68360
6/28/2023 15:46			h4sh3x2	82945
6/28/2023 15:46			53W8QT2	81888
6/28/2023 15:47			fkI03x2	82991
6/28/2023 15:47			6f9tw33	89025
6/28/2023 15:47			8gl433	67412
6/28/2023 15:47			bmt7jt2	82184
6/28/2023 15:47			9lgk3x2	82963
6/28/2023 15:48			crfcw33	68307
6/28/2023 15:48			j26sw33	68267
6/28/2023 15:48			4X1JQ73	90538
6/28/2023 15:48			hlqsw33	68242
6/28/2023 15:48			8xw8qt2	82181
6/28/2023 15:48			3298m33	89031
6/28/2023 15:48			88v8qt2	82191
6/28/2023 15:49			6twng73	90569
6/28/2023 15:49			68w8qt2	82197
6/28/2023 15:49			27I5q73	90546
6/28/2023 15:49			9hx8qt2	82183
6/28/2023 15:49			f5g6q73	90556
6/28/2023 15:49			F1ZXP73	90550
6/28/2023 15:49			cphz733	83181
6/28/2023 15:50			62k8q73	90547
6/28/2023 15:50			g058m33	88545
6/28/2023 15:50			5xy6m33	88559
6/28/2023 15:50			JTT7M33	68421
6/28/2023 15:50			h5w7x33	
6/28/2023 15:50			GKCC3X2	82938
6/28/2023 15:50			18N8X33	68481
6/28/2023 15:51			1T1JQ73	90568
6/28/2023 15:51			87MFN13	67679
6/28/2023 15:51			7FBZ533	83189
6/28/2023 15:51			49X7Q73	90564

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA PROJECTS

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change orders have been reviewed and recommended for approval by District staff.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Fund Source	Completion Date
CC2023-06	Cal Aero K8, Chaparral ES, and Wickman ES Poured in Place Rubber Replacement	John Buck dba J2 Builders	\$264,000.00	(\$26,125.00)	\$237,875.00	25	June 2, 2023
CC2023-48	Ayala HS Exterior all & Column Repairs	Neway Plastering, Inc.	\$24,600.00	N/A	\$24,600.00	01	June 30, 2023
CC2023-52	CVUSD IDF Power Removal and Replacement	Jolt Electric, Inc.	\$59,500.00	N/A	\$59,500.00	01	June 16, 2023
CC2023-55	Districtwide HVA Filter Replacement	Pacwest Air Filter, LLC	\$24,865.00	N/A	\$24,865.00	01	May 24, 2023

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source	Completion Date
CC2023-60	Oak Ridge ES Kindergarten Turf Replacement	John Buck dba J2 Builders	\$18,200.00	N/A	\$18,200.00	01	June 30, 2023
CC2023-65	Woodcrest JHS Gym Wall Pads Replacement	BSN Sports, LLC	\$19,739.35	N/A	\$19,739.35	01	June 27, 2023
CC2023-66	Walnut ES Irrigation Pump Repair Project	Pumpman Holdings, LLC	\$23,274.00	N/A	\$23,274.00	01	May 30, 2023
CC2023-68	Chino Hills HS Baseball Field V-Ditch Repair	Angelo Construction	\$33,877.00	\$3,200.00	\$37,077.00	01	June 26, 2023
CC2023-69	Districtwide Condenser Service	Leading Edge Air Conditioning	\$16,480.00	N/A	\$16,480.00	01	June 23, 2023
CC2023-70	Districtwide Mulch Installation	Plant's Choice, Inc.	\$59,790.48	N/A	\$59,790.48	01	June 22, 2023
CC2023-71	Eagle Canyon Portable Renovation	TDV Innovation Inc.	\$46,580.00	N/A	\$46,580.00	01	June 27, 2023
CC2023-74	Adult School Health Center HVAC Installation	Leading Edge Air Conditioning	\$19,950.00	N/A	\$19,950.00	01	June 28, 2023
CC2023-75	Cal Aero K8 Gym Fly Fan Installation	RDM Electric Co. Inc	\$22,690.00	N/A	\$22,690.00	01 & 25	June 9, 2023
CC2023-76	Hidden Trails ES Fun Club Remodel	Bizal-Hoff Company, Inc.	57,292.00	N/A	\$57,292.00	01	June 28, 2023
CC2023-77	Eagle Canyon ES Chain Link Fence Repair	Valley Cities Gonzales Fence	\$44,800.00	N/A	\$44,800.00	01	June 29, 2023
22-23-101	Dickey ES Preschool & Liberty ES Playground Equipment Replacement	Nextgen Construction, Inc.	\$199,200.00	(\$11,000.00)	\$188,200.00	25	June 27, 2023

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; Andrew Black, Chief Technology Officer, and Martin Silveira, Director, Maintenance and Operations.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$466,147.83 to General Fund 01
\$434,765.00 to Fund 25.

NE:GJS:ms

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AWARD OF BID NO. 22-23-35F, CHINO HS HAZARDOUS MATERIAL ABATEMENT AND DEMOLITION

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition, was published in the Inland Valley Daily Bulletin on May 16, 2023, and May 23, 2023. Bids were submitted at 1:00 p.m. on June 6, 2023. The results are as follows:

Contractor	# of Bids Received	Bid Amount
Resource Environmental, Inc.	4	\$953,000.00

The basic scope of work for this project is the renovation of the original gymnasium, boys shower and locker room, swimming pool facilities and associated pool systems/equipment.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition to Resource Environmental, Inc.

FISCAL IMPACT

\$81,729.00 to Measure G Building Fund 21.

NE:GJS:kc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-17F, CHINO HS RECONSTRUCTION PHASE 1 (BP 2)**

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 2) to Hamel Contracting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Hamel Contracting, Inc.	\$216,000.00
	Previously Approved Change Orders:	(\$25,261.00)
	Bid Amount:	\$6,798,000.00
	Revised Total Project Amount:	\$6,988,739.00
	Retention Amount:	\$349,436.95

The change order results in a net increase of \$216,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 2).

FISCAL IMPACT

\$216,000.00 to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 06/23/2023 BID/ CUPCAA #: 19-20-17F Change Order #: 002
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Hamel Contracting, Inc. (BP#2)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:






ITEM NO. 1:	Description:	Prep and Fill Two Shot put rings
	Reason:	Design Change
	Document Ref:	N/A
	Requested by:	District
	Change in Contract Sum:	\$5,709.00
	Time Extension:	None
ITEM NO. 2:	Description:	Embed Plates, Veneer Shelf, Additional Concrete Curb Bldg. A/C/D
	Reason:	Design Change
	Document Ref:	RFI #598 / CCD #82
	Requested by:	Architect
	Change in Contract Sum:	\$33,226.00
	Time Extension:	None
ITEM NO. 3:	Description:	Work completed due to rain, footings, decks, and seat rail sleeves
	Reason:	Design Change
	Document Ref:	N/A
	Requested by:	District
	Change in Contract Sum:	\$77,181.00
	Time Extension:	None
ITEM NO. 4:	Description:	Remobilization due to HVAC changes and Elevator Pit Work
	Reason:	Design Change
	Document Ref:	ASI 21
	Requested by:	District
	Change in Contract Sum:	\$99,884.00
	Time Extension:	None

CONTRACT SUMMARY

The original contract amount was:	\$6,798,000.00
Previously approved change order amount(s):	(\$25,261.00)
The contract amount will be increased/decreased by this Change Order:	\$216,000.00
The new contract amount including this change order will be:	\$6,988,739.00

The original contract completion date was:	08/05/2022
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/05/2022

APPROVED BY:

Grant Hamel		06/27/2023
Contractor	Signature	Date
Kamal Israil		06/28/2023
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		06/28/2023
Architect / Engineer (if applicable)	Signature	Date
Robert Stewart		06/27/2023
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa		6/28/23
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/5/23
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/5/23
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-17F, CHINO HS RECONSTRUCTION PHASE 1 (BP 7)**

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 7) to San Marino Roof Co., Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	San Marino Roof Co., Inc.	(\$94,789.97)
	Bid Amount:	\$2,585,070.00
	Revised Total Project Amount:	\$2,490,280.03
	Retention Amount:	\$124,514.00

The change order results in a net decrease of \$94,789.97 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP 7).

FISCAL IMPACT

(\$94,789.97) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 05/30/2023 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: San Marino Roof Co. Inc. – BP#7

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowance
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-94,789.97
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:





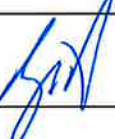
ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$2,585,070.00
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-94,789.97
The new contract amount including this change order will be:	\$2,490,280.03

The original contract completion date was:	08/05/2022
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/05/2022

APPROVED BY:

James A. Simmons Contractor	 Signature	05/31/2023 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	06/01/2023 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	06/01/2023 Date
Robert Stewart Construction / Project Manager	 Signature	05/31/2023 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	 Signature	6/1/23 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	6/2/2023 Date
Greg Stachura Owner (Authorized Agent)	 Signature	6/2/23 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 1)

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 1) to Crew, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$4,788,500.00	N/A	\$4,788,500.00	\$239,425.00

All contracted work was completed on June 23, 2023. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 1).

FISCAL IMPACT

None.

NE:GJS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 2)

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 2) to Bogh Engineering, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$3,757,888.00	N/A	\$3,757,888.00	\$187,894.40

All contracted work was completed on August 5, 2022. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 2).

FISCAL IMPACT

None.

NE:GJS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 5)**

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 5) to Vulcan Steel Company, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Vulcan Steel Company, Inc.	\$123,948.00
	Previously Approved Change Orders:	\$33,632.21
	Bid Amount:	\$6,182,602.00
	Revised Total Project Amount:	\$6,340,182.31
		\$317,009.17

The change order results in a net increase of \$123,948.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on April 28, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 5).

FISCAL IMPACT

\$123,948.00 to Measure G Fund 21

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 06/26/2023 BID/ CUPCAA #: 19-20-32F Change Order #: 002
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Vulcan Steel Company (BP#5)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Rail Pop-Ups at Bldg. H Amphitheater
	Reason:	Design Change
	Document Ref:	RFI 551
	Requested by:	Architect
	Change in Contract Sum:	\$3,748.00
	Time Extension:	None
ITEM NO. 2:	Description:	Bldg. H Request for Cane Detectable Barrier Stage Components
	Reason:	Design Change
	Document Ref:	RFI 591
	Requested by:	Architect
	Change in Contract Sum:	\$5,110.00
	Time Extension:	None
ITEM NO. 3:	Description:	Added Rails at East of Bldg. J
	Reason:	Design Change
	Document Ref:	RFI 627
	Requested by:	Architect
	Change in Contract Sum:	\$23,290.00
	Time Extension:	None
ITEM NO. 4:	Description:	Added Rails at SW of Bldg. H Sitework
	Reason:	Design Change
	Document Ref:	CCD 170
	Requested by:	Architect
	Change in Contract Sum:	\$26,936.00
	Time Extension:	None

ITEM NO. 5: Description: Added Rails at Sitework Connections with 10th Street
Reason: Design Change
Document Ref: RFI 625
Requested by: Architect
Change in Contract Sum: \$59,879.00
Time Extension: None





ITEM NO. 6: Description: Added Angles and Welding at Softball Field Scoreboard
Reason: Design Change
Document Ref: CCD 171
Requested by: Architect
Change in Contract Sum: \$4,985.00
Time Extension: None

CONTRACT SUMMARY

The original contract amount was:	\$6,182,602.00
Previously approved change order amount(s):	\$33,632.31
The contract amount will be increased by this Change Order:	\$123,948.00
The new contract amount including this change order will be:	\$6,340,182.31

The original contract completion date was:	04/28/2023
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	04/28/2023

APPROVED BY:

Ben Hopper		06/27/2023
Contractor	Signature	Date
Kamal Israil		06/28/2023
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		06/28/2023
Architect / Engineer (if applicable)	Signature	Date
Robert Stewart		06/27/2023
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Signature

Date

Director, Maintenance & Operations (if applicable)

Signature

Date

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

Greg Stachura

Owner (Authorized Agent)

Signature

Date



06/30/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 8)**

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 8) to Best Contracting Services, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Best Contracting Services, Inc.	(\$4,792.00)
	Previously Approved Change Orders:	N/A
	Bid Amount:	\$5,140,500.00
	Revised Total Project Amount:	\$5,135,708.00
		\$267,785.40

The change order results in a net decrease of \$4,792.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 8).

FISCAL IMPACT

(\$4,792.00) to Measure G Fund 21

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 06/13/2023 BID/ CUPCCAA #: 19-20-32F ✓ Change Order #: 001 ✓
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Best Contracting Services (BP#08) ✓
P.O. 231039

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Deductive Change Order For Unused Contract Allowance
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-4,792.00
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CHINO VALLEY
JUL 26 2023
FACILITIES & PLANNING

CONTRACT SUMMARY

The original contract amount was:	\$5,140,500.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-4,792.00 ✓
The new contract amount including this change order will be:	\$5,135,708.00 ✓

The original contract completion date was:	08/05/2022
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/05/2022

APPROVED BY:

Kayhan Fetemi

Contractor

Kayhan Fetemi

Signature

06/14/2023

Date

Kamal Israil

DSA Inspector of Record (if applicable)

Kamal Israil

Signature

06/14/2023

Date

Robert Lavey

Architect / Engineer (if applicable)

Robert Lavey

Signature

06/19/2023

Date

Robert Stewart

Construction / Project Manager

Robert Stewart

Signature

06/14/2023

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Samuel Sousa

Signature

6/20/23

Date

Director, Maintenance & Operations (if applicable)

Signature

Date

Beverly Beemer

Director, Planning (if applicable)

Beverly Beemer

Signature

Date

Greg Stachura

Owner (Authorized Agent)

Greg Stachura

Signature

7/5/23

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 18)**

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 18) to JPI Development, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	JPI Development, Inc.	(\$12,871.66)
	Bid Amount:	\$1,832,000.00
	Revised Total Project Amount:	\$1,819,128.34
	Retention Amount:	\$90,956.42

The change order results in a net decrease of \$12,871.66 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 29, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 18).

FISCAL IMPACT

(\$12,871.66) to Measure G Fund 21

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 06/29/2023 BID/ CUPCCAA #: 19-20-32F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: JPI Development Group, Inc. (BP#18)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-12,871.66
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$1,832,000.00
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-12,871.66
The new contract amount including this change order will be:	\$1,819,128.34

The original contract completion date was:	08/05/2022
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/05/2022

APPROVED BY:

Mariela Hill		06/29/2023
Contractor	Signature	Date
Kamal Israil		06/30/2023
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		06/30/2023
Architect / Engineer (if applicable)	Signature	Date
Robert Stewart		06/29/2023
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa		
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		
Director, Planning (if applicable)	Signature	Date
Greg Stachura		06/30/23
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 19)**

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 19) to Fischer, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Fischer, Inc.	(\$103,747.27)
Previously Approved Change Orders:		\$93,902.00
Bid Amount:		\$1,668,000.00
Revised Total Project Amount:		\$1,658,154.73
		\$82,907.74

The change order results in a net decrease of \$103,747.27 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 19).

FISCAL IMPACT

(\$103,747.27) to Measure G Fund 21

NE:GJS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 20)**

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 20) to Alpha Mechanical, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Alpha Mechanical, Inc.	\$96,097.66
	Previously Approved Change Orders:	\$53,320.05
	Bid Amount:	\$2,379,000.00
	Revised Total Project Amount:	\$2,528,417.71
		\$126,420.89

The change order results in a net increase of \$96,097.66 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on April 28, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 20).

FISCAL IMPACT

\$96,097.66 to Measure G Fund 21

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 06/12/2023 BID/ CUPCCAA #: 19-20-32F Change Order #: 002
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Alpha Mechanical, Inc. (BP#20)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Duct stand caps installed at top of all HSS roof top duct stands
Reason: Design Change
Document Ref: RFI 540.2
Requested by: Architect
Change in Contract Sum: \$15,356.39
Time Extension: None

ITEM NO. 2: Description: Duct stand angles added & welded to all HSS roof top duct stands
Reason: Design Change
Document Ref: CCD 161
Requested by: Architect
Change in Contract Sum: \$37,963.66
Time Extension: None

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$2,379,000.00
Previously approved change order amount(s):	\$53,320.05
The contract amount will be increased/decreased by this Change Order:	\$96,097.66
The new contract amount including this change order will be:	\$2,528,417.71

The original contract completion date was:	04/28/2023
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	04/28/2023

APPROVED BY:

William Kline Contractor	 Signature	06/16/2023 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	06/17/2023 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	06/19/2023 Date
Robert Stewart Construction / Project Manager	 Signature	06/16/2023 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	 Signature	6/20/23 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	Signature	Date
Greg Stachura Owner (Authorized Agent)	 Signature	7/5/23 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Kathy Casino, Director, Purchasing

SUBJECT: EXTENSION OF REQUEST FOR PROPOSALS 21-22-18, NUTRITION SERVICES – FRESH PRODUCE

=====

BACKGROUND

On May 5, 2022, the Board of Education approved Request for Proposals (RFP) 21-22-18, Nutrition Services – Fresh Produce to Loewy Enterprises dba Sunrise Produce Company. The term of the RFP was July 1, 2022 through June 30, 2023. Sunrise Produce Company has agreed to extend the terms and conditions of the RFP by one additional year, to June 30, 2024, with a 5% Consumer Price Index increase and substitution of IW 96 count celery sticks with 50 count IW celery sticks. All other terms and conditions of the RFP shall remain the same.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the extension of Request for Proposals 21-22-18, Nutrition Services – Fresh Produce.

FISCAL IMPACT

\$338,822.40 to Cafeteria Fund 13

NE:GJS:kc



June 6, 2023

Chino Valley USD
Javier Quirarte-Child Nutrition Director
5130 Riverside Drive
Chino, CA. 91710

Re: Extension of RFP #21-22-18- Fresh Produce

This letter is to inform you that Sunrise Produce Company is happy to extend RFP No. #21-22-18- Fresh Produce for the 2023/2024 SY.

We are requesting the following adjustments:

- Allowable 5% CPI increase
- Supplier replaces IW 96ct Celery sticks with 50ct IW Celery sticks @ \$42.00.

Please confirm by signing below and return to my office via fax, email, or mail. I would like to thank you and your staff for being such excellent customers. I look forward to continuing our excellent partnership.

Acceptance:

Printed Name

Title

Signature

Date

500 Burning Tree Rd,
Fullerton, CA 92833

Tel: 800.834.4926
Fax: 323.582.5222

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: RESOLUTIONS 2023/2024-01, 2023/2024-02, 2023/2024-03, 2023/2024-04, 2023/2024-05, 2023/2024-06, 2023/2024-07, AND 2023/2024-08 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$109,300.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2023/2024-01	Moreno Valley Unified School District RFP #22-23-04 Snack Foods and Beverages for the Pomona Valley Cooperative Purchasing Group	Goldstar Foods, Inc. Sunrise Produce Co., Inc.	Snack Foods and Beverages	7/1/2023-6/30/2024

Resolution	Contract	Contractor(s)	Description	Term
2023/2024-02	California Multiple Award Schedule (CMAS) 3-21-06-1117	Canon U.S.A. Inc.	Information Technology Goods and Services	6/30/2012-1/20/2026
2023/2024-03	California Multiple Award Schedule (CMAS) 4-17-84-0059A	Montgomery Hardware Co. Inc.	Non-Information Technology Commodities	5/23/2017-4/17/2027
2023/2024-04	California Multiple Award Schedule (CMAS) 4-21-10-1072	Carrier Corporation	Non-Information Technology Commodities	10/27/2021-5/30/2024
2023/2024-05	State of California Participating Addendum 7-8-51-02 Amendment No. 12	Fastenal Company	Facilities Maintenance Repair and Operations (MRO) Industrial Supplies	7/1/2018-6/30/2024
2023/2024-06	Riverside Unified School District RFP #2022/23-33	Goldstar Foods, Inc.	Fresh Bread and Tortilla Products	7/1/2023-6/30/2024
2023/2024-07	Riverside Unified School District RFP #2022/23-31	Driftwood Dairy, Inc.	Milk, Dairy, Fruit Juice, and Ice Cream Products	7/1/2023-6/30/2024
2023/2024-08	Val Verde Unified School District Bid #21/22-001	Southwest School Supplies, Inc.	Just-N-Time Classroom and Office Supplies	6/15/2023-6/14/2024

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2023/2024-01, 2023/2024-02, 2023/2024-03, 2023/2024-04, 2023/2024-05, 2023/2024-06, 2023/2024-07, and 2023/2024-08 for Authorization to Utilize Piggyback Contracts.

FISCAL IMPACT

Unknown.

NE:GJS:kc

**Chino Valley Unified School District
Resolution 2023/2024-01
Authorization to Utilize the Moreno Valley Unified School District
RFP #22-23-04 Snack Foods and Beverages for the
Pomona Valley Cooperative Purchasing Group
with Gold Star Foods, Inc. and Sunrise Produce Co., Inc.**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists for the Snack Foods and Beverages and related items for the District; and

WHEREAS, the Moreno Valley Unified School District has a piggyback contract, RFP #22-23-04, for the Pomona Valley Cooperative Purchasing Group, in accordance with Public Contract Code 20118, for Snack Foods and Beverages with Gold Star Foods, Inc., and Sunrise Produce Co., Inc. that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Snack Foods and Beverages and related items through the piggyback contract procured by the Moreno Valley Unified School District, RFP #22-23-04, for the Pomona Valley Cooperative Purchasing Group.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Snack Foods and Beverages and related items through the piggyback contract originally procured by the Moreno Valley Unified School District, RFP #22-23-04, for the Pomona Valley Cooperative Purchasing Group is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the purchase of Snack Foods and Beverages and related items in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Moreno Valley Unified School District, RFP #22-23-04, for the Pomona Valley Cooperative Purchasing Group.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2023, for the term ending June 30, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2023/2024-02
Authorization to Utilize the California Multiple Award Schedule (CMAS)
3-21-06-1117 with Canon U.S.A., Inc.
to Purchase Information Technology Goods and Services
Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of information technology goods and services through the piggyback contract procured by contract 3-21-06-1117 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 3-21-06-1117, in accordance with Public Contract Code 20118 with Canon U.S.A., Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of information technology goods and services through CMAS contract 3-21-06-1117 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology goods and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 3-21-06-1117.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of June 30, 2021, for the term ending January 20, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2023/2024-03
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-17-84-0059A with Montgomery Hardware Co., Inc.
to Purchase Non-Information Technology Commodities
through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of non-information technology commodities through the piggyback contract procured by contract 4-17-84-0059A in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-17-84-0059A, in accordance with Public Contract Code 20118 with Montgomery Hardware Co., Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of non-information technology commodities through CMAS contract 4-17-84-0059A is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information technology commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-17-84-0059A.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of May 23, 2017, for the term ending April 17, 2027.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2023/2024-04
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-21-10-1072 with Carrier Corporation
to Purchase Non-Information Technology Commodities
through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of non-information technology commodities through the piggyback contract procured by contract 4-21-10-1072 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-21-10-1072, in accordance with Public Contract Code 20118 with Carrier Corporation, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of non-information technology commodities through CMAS contract 4-21-10-1072 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information technology commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-21-10-1072.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of October 27, 2021, for the term ending May 30, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2023/2024-05
Authorization to Utilize the State of California Participating Addendum
7-18-51-01 Amendment No. 12 with Fastenal Company to Purchase
Facilities Maintenance Repair and Operations Industrial Supplies
through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Facilities Maintenance Repair and Operations Industrial Supplies for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of procure Facilities Maintenance Repair and Operations Industrial Supplies through the piggyback contract procured by contract 7-18-51-01 Amendment No. 12 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Participating Addendum (SCPA);

WHEREAS, SCPA currently has a piggyback contract, 7-18-51-01 Amendment No. 12, in accordance with Public Contract Code 20118 with Fastenal Company, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through SCPA. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of Facilities Maintenance Repair and Operations Industrial Supplies through SCPA contract 7-18-51-01 Amendment No. 12 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Facilities Maintenance Repair and Operations Industrial Supplies in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the SCPA 7-18-51-01 Amendment No. 12.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2018, for the term ending June 30, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2023/2024-06
Authorization to Utilize the Riverside Unified School District
RFP #2022-23-33, Fresh Bread and Tortilla Products
with Gold Star Foods, Inc.**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists for the Fresh Bread and Tortilla Products and related items for the District; and

WHEREAS, the Riverside Unified School District has a piggyback contract, RFP #2022/23-33, in accordance with Public Contract Code 20118, for Fresh Bread and Tortilla Products with Gold Star Foods, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Fresh Bread and Tortilla Products and related items through the piggyback contract procured by the Riverside Unified School District, RFP #2022/23-33.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Fresh Bread and Tortilla Products and related items through the piggyback contract originally procured by the Riverside Unified School District, RFP #2022/23-33, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the purchase of Fresh Bread and Tortilla Products and related items in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Riverside Unified School District, RFP #2022/23-33.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2023, for the term ending June 30, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2023/2024-07
Authorization to Utilize the Riverside Unified School District
RFP #2022-23-31, Milk, Dairy, Fruit Juice and Ice Cream Products
with Driftwood Dairy, Inc.

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists for the Fresh Bread and Tortilla Products and related items for the District; and

WHEREAS, the Riverside Unified School District has a piggyback contract, RFP #2022/23-31, in accordance with Public Contract Code 20118, for Milk, Dairy, Fruit Juice and Ice Cream Products with Driftwood Dairy, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Milk, Dairy, Fruit Juice and Ice Cream Products and related items through the piggyback contract procured by the Riverside Unified School District, RFP #2022/23-31.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Milk, Dairy, Fruit Juice and Ice Cream Products and related items through the piggyback contract originally procured by the Riverside Unified School District, RFP #2022/23-31, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the purchase of Milk, Dairy, Fruit Juice and Ice Cream Products and related items in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Riverside Unified School District, RFP #2022/23-31.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2023, for the term ending June 30, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2023/2024-08
Authorization to Utilize the Val Verde Unified School District
Bid #21-22-001, Just-N-Time Classroom and Office Supplies
with Southwest School Supplies, Inc.**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists for Just-N-Time Classroom and Office Supplies and related items for the District; and

WHEREAS, the Val Verde Unified School District has a piggyback contract, Bid #21/22-001, in accordance with Public Contract Code 20118, for Just-N-Time Classroom and Office Supplies with Southwest School Supplies, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Just-N-Time Classroom and Office Supplies and related items through the piggyback contract procured by the Val Verde Unified School District, Bid #21/22-001.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Just-N-Time Classroom and Office Supplies and related items through the piggyback contract originally procured by the Val Verde Unified School District, Bid #21/22-001, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the purchase of Just-N-Time Classroom and Office Supplies and related items in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Val Verde Unified School District, Bid #21/22-001.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of June 15, 2023, for the term ending June 14, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources
Joseph Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

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BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:LF:JD:JO:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2023/2024 SCHOOL YEAR**RESIGNATION**

LETCHER-BOEVE, Debra	Principal	Briggs K-8	07/17/2023
DAHLSTROM, Christine	Assistant Principal	Canyon Hills JHS	06/27/2023
BERGMANN, Jamie	Assistant Principal	Don Lugo HS	07/01/2023
CANDELARIA, Ryan	Assistant Principal	CVLA	06/30/2023
AYERS-ESCARCEGA, Stacy	Director	Access & Equity	07/07/2023
CASTANOS, Eunice	Coordinator, MTSS-B	Health Services	06/30/2023

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2023/2024 SCHOOL YEAR

ALVAREZ, Jessica	Special Education Teacher	Borba ES	07/28/2023
BASHAM, Carla	Special Education Teacher	Butterfield ES	07/28/2023
GALLAHER, Rebecca	TK Teacher	Butterfield Ranch ES	07/28/2023
GRIEPSMA, Taylor	Elementary Teacher	Butterfield Ranch ES	07/28/2023
LEIGH, Veronica	Special Education Teacher	Butterfield Ranch ES	07/28/2023
RAMIREZ, Christina	Intervention Teacher 60%	Butterfield Ranch ES	07/28/2023
HESSE, Maria	Special Education Teacher	Country Springs ES	07/28/2023
DEPAOLA-WILLIS, Sarah	Elementary Teacher	Dickey ES	07/28/2023
CASTRO, Claudia	Special Education Teacher	Dickson ES	07/28/2023
GITHENS, Megan	Elementary Teacher	Dickson ES	07/28/2023
MITCHELL, Christine	Elementary Teacher	Dickson ES	07/28/2023
WAKE, Alyssa	Special Education Teacher	Litel ES	07/28/2023
CRUMMITT, Ray	Special Education Teacher	Marshall ES	07/28/2023
TALAMANTE, Jordan	Elementary Teacher	Marshall ES	07/28/2023
BUU, Christina	Elementary Teacher	Oak Ridge ES	07/28/2023
LOTZ, Jason	Elementary Teacher	Oak Ridge ES	07/28/2023
MILLER, Suzanna	Elementary Teacher	Oak Ridge ES	07/28/2023
GARIBAY, Victoria	Special Education Teacher	Rhodes ES	07/28/2023
ANTRIM, Kelsey	Early Childhood Education Teacher	Rolling Ridge ES	07/28/2023
EVERLING, Reneanna	Special Education Teacher	Rolling Ridge ES	07/28/2023
LEWIS, Ryan	Special Education Teacher	Rolling Ridge ES	07/28/2023
SILVA, Maria	Special Education Teacher	Rolling Ridge ES	07/28/2023
AYERS, Melissa	Elementary Teacher	Wickman ES	07/28/2023
LAURIN, Madison	Elementary Teacher	Wickman ES	07/28/2023
SWHAWNEH, Laura	Elementary Teacher	Wickman ES	07/31/2023
VICALDO, Nina	Math Teacher	Briggs K-8	07/28/2023
DEHAAN, Elizabeth	Special Education Teacher	Canyon Hills JHS	07/28/2023
PETROCELLY, Jessica	Art Teacher	Canyon Hills JHS	07/28/2023
SALDANA, Alberto	Special Education Teacher	Ramona JHS	07/28/2023
LYTAL, Kelly	Special Education Teacher	Woodcrest JHS	07/28/2023

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2023/2024 SCHOOL YEAR (cont.)

BECHARD, Mandi	Math Teacher	BST Academy at Chino HS	07/28/2023
ACKER, Elizabeth	Social Science Teacher	Chino Hills HS	07/28/2023
CHEUNG, Michael	English Teacher	Chino Hills HS	07/28/2023
KAHN, Amber	Social Science Teacher	Don Lugo HS	07/28/2023
ROBLES, Erica	Instructional Coach - Elementary	Elementary Curriculum	07/28/2023
BECERRA, Natalie	Intervention Counselor K-12	Health Services	07/24/2023
CHOI, Joanne	Intervention Counselor K-12	Health Services	07/24/2023
ESPOSITO, Alexis	Intervention Counselor K-12	Health Services	07/24/2023
HUANG, Yeyuan	School Psychologist	Special Education	08/01/2023
QUIRANTE, Nicole Frances	Speech Language Pathologist	Special Education	07/28/2023
TAYLOR, Heather	Speech Language Pathologist	Special Education	07/28/2023
THONGPHILACK, Alexis	School Psychologist	Special Education	08/01/2023

RETIREMENT

WICKER, Tina (21 years of service)	Elementary Teacher	Hidden Trails ES	05/27/2023
CHILTON, Patricia (27 years of service)	Elementary Teacher	Oak Ridge ES	05/29/2023
RAMSTACK, Maureen (20 years of service)	English Teacher	Chino Hills HS	06/22/2023
ROSS, Sandra (11 years of service)	Math Teacher	Chino Hills HS	08/01/2023

RESIGNATION

ROUSSELLE, Reanna	Elementary Teacher	Cortez ES	07/01/2023
CARREON, Grace	Elementary Teacher	Liberty ES	07/31/2023
HSING, Jade	Elementary Teacher	Oak Ridge ES	07/31/2023
THERAUBE, Skye	Intervention Teacher	Rhodes ES	06/20/2023
EDWARDS, Bryana	Elementary Teacher	Rolling Ridge ES	06/27/2023
BRAZYNETZ, Jessica	Elementary Teacher	Wickman ES	07/31/2023
CHIN, Amber	Elementary Teacher	Wickman ES	06/20/2023
BECHARD, Mandi	Math Teacher	Briggs K-8	05/26/2023
ANDRADE, Karina	Art Teacher	Magnolia JHS	07/12/2023
CASSEL, Katherine	Special Education Teacher	Ramona JHS	06/28/2023
NIEBLAS, Michael	English Teacher	Ayala HS	08/01/2023
SANDS, Sarah	Biology Teacher	Ayala HS	06/30/2023
VEGA, Maria	Social Science Teacher	Buena Vista HS	06/05/2023
MENESES, Ryan	Special Education Teacher	Chino HS	06/21/2023
CARDENAS, Aurora	Math Teacher	Chino Hills HS	07/12/2023
DENNY, Richard	Math Teacher	Chino Hills HS	06/30/2023
SALGADO, Makenna	Special Education Teacher	Chino Hills HS	06/30/2023
YANEZ, Brizeida	Special Education Teacher	Chino Hills HS	05/26/2023

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RESIGNATION (cont.)

GAILEY, Lauren	Special Education Teacher	Don Lugo HS	07/01/2023
LEMEN, Matthew	Special Education Teacher	Don Lugo HS	06/30/2023
PAWLOWSKI, Cory	School Psychologist	Special Education	07/01/2023

APPOINTMENT - EXTRA DUTY

HOWBERT, Kaity (NBM)	Band (B)	Magnolia JHS	06/26/2023
HELPER, Justin (NBM)	Cross Country (B)	Ayala HS	07/10/2023
JONES, Vincent (NBM)	Women's Basketball (B)	Ayala HS	06/27/2023
MENDIOLA, Mikayla (NBM)	Band (B)	Ayala HS	06/28/2023
RODRIGUEZ, Alec (NBM)	Band (B)	Ayala HS	06/28/2023
HAYWOOD, Ron (NBM)	Men's Basketball (B)	Chino HS	06/09/2023
HOWBERT, Kaity (NBM)	Band (B)	Chino HS	06/26/2023
NASH, Frederick (NBM)	Women's Volleyball (B)	Chino HS	06/27/2023
MONTOYA, Allison	Women's Volleyball (B)	Chino HS	06/12/2023
CONNOR, Jr. Francis (NBM)	Women's Volleyball (B)	Chino Hills HS	06/08/2023
HAYES, Jacob (NBM)	Football (B)	Chino Hills HS	06/26/2023
CARCIDO, Alina (NBM)	Band (B)	Don Lugo HS	07/06/2023
FORD II, Terry (NBM)	Football (B)	Don Lugo HS	06/12/2023
LEIB, Harold (NBM)	Football (B)	Don Lugo HS	06/13/2023
MACHUCA, Fabian	Women's Golf (GF)	Don Lugo HS	07/20/2023

TOTAL: \$3,140.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024

ACEVEDO, Alyssa	ALANIS, Nicholas	ALEXANDER, Shana
AYALA, Dante	BANUELOS, Nicole	CAMPOS, Christopher
CARASIK, Breanna	CERVANTES, Kenneth	CUEVAS, Lizette
DARWIN, Lisa	FLORES, Sonia	GONZALEZ, Candice
GOSS, Jessica	GUTIERREZ-CASTILLO, Anna Lia	HAMPTON, Terri
HANCOCK, Amber	HERRERA, Eric	HIM, Holly
HOLLING, Danielle	KOBTI, Melissa	LEIB, Maria
LIEBESMAN, Amanda	LINDEMULDER, John	LONG, David
MACIAS PULIDO, Angelica	MARISCAL, Cristina	MARTY, Megan
MCEL RATH, Miesha	NELSON, Patricia	PEREZ, Jose
REYNOSO, Mayra	RIZO, Clara	ROSAS, Monica
RUZICKA, Daniel	SANDOVAL, Ana	SANDOVAL, Charles
SHU, Stephen	SMOUSE, Katarina	SNEATH, Jessica
SOMSAMAI, Natthanicha	STUBBLEFIELD, Sydney	TORRES, Tammy
TRAN, Tuong My	VALENZUELA, Nicole	VARNER, Kelsea
ZENDEJAS-LUGO, Claudia		

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CLASSIFIED CONFIDENTIAL PERSONNEL FOR THE 2023/2024 SCHOOL YEAR**RETIREMENT**

RODGERS, Sharon	Secretary to the Superintendent (GF)	District Office	07/01/2023
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

JAUREGUI, Adriana	School Community Liaison/Bilingual Spanish (C)	Borba ES	07/24/2023
SHIRLEY, Naomi	School Community Liaison (C)	Cattle ES	08/07/2023
KLEPPE, Aspen	Paraprofessional I (SELPA/GF)	Cortez ES	08/07/2023
MARTINEZ, Michelle	Playground Supervisor (GF)	Country Springs ES	08/07/2023
SILVA, Michelle	Paraprofessional II (SELPA/GF)	Country Springs ES	08/07/2023
NGUYEN, Eda	IA/Elementary Grade Level (C)	Dickson ES	08/07/2023
CASTANEDA, Melissa	Playground Supervisor (GF)	Litel ES	08/07/2023
SANTIAGO, Luz Adriana	Nutrition Services Manager I (NS)	Litel ES	08/03/2023
BALIGOD, Stephanie	Paraprofessional II (SELPA/GF)	Rolling Ridge ES	08/07/2023
COLFLESH, Rochell	Paraprofessional II (SELPA/GF)	Woodcrest JHS	08/07/2023
MONTOYA, Carlos	Security Person (GF)	Chino HS	08/07/2023
GRANT, Delisha	Security Person (GF)	Chino Hills HS	08/07/2023
NAVARRO, Nicole	Paraprofessional II (SELPA/GF)	Chino Hills HS	08/07/2023
GUEVARA, Marbely	School Community Liaison/Bilingual Spanish (C)	Access & Equity	07/24/2023
LEE, Joung	Licensed Vocational Nurse (C)	Health Services	08/01/2023
NG, Manuel	Bus Driver (GF)	Transportation	06/26/2023

PROMOTION

BALLARD, Diana	FROM: Typist Clerk II (GF) 8 hrs./201 work days TO: School Secretary I (GF) 8 hrs./215 work days	Newman ES Butterfield Ranch ES	07/12/2023
VELHAGEN-DIZON, Claire	FROM: Nutrition Services Manager I (NS) 6 hrs./261 contract days TO: Nutrition Services Manager III (NS) 8 hrs./184 work days	Cal Aero K-8 Magnolia JHS	08/02/2023
MARQUEZ, Teresa	FROM: Counseling Assistant (GF) 8 hrs./213 work days TO: School Secretary I (GF) 8 hrs./215 work days	Ramona JHS Buena Vista HS	07/11/2023

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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PROMOTION (cont.)

GONZALEZ, Christina	FROM: Paraprofessional I (SELPA/GF) 5 hrs./181 work days TO: Attendance Clerk (GF) 8 hrs./195 work days	Townsend JHS Chino Hills HS	08/01/2023
CIPRIANO-TRAIN, Xenia	FROM: Typist Clerk II (SELPA/GF) 8 hrs./261 contract days TO: Administrative Secretary I (GF/C) 8 hrs./261 contract days	Special Education Health Services	07/25/2023

CHANGE IN ASSIGNMENT

GONZALES, Alyson	FROM: Playground Supervisor (GF) 2.0 hrs./180 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./181 work days	Cortez ES Chaparral ES	08/07/2023
HRYNEZUK-ESTRADA, Mandy	FROM: Playground Supervisor (GF) 1.75 hrs./180 work days TO: Playground Supervisor (GF) 2.25 hrs./180 work days	Briggs K-8 Briggs K-8	08/07/2023
TROVAO, Vielmino	FROM: Custodian II (GF) 8 hrs./261 contract days TO: Custodian I (GF) 8 hrs./261 contract days	Chino HS Litel ES	07/06/2023
MENESES, Lucy	FROM: High School Receptionist (GF) 8 hrs./200 work days TO: District Receptionist (GF) 8 hrs./261 contract days	Chino Hills HS District Office	07/01/2023
NIXON, Damon	FROM: Driver Trainer (GF) 8 hrs./261 contract days TO: Bus Driver (GF) 6 hrs./208 work days	Transportation Transportation	07/12/2023

ADDITIONAL ASSIGNMENT

FLORES, Angelica	Playground Supervisor (GF)	Briggs K-8	08/07/2023
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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INCREASE IN HOURS/DAYS

GONZALES, Austin	FROM: Warehouse Delivery Worker (GF) 8 hrs./180 work days TO: Warehouse Delivery Worker (GF) 8 hrs./261 contract days	Purchasing / Warehouse Purchasing / Warehouse	07/01/2023
BENEMIE, Patrice	FROM: Bus Driver (GF) 6.5 hrs./208 work days TO: Bus Driver (GF) 7 hrs./208 work days	Transportation Transportation	07/01/2023
RAMIREZ, Maria	FROM: Bus Driver (GF) 6 hrs./208 work days TO: Bus Driver (GF) 6.5 hrs./208 work days	Transportation Transportation	07/01/2023

LEAVE OF ABSENCE

NGUYEN, Eda	IA/Elementary Grade Level (C)	Dickson ES	11/08/2023 through 11/09/2023
GUPTA, Kriti	Nutrition Services Professional (NS)	Cal Aero K-8	10/30/2023 through 12/04/2023
NARETTA, Leslie	Nutrition Services Professional (NS)	Canyon Hills JHS	08/28/2023 through 09/12/2023
DEBACA, Anacani	Bus Driver (GF)	Transportation	06/12/2023 through 07/12/2023
FUENTES, Regina	Bus Driver (GF)	Transportation	07/10/2023 through 07/11/2023

RESIGNATION

CHRISTY, Melissa	School Secretary I (GF)	Butterfield Ranch ES	06/16/2023
WAKE, Alyssa	Paraprofessional I (GF)	Dickson ES	07/27/2023
PALOMAR, Arcenia	Playground Supervisor (GF)	Litel ES	06/01/2023
YZABAL, Nancy	Nutrition Services Professional (NS)	Chino HS	06/09/2023

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RESIGNATION (cont.)

GOMEZ, Jimmy	Administrative Secretary I (GF/C)	Health Services	06/19/2023
NELSON, Kimberly	Administrative Secretary I (SELPA/GF)	Special Education	07/04/2023
NIXON, Damon	Bus Driver (GF)	Transportation	07/21/2023

RETIREMENT

HUTCHENS, Thomas (14 Years of Service)	Custodian II (GF)	Hidden Trails ES	07/15/2023
FRUTOS, Tressa (17 Years of Service)	Typist Clerk II (GF)	Canyon Hills JHS	06/29/2024
DANIELS, Stacy (16 Years of Service)	Student Body Finance Clerk (GF)	Chino Hills HS	08/01/2023
HUTCHENS, Vicki (19 Years of Service)	High School Receptionist (GF)	Don Lugo HS	07/15/2023
MORGAN, Teri (24 Years of Service)	Printer/Publisher Operator (GF)	Printing, Graphics & Mail Services	08/01/2023
MCDORMAN, Tammie (20 Years of Service)	Personnel Clerk III (GF)	Human Resources	08/05/2023
ROUZAN, Robin (33 Years of Service)	Bus Driver (GF)	Transportation	06/12/2023

APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE JULY 1, 2023, THROUGH DECEMBER 14, 2023

DORADO, Yesina	Paraprofessional II	Borba ES
TROVAO, Marilia	Paraprofessional I	Liberty ES (Brief)
MACANAS, Maileen	Paraprofessional II	Newman ES
HOLIDAY, Joy	Paraprofessional II	Wickman ES
MUNGUIA, Priscilla	Paraprofessional I	Townsend JHS
MCKENDRY, Madison	Paraprofessional II	Chino HS
HOUSTONAKIS, Andrea	Paraprofessional II	Chino Hills HS
LOPEZ, Lorraine	Paraprofessional II	Chino Hills HS
HERRERA, Alain	District Media Center Operations Technician	Media Center
MORALEZ, Wendy	Typist Clerk II	Transportation

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024

ACEVEDO, Alexis	AGUAYO, Rosa	ALTIMEENI, Wesal
DAVILA, Yicela	ESPINOZA, Zachariah	ESQUEDA, Xiana
GONZALES, Manuel	HERRERA, Susana	MEJIA, David
MILLS, James	MOLINA, Jada	MOYA, Jonathan
ORONA, Dolores	PASTOR, Maria	REISINGER, Gayle
RICHARDSON, Aaliyah	RODRIGUEZ, Matthew	RUIZ, Gloria
RUIZ, Yadarine	SANTOS, Marie Charmagne	TINOCO, David
YZABAL, Nancy		

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources
Whitney Fields, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIM

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BACKGROUND

Claim 23-06-08 was submitted on June 9, 2023, from Erin Sanchez, on behalf of her daughter, a student at Magnolia JHS. Claimant alleges injury after another student pushed her from behind during school hours. The claimant seeks reimbursement for medical expenses in the amount of \$340.00.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claim and make recommendations regarding the disposition.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claim and refer it to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:LF:WF:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources
Joseph Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources

SUBJECT: **SUPERVISED INTERNSHIP AGREEMENT WITH UNIVERSITY OF MASSACHUSETTS GLOBAL; FIELDWORK AND INTERNSHIP AGREEMENT WITH UNIVERSITY OF LA VERNE; CLINICAL AFFILIATION AGREEMENT WITH EMERSON COLLEGE; AND STUDENT TEACHING AGREEMENT WITH CENTRAL STATE UNIVERSITY'S COLLEGE OF EDUCATION**

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BACKGROUND

Student teaching, internship, and practicum experience provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish a Supervised Internship Agreement with the University of Massachusetts Global; Fieldwork and Internship Agreement with University of La Verne; Clinical Affiliation Agreement with Emerson College; and Student Teaching Agreement with Central State University's College of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Supervised Internship Agreement with University of Massachusetts Global; Fieldwork and Internship Agreement with University of La Verne; Clinical Affiliation Agreement with Emerson College; and Student Teaching Agreement with Central State University's College of Education.

FISCAL IMPACT

None.

SUPERVISED INTERNSHIP AGREEMENT

Please check below all the applicable supervised internship programs in which your District will be participating with University of Massachusetts Global.

SINGLE SUBJECT	<input checked="" type="checkbox"/>	SCHOOL PSYCHOLOGY	<input type="checkbox"/>
MULTIPLE SUBJECTS	<input checked="" type="checkbox"/>	SCHOOL COUNSELING	<input type="checkbox"/>
SPECIAL EDUCATION	<input checked="" type="checkbox"/>	EDUCATION ADMINISTRATION	<input type="checkbox"/>

THIS AGREEMENT is made and entered into by and between University of Massachusetts Global hereinafter called the "UNIVERSITY," and the Chino Valley Unified School District, hereinafter called "FIELDWORK SITE."

WHEREAS, an INTERN, as defined in Appendix A, is required to enroll in education courses while serving under the supervision of experienced UNIVERSITY and FIELDWORK SITE professionals, during which time the INTERN shall hold an internship credential granted by the California Commission on Teacher Credentialing, (hereinafter the "COMMISSION").

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork. For intern teachers, this includes the minimum number of preservice hours required by the CTC for issuance of the Intern Credential.
- B. Each Intern shall apply for the Internship Credential through the Teacher Accreditation Department at University of Massachusetts Global, upon verification of employment from the School District.
- C. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- D. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- C. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or

agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.

- D. To notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- E. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- F. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE's supervision of UNIVERSITY students.
- G. The FIELDWORK SITE acknowledges that each INTERN under this Agreement shall be a paid employee of the FIELDWORK SITE and thus covered under the FIELDWORK SITE'S insurance policies, including Workers' Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of University of Massachusetts Global while performing services for the District.

III. THE PARTIES MUTUALLY AGREE

- A. Neither party shall discriminate in the assignment of INTERNS on the basis of race, color, disability, gender, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- B. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- C. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710
Attn: Teresa Shockley
Phone: (909) 628-1202

UNIVERSITY CONTACT INFORMATION:

University of Massachusetts Global
16355 Laguna Canyon Road
Irvine, CA 92618
Attn: School of Education, Dean
Fax: (800) 775-0128

- D. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- E. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- F. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

H. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

I. Both the University and the Fieldwork Site will maintain in full force and effect, at its sole expense, the following minimum insurance coverage with a 30-day written notice of intent to cancel, non-renew, or material change in coverage:

General Liability:

- Commercial General Liability in the amount of \$1,000,000 per occurrence and \$1,000,000 general aggregate for bodily injury, personal and advertising injury, and property damage.
- Professional Liability:\$1,000,000 Errors and Omission Insurance or Professional Liability.

Worker's Compensation/Employer's Liability:

- Employer's Liability, \$1,000,000
- Certificate of Insurance indicating "statutory" limits.

Sexual Abuse/Molestation:

- \$1,000,000 Sexual Abuse Injury

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective 06/30/2023 and shall continue in full force and effect through 06/30/2026. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
 Name: _____
 Title: _____
 Date: _____

UNIVERSITY: Signature: _____
 Name: Phillip L. Doolittle
 Title: Executive Vice Chancellor of Finance and
 Administration and Chief Financial Officer
 Date: _____

Appendix A
Definition of Internship

- A. "INTERN" is defined according to the COMMISSION as a person who is enrolled in a COMMISSION-approved internship program and is serving with an Internship Credential issued upon the recommendation of the UNIVERSITY.
- B. INTERNS shall not displace certificated FIELDWORK SITE employees. FIELDWORK SITE further agrees to provide written certification that no person with the appropriate credential, background and qualifications is interested and/or available in the position that is the subject matter of this Agreement.
- C. The internship may continue for a period of up to two years and the credential may be renewed upon a showing of good cause.
- D. The internship program is being implemented in order to provide the INTERN with an opportunity to gain field experience on a paid basis. In the event that the internship is being developed to meet an employment shortage, FIELDWORK SITE agrees to provide a statement regarding the availability of qualified, certificated individuals holding the appropriate credential.
- E. The Internship Credential is issued for service only in the FIELDWORK SITE District and the UNIVERSITY shall notify the COMMISSION of the FIELDWORK SITE'S participation.

Appendix B
Specific Supervision Requirements for Each Program

Intern Teachers:

- A.** The intern assumes full teaching and legal responsibility for their classroom from the first day of the teaching assignment as a paid employee of the District for at least **one academic year**, subject to the District's personnel policies and State law(s).
- B.** The intern will attend department and faculty meetings and parent-teacher conferences when appropriate. No intern may coach extracurricular activities nor be required to attend meetings that present a conflict with his/her internship responsibilities at University of Massachusetts Global.
- C.** The intern is expected to attend all school and district in-service training sessions whenever possible. The intern will also attend assigned District and School orientations that occur prior to the start of the school. If there is a conflict between University and District training, University meetings shall take priority during the Internship period.
- D.** Pursuant to California Education Code §44321, the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The Commission requires that each approved intern program must have a signed Memorandum of Understanding (MOU) outlining the respective responsibilities of the program and of the employer.

a. General Support and Supervision Provided to All Intern Teachers

The UNIVERSITY and DISTRICT together shall provide a minimum of 144 hours of support/mentoring and supervision to each intern teacher per school year including coaching, modeling, and demonstrating within the classroom, assistance with course planning and problem-solving regarding students, curriculum, and development of effective teaching methodologies. The minimum support, mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to four hours times the number of instructional weeks remaining in the school year. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.

- i. The UNIVERSITY shall select supervisors that have current knowledge in their subject matter area; understand the context of public schooling; ability to model best professional practices in teaching and learning, scholarship and service; knowledge about diverse abilities, cultural, language, ethnic and gender diversity; and understanding of academic standards, frameworks, and accountability systems that drive the curriculum of public schools.
- ii. The UNIVERSITY shall provide supervision and ongoing support for a minimum of 72 hours per school year. University supervisors will conduct classroom observations a minimum of four times each term that include pre and post observation discussions. Supervisors will maintain weekly contact with the intern to provide support related to planning, curriculum, and instruction in addition to problem solving regarding students.
- iii. The DISTRICT shall select mentor teachers who meet the following qualifications:
 - 1. valid corresponding Clear or Life credential in a subject area comparable to that of the intern's subject area,
 - 2. three years successful teaching experience, and
 - 3. the English Learner (EL) Authorization (if responsible for providing specified EL support).

If the mentor does not hold an EL Authorization, the district must identify an individual who does have a valid EL authorization and who is immediately available to assist the intern with planning lessons that are appropriately designed

and differentiated for English learners, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed.

- iv. The DISTRICT shall provide supervision and ongoing support for a minimum of 72 hours per school year with a minimum of two hours of support/mentoring and supervision per week. The mentor(s) role is to provide support specifically addressing issues in the intern's classroom (See Appendix B for examples of support/supervision activities). Interns without an English Language Authorization must also receive focused English Language instruction support.
- v. The UNIVERSITY shall provide orientation and training for the district mentors and university supervisors.
- vi. The UNIVERSITY provides the 10 hour CTC mandatory mentor training.
- vii. The DISTRICT requires mentors complete the CTC mandatory 10 hour training. Experienced mentors may be eligible to waive up to 8 hours of this training based on prior experience and professional development.
- viii. The University Supervisor and District Mentor shall meet together regularly with the intern to ensure the intern is following the California Teaching Performance Expectations.
- ix. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 144 hours of mentoring via forms submitted by the interns in LiveText.
- x. The District Mentor and site administrator shall participate in surveys that provide feedback to the university regarding the internship experience.
- xi. University may request use of video capture for candidate supervision, reflection, and CAL TPA completion to reflect to the extent possible Intern's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. School Site shall inform Teacher Education Credential Interns of video recording policies in place for the CAL TPA task video capture requirement.

b. Support and Supervision Specific to Teaching English Learners

The following additional support/mentoring and supervision shall be provided to an intern teacher who enters the program without a valid English learner authorization listed on a previously issued multiple subject, single subject, or education specialist instruction teaching credential; a valid English learner or Cross-cultural, Language and Academic Development (CLAD) authorization:

- i. The UNIVERSITY shall provide 45 hours of support/mentoring and supervision per school year, including in-classroom coaching, specific to the needs of English learners. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners.

- ii. The DISTRICT shall identify an individual who will be immediately available to assist the intern teacher with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and for support of language accessible instruction through in-classroom modeling and coaching as needed. The identified individual may be the same mentor assigned pursuant to section I above provided the individual possesses an English learner authorization and will be immediately available to assist the intern teacher. (See Appendix B for examples of support/supervision activities).
- iii. An individual who passes the California Teaching of English Learner (CTEL) examinations prior or subsequent to the issuance of the intern credential may be exempted from the additional 45 hours of support/mentoring and supervision specific to the needs of English learners.
- iv. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 45 hours of support/mentoring specific to the needs of English learners via forms submitted by the interns in LiveText.

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. The program assigns qualified supervisors and provides training based on the program's design.

Qualifications for supervisors must include, but are not limited to:

- a. Possession of a PPS School Counselor credential and a minimum of two years PPS experience as appropriate to the candidate's fieldwork setting.
- b. The University will provide materials for supervisors on training in models of supervision, the SCPEs, and program fieldwork requirements share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

Candidates are required to:

- c. Complete a minimum of eight hundred (800) clock hours in two of three school levels such as elementary, middle, high school with a minimum of two hundred (200) clock hours within each level. Two hundred (200) hours of the eight hundred (800) clock hours may be completed in other areas related to schools and/or counseling, such as field work hours needed for a Child Welfare and Attendance (CWA) authorization.
- d. Meet with their supervisor for one (1) hour of individual or one-and-one-half (1.5) hours of small group (limit 8 candidates per group) supervision per week. 600 clock hours are required in a public Pre-K-12 school, must be supervised by a professional who holds a valid PPS credential and is always also accessible to the candidate while the candidate is accruing fieldwork hours.

C. University Supervision Requirements include:

- e. One-and-one-half (1.5) hours per week of group supervision provided on a regular schedule throughout the field experience, usually performed by a program faculty member.

- f. The program provides preparation and continuing education for field experience supervisors on program requirements, models of supervision, and the SCPEs, in collaboration with site supervisors. Site Supervisors share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Personal and career assessments
 - b. Personal counseling experience in either an individual or group context
 - c. Experience in School-based programs serving parents and family members
 - d. Observing classroom instruction
 - e. Attending district and school-based meetings
 - f. Mapping school-based community resources
 - g. The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
 - h. Participating in professional development activities.
 - i. Participating in individual or group supervision.
 - j. Learning about and using technology and information systems.
 - k. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) elementary, middle school or junior high, and (b) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years' experience in school counseling to serve as the primary supervisor. The candidate may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two candidates.
- G. The FIELDWORK SITE shall ensure that the candidate receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the candidate will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the candidate is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

I. Specific Supervision Requirements School Psychology Fieldwork:

There are two required levels of field based activities. The first level, practicum, consists of a series of supervised experiences that occur prior to the culminating field experience or internship, and is conducted in field-based settings. The practicum provides for the application of pedagogical knowledge, skills and abilities as identified in the SPPEs.

- A. Provide an average of two (2) hours of individual or small group supervision per week from an experienced school psychologist.
- B. Assigned practicum supervisors must meet the following qualifications for practicum/fieldwork supervisors must include but are not limited to:
 - Minimum of 3 years of experience as professional in the field
 - Possession of a PPS School Psychology Credential

- Knowledge of context and content appropriate to the practicum experience. A field-based professional holding a current and valid credential authorizing service as a school psychologist provides direct culminating fieldwork or internship supervision.

- C. Provide experiences with a diverse student population.
- D. Provide experiences with a variety of educational programs.
- E. A minimum of twelve hundred (1,200) clock hours of field experience is required as part of the culminating fieldwork or internship according to the following guidelines:
 - i. The culminating field experience or internship is typically completed within one (1) academic year but shall be completed within no more than two (2) consecutive academic years.
 - ii. The culminating field experience or internship must include a minimum of one thousand (1000) clock hours in a preschool –grade 12 school setting providing direct and indirect services to pupils.
 - iii. Up to two hundred (200) hours of field experience may be acquired in other settings such as(a) private, state-approved educational programs; (b) other appropriate mental health-related program settings involved in the education of pupils; (c) relevant educational research or evaluation activities. Supervision and principal responsibility for the field experience in other settings is the responsibility of the off-campus agency.
 - iv. A written plan for the culminating field (or intern) experience is prepared and agreed upon by representatives of the local educational agency, the field (or intern) supervisor(s), and program supervisory staff. The field experience plan is completed early in the field experience and is periodically reviewed and revised by the University Supervisor along with input from the site supervisor. The plan identifies the field experience objectives, describes appropriate experiences for the achievement of the objectives across settings, and outlines the evaluation plan for determining the achievement of each objective. The plan also delineates the responsibilities of both the university and the local supervisory personnel.
- F. Provide opportunities for candidates to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- A. The University will provide materials for supervisors on training in models of supervision, the SPPEs, and program fieldwork requirements share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.
- B. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.

- C. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least three years' experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- D. The FIELDWORK SITE shall ensure that the student receives an average of two hour of individual or two hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.
- F. The FIELDWORK SITE shall ensure that the candidate will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the candidate is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.
- C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.
- D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
- F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the INTERN is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

**LAFETRA COLLEGE OF EDUCATION
FIELDWORK AGREEMENT**

This Agreement is made and entered into this 1st day of July 2023 by and between **Chino Valley USD** (District) and University of La Verne (University) to set forth the terms and conditions under which District and University will jointly undertake an affiliation to provide fieldwork experiences through directed teaching, practicum experiences and/or fieldwork experiences to its students enrolled in the University's undergraduate and graduate programs.

Undergraduate Level Programs

Child Development
Educational Studies

Graduate Level Programs

Administrative Services Credential
Administrative Services Intern Credential
Child Development/TK Certificate/PK-3 ECE Specialist Credential
Educational Counseling Credential/Masters
Educational Counseling Intern Credential
Education Specialist: Mild/Moderate Preliminary Credential
Education Specialist: Mild/Moderate Preliminary Intern Credential
Education Specialist: Extensive Support Needs Preliminary Credential
Education Specialist: Extensive Support Needs Prelim Intern Credential
Multiple Subject, PK-3, and Single Subject Credential
Multiple Subject, PK-3, and Single Subject Intern Credential
School Psychology Credential
School Psychology Intern Credential

In consideration of the mutual covenants and agreements contained herein, the sufficiency of which is hereby acknowledged, University and District agree as set

forth below.

GENERAL PROVISIONS

1. Description of Fieldwork Experiences. The University is accredited by the California Commission on Teacher Credentialing (CCTC) as a credential granting institution and desires to provide fieldwork experiences through directed teaching, practicum experiences and/or fieldwork experiences to its students enrolled in the University's undergraduate programs: Educational Studies and Child Development programs and graduate programs: Multiple, PK-3, and Single Subject Teacher Education program, Education Specialist program, Child Development program, Educational Counseling program, School Psychology program, and Administrative Services program curricula.

2. Intern Programs. The University of La Verne's LaFetra College of Education offers Internship Programs in Multiple, PK-3, and Single Subject Teaching, Education Specialist Mild/Moderate or Extensive Support Needs, School Counseling, School Psychology, and Administrative Services for qualified students. These internship programs provide a process whereby selected, qualified individuals may be employed as Multiple, PK-3, and Single Subject teachers, education specialist teachers, counselors, psychologists, and school administrators in participating public schools and concurrently meet the University of La Verne's requirements in professional education. These internship requirements are consistent with the current Multiple, PK-3, and Single Subject teaching, education specialist teaching, counseling, psychology, and administrative services credential programs; provisions detailed in Exhibit 1.

Under this contract, the District shall provide intern experiences for the Multiple, PK-3, and Single Subject credential program, Education Specialist program, Educational Counseling program, School Psychology program, and the Administrative Services program.

3. Compensation. It has been determined between the Parties hereto that the payments for Multiple, PK-3, and Single Subject candidates and Education Specialist candidates be made to the District under this agreement do not exceed the actual cost of the District of the services rendered by the District and that there is an understanding that the University does not provide stipends to the District for Educational Counseling, School Psychology, Administrative Services, Educational Studies and Child Development programs;

Introductory Supervised Teaching - \$150.00 per student teaching assignment for each student in full-day introductory directed teaching.

Advanced Supervised Teaching - \$150.00 per student teaching assignment for each student in full-day directed teaching.

Intern Teaching: Multiple, PK-3, and Single Subject and Education Specialist School-Site Support Providers receive a stipend of \$200 for each semester they have an intern.

4. Nondiscrimination. The parties agree that they shall not discriminate in any of their programs or contracts against any person because of race, color, religion (creed), sex, gender identity or expression, sexual orientation, national origin (ancestry), disability, age, genetic information, marital status, citizenship, pregnancy or maternity, protected veteran status, or any other status protected by applicable national, federal, state, or local law.

UNIVERSITY'S RESPONSIBILITIES

5. Academic Program Administration. University will be responsible for coordination and administration of the Students' academic experience. University shall have full authority to determine the requirements for each Student's matriculation and participation in their program, and for decisions regarding grading, awarding of academic credit, and the awarding of credentials and degrees.

Program Curriculum and Administration. University shall design and deliver to District the curriculum for the student's program, including development of Student learning objectives, evaluation criteria, reporting requirements, orientation plan, and identification of appropriate learning activities during placement at District. University shall also assure the quality of the placement, and modify it as needed to reflect evaluative input received from District.

5.1 University Policies. University shall provide Placement Site a statement of its policies on illness and injury, time loss for special events, class attendance requirements, and any other policy applicable to Student performance during their fieldwork experience.

5.2 Evaluation Tools. University will provide forms for the evaluation of Students or develop student performance evaluation tools in conjunction with District.

6. Faculty Liaison. University will designate an appropriately qualified and

credentialed faculty member to coordinate and act as the Faculty Liaison with Placement Site, who shall be responsible for the Students. University agrees to notify Placement Site in writing of any change of its Faculty Liaison. School's liaison will coordinate with the Placement Site Supervisor and/or designated Placement Site contact at the beginning and end of the placement experience to solicit Placement Site input regarding the Fieldwork Program.

7. Students. University will select and adequately prepare Students for participation in the Fieldwork Program at Placement Site and will notify Placement Site in writing of any change in a Student's status.

7.1 Academic Information. University will provide and maintain records and reports of Students as necessary to conduct the education of the Students and will provide Placement Site information pertaining to relevant education and training for all Students participating in the Fieldwork Program.

7.2 Additional Required Documentation. Prior to the arrival of Students at the Placement Site, University will verify that Student has satisfied any and all screening and placement requirements required by Placement Site. Prior to any University student entering a District Placement Site to complete fieldwork, practicum, or supervised teaching, he/she must have TB clearance and be cleared by the state with either a Certificate of Clearance or other form of DOJ clearance.

7.3 Discipline. University agrees to discipline Students willfully violating Placement Site rules, policies, procedures, or standards of professional conduct.

8. Adherence to Placement Site Policies. University shall require that Students adhere to Placement Site rules, policies, procedures, and standards of professional conduct.

8.1 Identification. If required by Placement Site, University shall require that Students wear Placement Site identification tags.

9. Withdrawal and/or Removal of Students. University is responsible for removal and withdrawal of a Student from the Fieldwork Program if Placement Site or University determines that the Student's performance is inadequate, including, but not limited to, instances of inappropriate behavior, malpractice or unethical conduct. Notwithstanding the foregoing, should a Student's performance at any time be determined by Placement Site to be unacceptable, Placement Site shall have the right to immediately correct the situation, which may include a demand for removal of the Student from Placement Site facilities, and University agrees to honor any such

demand.

10. Insurance. University shall carry and maintain at least \$1,000,000 per occurrence and \$3,000,000 in General Aggregate commercial general liability insurance and provide District with an additional covered party endorsement naming the District as an additional covered party. Copies of renewal notices during the term of this contract must be provided to the District within thirty (30) days to keep the contract in force. If the University changes insurance carriers, District must be notified thirty (30) days prior to change.

DISTRICT'S RESPONSIBILITIES

11. Fieldwork Learning Experience. The District will provide experiences through fieldwork and directed teaching for Multiple, PK-3, Single Subject, and Education Specialist candidates. The district will provide practicum and fieldwork experiences for Educational Counseling, School Psychology, and Administrative Services candidates. Educational Studies candidates shall be provided fieldwork experiences, and Child Development candidates shall be provided fieldwork and supervised teaching experiences. These experiences will be provided in schools and classes of the District, for students of the University who qualify for such assignments, under the direct supervision and instruction of such credentialed employees of the District, as the District and the University, through their duly authorized representatives, may agree upon.

Directed teaching for Multiple, PK-3, and Single Subject credential candidates shall be deemed to include all supervised student teaching in the University's two supervised teaching courses.

12. Placement Site Supervisors. In accordance with the specific terms of the applicable letter agreement, District and/or Placement Site, will designate in writing Placement Site Supervisors to supervise the learning experiences of the Students, and will designate in writing at least one person to serve as contact with University personnel to assure mutual participation in and review of the Fieldwork Program and Student progress. Placement Site will notify appropriate University program in writing of any change or proposed change of the Placement Site Supervisor or designated contact person.

Programs as used herein and elsewhere in this agreement means active participation in the duties and functions of either classroom teaching, fieldwork experiences, practicum experiences, supervised teaching, or directed teaching, under the direct supervision and instruction of employees of the District holding a valid credential,

with a minimum of three years of exemplary experience as a classroom teacher, school counselor, school psychologist, or site administrator, issued by the California Commission on Teacher Credentialing.

13. a. Evaluation and Reporting. Placement Site will submit required reports on each Student's performance and will provide an evaluation to University on forms provided by University. Placement Site will notify University of any significant situation or problem that may threaten the successful completion of the Fieldwork Program by the Student.

b. Privacy of Education Records. Placement Site acknowledged that University is subject to the Family Educational Rights and Privacy Act (FERPA) and that personally identifiable information and other matters directly related to a student either disclosed by the University to Placement Site or created by Placement Site in connection with the Fieldwork Program: (1) shall not be disclosed or re-disclosed to any person or entity other than University officials without the prior written consent of the Student, except as provided below; and (2) shall be viewed only by Placement Site officials or staff who have a legitimate need to view such information to verify the qualifications of the Student to participate in the Fieldwork Program or in connection with evaluation and reporting the Student's performance to University. Placement Site may disclose/re-disclose the Student's information as required by a State, Federal or accreditation, or as otherwise required pursuant to law.

LIABILITY AND INDEMNIFICATION

14. Indemnification. University shall indemnify and hold harmless, defend the Placement Site, and each of its governing board, officers, partners, employees or agents (each of which person an organization are referred to collectively herein as "Indemnitees" or individually as "Indemnitee") from and against any and all demands, debts, liens, claims, loss, damage, liability, costs, expenses, judgments or obligations, actions or causes of action, (including the payment of attorneys' fees and expenses) for or in connection with injury or damage (including, but not limited to, death) to any person or property resulting from the negligent acts or omissions of the University, its officers, partners, employees, or agents arising out of or in any way connected with the performance of its obligations under this Agreement, except to the extent caused by the negligent or intentional conduct of any Indemnitee. The foregoing indemnity and hold harmless obligation of the University includes and applies without limitation to injury or damage to the District, Placement Site, third parties, or any or all of them and their respective property, officers, partners,

employees, or agents.

TERM AND TERMINATION

15. Term. This Agreement is effective beginning July 1, 2023, and will continue in effect for five years, unless terminated in accordance with Section 16. The parties may renew this Agreement for an additional five-year term by written agreement prior to the termination date.

16. Termination. Either party may terminate this Agreement with or without cause by giving the other party sixty (60) days advanced written notice; however, in the event an academic term/semester has commenced, such notice shall not become effective until the academic term/semester has concluded. Students in good standing currently participating in the Fieldwork Program that is in progress at the time of termination may complete that fieldwork experience.

16.1 Immediate Termination as to Individual Students. Placement Site reserves the right to take immediate action to terminate the use of its facilities by any Student where it deems it necessary to maintain its operation free of disruption.

MISCELLANEOUS PROVISIONS

17. Entire Agreement. This Agreement constitutes the entire agreement between the parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided for herein.

18. Amendment. This Agreement may only be modified by a subsequent written Agreement executed by the parties. The provisions in this Agreement may not be modified by any attachment or letter agreement as described elsewhere in this Agreement.

19. Governing Law. The parties' rights or obligations under this Agreement will be construed in accordance with and any claim or dispute relating thereto will be governed by the laws of the State of California.

20. Representatives. The parties designate an individual as their respective representative (each, a "Representative") to manage their respective performance under the terms of this Agreement. All notices, demands, requests, or other communications required to be given or sent by University or Placement Site, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery or facsimile, addressed to the Representative as follows.

Placement Site Representative	University Representative
Name: Lea Fellows	Name: Clinical Teaching Office
Address: 5130 Riverside Dr.	Address: 1950 Third St.
Chino, CA 91710	La Verne, CA 91750
Tel: 909-628-1201 ext. 1690	Tel: 909-448-4573
Email: lea_fellows@chino.ca.k12.us	Email: ctooffice@laverne.edu

Each party may designate a change of address by notice in writing. All notices, demands, requests, or communications that are not hand-delivered will be deemed received three (3) days after deposit in the U.S. mail, postage prepaid; or upon confirmation of successful facsimile transmission.

21. Survival. University and Placement Site expressly intend and agree that Section 14 of this Agreement will survive the termination of this Agreement for any reason.

22. Severability. If any provision of this Agreement, or of any other agreement, document or writing pursuant to or in connection with this Agreement, shall be held to be wholly or partially invalid or unenforceable under applicable law, said provision will be ineffective to that extent only, without in any way affecting the remaining parts or provisions of said agreement.

23. Waiver. Neither the waiver by any of the parties hereto of a breach of or a default under any of the provisions of this Agreement, nor the failure of either of the parties, on one or more occasions, to enforce any of the provisions of this Agreement or to exercise any right or privilege hereunder, will therefore be construed as a waiver of any subsequent breach or default of a similar nature, or as a waiver of any of such provisions, rights or privileges hereunder.

24. Mutual Representations and Warranties. Each party represents and warrants that (i) it will comply with all applicable laws, rules, regulations and orders of any governmental authority in connection with its performance under this Agreement, and (ii) it has the necessary authority to enter into this Agreement and carry out its obligations hereunder.

The following signatures hereby indicate approval of this Agreement:

UNIVERSITY OF LA VERNE
("University")

CHINO VALLEY USD
("District")

By Roy Kwon

By _____

Dr. Roy Kwon, Ph.D.
Acting Provost

(Name)

(Title)

5/26/23
(Date)

(Date)

TITLE
Exhibit 1

Intern Credential Program Eligibility:

These programs permit the students to become eligible for the intern credential if the student has:

Multiple, PK-3, and Single Subject credential Intern Eligibility

1. Bachelor's degree
2. Admitted into program and completed the program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Subject matter competence: CSET
6. Passed CBEST
7. Been offered employment as a classroom teacher in the credential subject area
8. U.S. Constitution
9. Speech

The internship must be completed within two years of the eligibility date.

Interns are supervised by the University and the District.

Education Specialist Intern Eligibility

1. Bachelor's degree
2. Admitted into program and completed program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Subject matter competence: CSET
6. Passed CBEST
7. Been offered appropriate employment as either an education specialist, mild-moderate teacher or extensive needs support teacher depending on candidate's program
8. Complete previous experience in a special education classroom

The internship must be completed within two years of the eligibility date.

Interns are supervised by the University and the District.

Educational Counseling Intern Eligibility

1. Bachelor's degree
2. Admitted into program and completed program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Passed CBEST
6. Letters of recommendation
7. Personal statement
8. Been offered employment as a school counselor

The internship must be completed within two years of the eligibility date.

Interns are supervised by the University.

School Psychology Intern Eligibility

1. Bachelor's degree
2. Admitted into program and completed program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Passed CBEST
6. Letters of recommendation
7. Personal statement
8. Been offered employment as a school psychologist

The internship must be completed within two years of the eligibility date.

Interns are supervised by the University.

Administrative Services Intern Eligibility

1. Preliminary or clear teaching credential or other appropriate credential
2. Admitted into program and completed program's prerequisite course requirements
3. Minimum three years teaching or other appropriate experience
4. Letters of recommendation
5. Personal statement
6. Been offered employment as a school administrator

The internship must be completed within two years of the eligibility date.

Interns are supervised by the University.

RESPONSIBILITIES OF PARTICIPATING PUBLIC SCHOOL DISTRICTS

The participating public school district has the following responsibilities:

1. To assist in the screening of interns;
2. To screen and employ qualified interns;
3. To determine the salary of each intern in accordance with district policies;
4. To identify and assign an individual who holds the appropriate valid California Credential (for the applicable program), to provide on-site supervision of the internship teacher, counselor, psychologist, or administrative services candidate throughout the internship experience.
5. To assume appropriate responsibilities for preparing the intern for full credentialing, including advising, supervising, evaluating and recommending the intern for the credential.
6. District shall assign each intern a site supervisor, who along with the University, shall supervise the intern on a regular basis, in order to fulfill Commission on Teacher Credentialing support hours.

EVALUATION

The Multiple, PK-3, and Single Subject Internship Program, Education Specialist Mild/Moderate or Extensive Support Needs Internship Program, Educational Counseling Intern Program, School Psychology Intern Program, and the Administrative Services Intern Program Evaluation Plan will be conducted by the

individual Departments of the LaFetra College of Education of the University of La Verne, in cooperation with approved participating public school districts. The evaluation plan will include the following components:

1. evaluation of candidates prior to admission to the program
2. continuing evaluation during the period of internship counseling
3. final evaluation prior to recommendation to CCTC
4. follow-up of graduates
5. evaluation of the program

EMERSON COLLEGE
CLINICAL AFFILIATION AGREEMENT

This Clinical Affiliation Agreement (including all exhibits, attachments and appendices, the “Agreement”), effective as of 06/06/2023 the “Effective Date”), is by and between Emerson College, a Massachusetts non-profit educational corporation and its agents, employees, affiliates, invitees, or representatives (collectively, “Emerson”) and Chino Valley Unified School District, a California School District, and its agents, employees, affiliates, invitees, or representatives (collectively, the “Affiliate”). Emerson and Affiliate referred herein individually as a “Party”; collectively, as the “Parties”.

RECITALS

WHEREAS, Emerson desires to engage Affiliate for the purpose of providing supervised, practical learning experiences in connection with a clinical program (the “Program”) to students of Emerson (each a “Student” and collectively, the “Students”); and

WHEREAS, Affiliate is willing to participate in the Program in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Purpose. Emerson hereby engages Affiliate, and Affiliate hereby accepts such engagement, to participate in the Program pursuant to the terms and conditions set forth herein. The objective of the Agreement is to help the Students learn about, and engage and exhibit as appropriate, the following:

- 1.1 Role and responsibilities of the Student within the practice setting.
- 1.2 Assessments (both formal and informal, direct and dynamic) specific to the populations in that practice setting.
- 1.3 Treatment approaches/techniques that are evidence-based and appropriate for the populations in that practice setting.
- 1.4 Patient/client/family centered education and counseling appropriate to and within that practice setting.
- 1.5 Related disciplines within the practice setting and working collaboratively with patients/families and other team members to ensure an optimal outcome for the client.
- 1.6 Clinical problem-solving across age span, disorder, and setting.
- 1.7 Professional and clinical oral and written communication skills appropriate to that practice setting.
- 1.8 Cultural competency when working with patients/clients/families in all practice settings.
- 1.9 Adherence to ASHA’s Code of Ethics and appropriate ethical behavior.

758288.2

2. Program Structure; Telehealth Program Contingency.

- 2.1. Emerson and Affiliate agree that in the normal course of business, the Program will be conducted on-site by the Student at the Affiliate location consistent with all ASHA guidelines.
- 2.2. In the event of (a) a declared emergency by the federal government or the state government in which either Emerson or Affiliate are located, (b) a continued emergency circumstance in the discretion of either Party, or (c) for the health and safety of the Student as determined by either Party (each, an “Emergency Circumstance”), Emerson or Affiliate may determine to restrict or prohibit on-site placement of the Student at Affiliate.
 - 2.2.1. If either Party decides to restrict or prohibit on-site placement of the Student in response to an Emergency Circumstance, Emerson may request that Affiliate permit the Student to engage in the Program remotely using telecommunication technologies (“Telehealth Program”).
 - 2.2.2. If Affiliate agrees to permit a Telehealth Program, the Telehealth Program will be subject to the following terms and conditions:
 - 2.2.2.1. The Telehealth Program will continue for the duration of the time that Emerson is prohibiting on-site placements or until Affiliate allows on-site placements, whichever is later;
 - 2.2.2.2. The Affiliate has or will establish telecommunication capabilities to facilitate telehealth services to its clients for which Students may engage in as part of the Telehealth Program;
 - 2.2.2.3. Any such Telehealth Program shall comply with state licensing and telehealth practice laws as well as ASHA rules (which include compliance with the Council on Academic Accreditation and Council for Clinical Certification), guidelines or recommendations for internship or clinical programs, as either may be modified from time to time in consideration of any Emergency Circumstance;
 - 2.2.2.4. Emerson shall instruct the Student to adhere to all Telehealth Program rules and procedures of the Affiliate made known to the Student, which are necessary for Affiliate to conduct telehealth services in accordance with any applicable laws or regulations; and
 - 2.2.2.5. Student will continue to be covered by Emerson’s professional liability insurance as set forth in this Agreement for the duration of such Telehealth Program.
- 2.3. If Affiliate permits a Telehealth Program in accordance with Section 2.2.2, the Parties will work cooperatively in close consultation to help facilitate the Telehealth Program for the Student. Accordingly, all references to “Program” in this Agreement will mean the “Telehealth Program” as herein defined and the terms of this Agreement will continue to apply in full force and effect to any such Telehealth Program as it would to the Program, provided such terms are not inconsistent with Section 2.2.
- 2.4. If Affiliate does not permit a Telehealth Program in accordance with Section 2.2.2 of this Agreement, either Party may terminate the Agreement immediately upon written notice to the other Party.
- 2.5. Affiliate recognizes that during the time of the COVID-19 pandemic or other Emergency Circumstance, there may be increased risk to a Student, employees of Affiliate, or individuals served by Affiliate as a result of or relating to the Student’s in-person placement. Nevertheless, if (i) the Parties do not restrict or prohibit on-site placement pursuant to Section 2.2.1, and (ii) Affiliate and Student agree to pursue the on-site placement, then Emerson and Student will execute appropriate waivers for the Student to participate in the on-site placement. Affiliate acknowledges that Emerson may restrict or prohibit such on-site placement and terminate the Agreement if the Student does not execute applicable waivers.

3. Responsibilities of Emerson.

- 3.1. Program. Emerson shall be responsible for all academic and accreditation aspects of the Program.

Emerson shall maintain custody and control of all educational records and reports relating to Students' clinical learning experience in the Program. Emerson may withdraw any Student from the Program and/or assignment with Affiliate in Emerson's sole discretion.

- 3.2. Policies, Rules & Regulations of Affiliate. Emerson shall instruct Students participating in the Program (and faculty members, if applicable) to abide by the applicable lawful policies, rules and regulations of Affiliate made known to them during the Program.
- 3.3. Insurance. Emerson shall ensure that it maintains the following insurance with an AM Best rating of A-VII or better: (a) professional liability insurance covering students, interns and professional staff members in the amount of two million dollars (\$2M USD) per claim and four million dollars (\$4M USD) in the aggregate, and (b) general commercial liability insurance covering personal or bodily injury and property damages in the amount of one million dollars (\$1M USD) per occurrence and three million dollars (\$3M USD) in the aggregate.
- 3.4. Vaccinations. If requested by Affiliate, Emerson shall advise Students of their obligation to provide at their own expense, evidence of vaccinations, as applicable.
- 3.5. Background Checks. If reasonably requested by Affiliate, Emerson shall ensure that a background investigation of Students is conducted prior to their assignment to Affiliate.
- 3.6. Health Insurance. If requested by Affiliate, Emerson shall ensure that each Student participating in the Program is covered by health insurance.

4. Responsibilities of Affiliate.

- 4.1. Program Opportunities and Activities. Affiliate shall appoint an individual to supervise each Student (the "Student Supervisor"). Affiliate shall provide to Students opportunities for suitable clinical learning experiences and supervision consistent with the Program's curriculum and objectives, and shall complete such records and reports necessary for the conduct and evaluation of Student's participation in the Program. Upon request by the Student, Affiliate shall provide the Student with documentation or other information as required for the Student's submission to applicable licensing bodies or agencies.
- 4.2. Emergency Care. Affiliate acknowledges Emerson's interest in ensuring its Students receive medical care during an emergency at Affiliate, and Affiliate shall make emergency medical care available to Students at Student's expense in case of accident or illness and shall promptly notify Emerson of such medical care.
- 4.3. Withdrawal. Affiliate reserves the right to withdraw any Student or, if applicable, a faculty member of Emerson, from the Program with Affiliate if (i) the achievement, progress, adjustment, or health of such person does not warrant continuation in the Program; or (ii) the behavior of such person fails to conform to the applicable policies, rules or regulations of Affiliate. Except in unusual circumstances, Affiliate shall make reasonable efforts to consult with Emerson before withdrawing any Student.
- 4.4. Insurance. Affiliate shall ensure that it maintains (i) comprehensive commercial general liability insurance for personal or bodily injury and property damages of not less than one million dollars (\$1M USD) per occurrence and three million dollars (\$3M USD) in the aggregate and professional liability insurance in amounts, in each case, of not less than two million dollars (\$2M USD) per claim and four million dollars (\$4M USD) in the aggregate; or (ii) a program of self-insurance reasonably satisfactory to Emerson, in both cases covering the employees, officers, directors, agents and representatives of Affiliate. Evidence of such insurance or self-insurance reasonably satisfactory to Emerson shall be provided to Emerson upon request. Such insurance shall not be canceled without thirty (30) days' prior written notice to Emerson.
- 4.5. Indemnification. Affiliate agrees to defend, indemnify and hold harmless Emerson, its corporations, trustees, officers, employees, faculty, students, representatives and agents (collectively, the

“Indemnitees”) from and against any and all claims, demands, suits, settlements, damages, losses, obligations, liabilities, costs and expenses, including, without limitation, reasonable attorneys’ fees and expenses (collectively, “Losses”) of any kind or nature paid or incurred by, imposed on, or asserted against the Indemnitees relating to, arising out of, directly or indirectly, or in connection with Affiliate’s breach of this Agreement, negligence, or willful misconduct related in any way to this Agreement or the Program; provided that the maximum aggregate liability under this provision shall not exceed the applicable insurance coverage or benefits set forth in this Agreement.

5. Term and Termination.

5.1. The term of this Agreement (“Term”) shall be one (1) year commencing on the Effective Date, and shall automatically renew for successive one (1) year terms unless earlier terminated as set forth herein.

5.2. This Agreement may be terminated at any time with or without cause by either Party upon sixty (60) days’ written notice; *provided, however*, that such notice shall not impair the activities of the Students then at the Affiliate and participating in the Program.

5.3. In the event of a material breach of this Agreement by either Party, the other Party may terminate this Agreement immediately upon written notice.

5.4. Notwithstanding the on-going nature of this Agreement, Emerson is not obligated to place a Student with Affiliate, and Affiliate is not obligated to accept a placement of a Student. Both placement and acceptance are at the complete discretion of the respective Party. Each student placement will be memorialized by a Student-Supervisor Agreement signed by both the Student and the Affiliate’s Student Supervisor.

6. Education Records. If Affiliate obtains student "education records" as defined by the Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C § 1232g; 34 C.F.R. § 99.3), Affiliate acknowledges that Affiliate is receiving such education records as an agent of Emerson and agrees to comply with FERPA with respect to such records. This section shall survive any cancellation or termination of this Agreement.

7. Confidentiality. The Parties agree to keep all non-public information shared between them, including but not limited to personal information about Students (including background checks, if any) and FERPA “education records,” strictly confidential. This section shall survive any cancellation or termination of this Agreement.

8. Status of the Parties. Each Party to this Agreement shall be considered an independent contractor and this Agreement shall not create a relationship of a joint venture, employer and employee, principal and agent and the like. In no case shall Students in the Program replace or be deemed to be employees of Affiliate. All Students participating in the Program shall be, at all times, unpaid externs of Affiliate without expectation of or entitlement to compensation or employment benefits from Affiliate, including, without limitation, workman’s compensation insurance benefits.

9. No Discrimination. In connection with the Program, neither Party shall discriminate against any person on the basis of gender or sex (including pregnancy), gender identity or expression, race, color, religion or religious creed, sexual orientation, national origin, ancestry, disability or handicap, age, genetics, marital status, veteran status and any other category protected by federal or state law, including but not limited to Title IX of the Education Amendments Act of 1972.

10. Compliance with Policies. Affiliate understands that the Students in the Program are subject to and protected by Emerson policies on academics and conduct. Affiliate agrees to cooperate with Emerson’s actions taken or inquiries made pursuant to policies.

11. Use of Name; Public Disclosure. Unless Emerson provides prior written approval, Affiliate may not use the name of “Emerson” or any Emerson logo or mark; disclose the terms of this Agreement externally; or

communicate with members of the media or otherwise make any public announcement regarding the Program. Notwithstanding the foregoing, Affiliate may disclose the terms of this Agreement as required by law or to comply with a regulatory, accreditation, legal or financial reporting obligation. Affiliate may disclose the terms of this Agreement to legal, tax, or financial advisors. Nothing in this paragraph prevents Affiliate from stating that Students are enrolled in Emerson's program or from publicizing Students' placement if Students agree.

- 12. Notices.** Any notices permitted or required by this Agreement shall be in writing and deemed made on the day such notices are sent via email, delivery receipt requested, to the other Party at the address set forth below or to such other persons and address as either Party may designate in writing:

If to the Affiliate: **Chino Valley Unified School District**
5130 Riverside Drive
Chino, CA 91710 _____

If to Emerson: Emerson College

120 Boylston St. Boston, MA 02116

Attn: Laura Glufling-Tham

Email: laura_gluflingtham@emerson.edu

With a copy to: Emerson College's Office of the General Counsel:
Email: kenneth_danton@emerson.edu

- 13. Assignment.** The Parties bind themselves and their successors, assigns, and legal representatives to the other Party to the Agreement and to the successors and assigns of such other Party with respect to all covenants of the Agreement. Affiliate shall not assign or transfer any rights or obligations of Affiliate under this Agreement without the prior written consent of Emerson.
- 14. Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Massachusetts, without regard to its conflict of law principles. The Parties agree that disputes pertaining to this Agreement must be brought in state and federal courts in the Commonwealth of Massachusetts and will not contest venue or jurisdiction in those courts.
- 15. Entire Agreement; Amendment; Waiver.** This Agreement and the exhibits attached hereto in this Agreement set forth the entire understanding between the Parties hereto regarding the subject matter hereof and may not be amended except by an instrument in writing signed by both Parties. Neither the failure nor delay by either Party to exercise any right, remedy, power or privilege under this Agreement shall operate or be construed as a waiver thereof, nor shall any waiver with respect to any occurrence be construed as a waiver with respect to any other occurrence.

<signature page to follow>

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their respective duly authorized representatives as of the Effective Date.

EMERSON COLLEGE

Chino Valley Unified School District

By: _____

By: _____

Title: _____

Title: _____

Name: _____

Name: _____



**MEMORANDUM OF UNDERSTANDING BETWEEN
CENTRAL STATE UNIVERSITY'S COLLEGE OF EDUCATION
AND CHINO VALLEY UNIFIED SCHOOL DISTRICT**

This agreement is made and entered into by and between Central State University's (CSU) College of Education, hereinafter referred to as the College and **Chino Valley Unified School District**, hereinafter referred to as the District.

1. The College agrees to assume responsibility for the following tasks:
 - a. planning and executing the student teaching program and field courses curriculum, faculty supervisory assignments with consultation from school partners;
 - b. ensuring that methods candidates and student teachers are fully admitted to their teacher education programs and are informed of District policies and regulations including dress codes and professional standards of behavior in and out of the classroom as well as their presence on social media;
 - c. certifying that all students placed within the school district have clear BCI and FBI criminal background checks on file with the College. No student will be placed in the school district with a disqualifying criminal conviction as listed in O.R.C. 3319.39;
 - d. completing and forwarding required information and materials by the District such as handbooks, etc.;
 - e. ensuring that candidates and student teachers understand that they are not permitted to contact District principals or cooperating teachers to make their own placements;
 - f. placing only observation and methods candidates and student teachers who have met criteria for such placement under College and District policies and regulations;
 - g. reviewing the CSU methods and student teaching handbooks with all critical stakeholders and following all guidelines and requirements;
 - h. assigning competent and experienced College faculty supervisors to oversee candidates' field assignments and student teaching;
 - i. providing preliminary and follow-up professional development, correction, written instructions such as the handbook etc., for all candidates and student teachers in the field;
 - j. requesting and adhering to District guidelines, protocol, procedures, etc.;
 - k. providing appropriate professional development and incentives for the District cooperating teachers or other District personnel as needed; and
 - l. withdrawing or dismissing any university supervisor, methods candidate or student teacher found to be unacceptable to the District for reasons of poor performance or other reasonable grounds.



Memorandum of Understanding Between – CSU and Chino Valley Unified School District

6/5/2023

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2. The District agrees to assume responsibility for the following tasks:

- a. providing opportunities for observation and methods candidates and student teachers to work in a learning and/or teaching classroom situations under the supervision of experienced, licensed, professional teachers;
- b. assuming and maintaining responsibility for the placement of observation and methods candidates as well as student teachers;
- c. allowing cooperating teachers time to participate in college training and preparation training;
- d. assigning agreeable, experienced, licensed, professional cooperating teachers;
- e. following the policies and procedures as listed in the College handbooks;
- f. notifying the College of changes in the licensure status of any cooperating teacher;
- g. maintaining confidentiality of candidates' records and data subject to the provisions of state and federal statutes; and
- h. supplying the university supervisor with required District paperwork, forms, and information.

3. Insurance:

- a. **The University** will maintain in full force and effect, at its sole expense, the following minimum insurance coverage with a 30-day written notice of intent to cancel, non-renew, or material change in coverage:
 - a. General Liability: Commercial General Liability in the amount of \$1,000,000 per occurrence and \$1,000,000 general aggregate for bodily injury, personal and advertising injury, and property damage.
 - b. Professional Liability: \$1,000,000 Errors and Omission Insurance or Professional Liability.
 - c. Worker's Compensation/Employer's Liability:
 - i. Employer's Liability, \$1,000,000
 - ii. Certificate of Insurance indicating "statutory" limits
 - d. Sexual Abuse/Molestation: \$1,000,000 Sexual Abuse Injury

4. General provisions:

- a. The term of this agreement shall commence on: 8/1/2024
and end on: 8/1/2026
- b. Any amendments to this agreement must be made in writing.



COLLEGE OF EDUCATION

PO BOX 1004 ♦ WILBERFORCE OH 45384 ♦ 937-376-6176 ♦ FAX 937-376-6314

Memorandum of Understanding Between – CSU and Chino Valley Unified School District
6/5/2023

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School District:	<u>Chino Valley Unified School District</u>	
Signature:	_____	Date: _____
Print Name:	_____	Title: _____
University:	<u>Central State University</u>	
Signature:	_____	Date: _____
Print Name:	<u>F. Erik Brooks</u>	Title: <u>Provost and Vice President of Academic Affairs</u>
College:	<u>College of Education</u>	
Signature:	_____	Date: _____
Print Name:	<u>Lillian D. Drakeford</u>	Title: <u>Interim Dean</u>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Sonja Shaw, President, Board of Education

**SUBJECT: REVISION OF ADMINISTRATIVE REGULATION 5145.3—
NONDISCRIMINATION/HARASSMENT OF STUDENTS**

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Administrative Regulation 5145.3—Nondiscrimination/Harassment of Students is being updated to correspond with new Board policy 5020.1—Parental Notification.

Old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Administrative Regulation 5145.3—Nondiscrimination/Harassment of Students.

FISCAL IMPACT

None.

SS:pk

NONDISCRIMINATION/HARASSMENT OF STUDENTS

The Board of Education designates the individual(s) identified below as the employee(s) responsible for coordinating the District's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the Districts nondiscrimination policies. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Antonia Hunt, Ed.D., Title IX Coordinator, Coordinator, Equity, Diversity, & Support Systems, Equity Compliance Officer, and District Coordinator for Nondiscrimination 5130 Riverside Drive, Chino, CA 91710

909-628-1201 Extension 6781 antonia_hunt@chino.k12.ca.us

Al Bennett, Coordinator, Child Welfare and Attendance, District Section 504 Coordinator, and Title II Coordinator (Students) 5130 Riverside Drive, Chino, CA 91710

909-628-1201 Extension 6745 al_bennett@chino.k12.ca.us

At the direction of the compliance officer, additional District administrators may assist in investigations within their area of expertise.

Measures to Prevent Discrimination

To prevent unlawful discrimination, harassment (including sexual or discriminatory), intimidation, retaliation, and bullying, of students at District schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the District's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/ guardians, employees, volunteers, and the general public by posting them on the District's website and other prominent locations.
2. Post in a prominent and conspicuous location on the District and school websites information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.61)
 - a. The name and contact information of the District's Title IX coordinator, including the phone number and email address

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

- b. The rights of students and the public and the responsibilities of the District under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the website of the Office for Equal Opportunities and the U.S. Department of Education's Office for Civil Rights (OCR)
 - c. A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:
- 3. Provide to students a handbook that contains age-appropriate information that clearly describes the District's nondiscrimination policy, procedures for filing a complaint. (Education Code 234.1)
- 4. Annually notify all students and parents/guardians of the District's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students.

(cf. 5145.6 - Parental Notification)

- 5. The Superintendent or designee shall ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the District's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985.

- 6. Provide to students, employees, and parents/guardians information regarding the District's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; information shall include guidelines the District may use to provide a discrimination-free environment for all District students, including transgender and gender-nonconforming students.
- 7. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

8. At the beginning of each school year, inform each principal or designee of the District's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce Board Policy 5145.3 – Nondiscrimination/Harassment of Students. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing information to students, staff, and parents/guardians about unlawful discrimination, how to report it or file a complaint
3. Disseminating and/or summarizing the District's policy and regulation regarding unlawful discrimination
4. Consistency with the laws regarding the confidentiality of student records, communicating the school's response to students, parents/guardians, and the community

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against students and anyone determined to have engaged in wrongdoing in violation of District policy, including any student who is found to have filed a complaint of discrimination that he/she knew was not true

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to unlawful discrimination described above or in District policy is strongly encouraged to immediately contact the principal, any other staff member, or compliance officer. In addition, any student who observes any such incident is strongly encouraged to report the incident to the principal, any other staff member, compliance officer, or designee, whether or not the alleged victim files a complaint.

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the principal, compliance officer, or designee, within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a verbal report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, or designee, he/she shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to Administrative Regulation 5145.7 – Sexual Harassment. Once notified verbally or in writing, the principal or compliance officer, or designee, shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, designee, or any other person to whom a report would ordinarily be made, or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense of his/her gender, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity is different from the gender he/she was assigned at birth.

Regardless of whether they are sexual in nature, acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited.

Administrative Regulation 5145.7 shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the District shall address each situation on a case-by-case basis, in accordance with the following guidelines:

4. ~~Right to privacy: a student's transgender or gender-nonconforming status is his/her private information and the District shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the District has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the District shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the District pursuant to 34 CFR 99.31. Any District employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a District employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the District's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.~~

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

As appropriate, given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The District shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

- 2.1. Determining a student's gender identity: the compliance officer shall accept the student's assertion of his/her gender identity and begin to treat the student consistent with his/her gender identity unless District personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.
- ~~3.~~ 2. Addressing a student's transition needs: the compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify and develop strategies for ensuring that the student's access to education programs and activities is maintained. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it.
- ~~4.~~ 3. Accessibility to sex-segregated facilities, programs, and activities: when the District maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the District shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the District shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

NONDISCRIMINATION/HARASSMENT OF STUDENTS (cont.)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

(cf. 7110 - Facilities Master Plan)

- ~~5.~~ 4. Student records: a student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the District shall use the student's preferred name and pronouns consistent with his/her gender identity on all other District- related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

- ~~6.~~ 5. The District shall not provide or otherwise carry out any of its extracurricular or activities separately, or require or refuse participation therein by any of its pupils on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. (5 CCR Section 4925)

All pupil clubs shall have equal access to District facilities to conduct a meeting and a fair opportunity to meet within the limited open forum of the District, if the District has a limited open forum. (5 CCR Section 4927)

Membership in student clubs must be open to all pupils regardless of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. (5 CCR Section 4926)

Chino Valley Unified School District

Regulation approved: September 7, 2017

Revised: October 19, 2017

Revised: March 7, 2019

Revised: June 1, 2023

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

SUBJECT: REVISION OF BYLAWS OF THE BOARD 9320—MEETINGS AND NOTICES

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Bylaws of the Board 9320—Meetings and Notices is being updated to reflect new law (AB 2449, 2022), which (1) requires Boards to maintain and implement a procedure for receiving and resolving requests for reasonable accommodation for individuals with disabilities, to resolve any doubt in favor of accessibility, and to give notice of the procedure for receiving and resolving requests for accommodation in each instance in which notice of the time of a meeting is otherwise given or the agenda is otherwise posted; and (2) adds procedures for "Teleconferencing During a Personal Emergency" and "Teleconferencing for 'Just Cause.'" Bylaw also updated to reflect new law (AB 2647, 2022), which provides a procedure for complying with the Brown Act when distributing materials to the Board less than 72 hours before a regular meeting and outside of regular business hours. Additionally, the bylaw is updated to reference the expiration of the California COVID-19 State of Emergency on February 28, 2023, and to clarify that a Board may utilize "Teleconferencing During a Proclaimed State of Emergency," if all terms are met pursuant to Government Code 54953, until January 1, 2024.

New language is provided in UPPER CASE while old language to be deleted is lined through.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Bylaws of the Board 9320—Meetings and Notices.

FISCAL IMPACT

None.

MEETINGS AND NOTICES

Meetings of the Board of Education are conducted for the purpose of accomplishing District business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's Bylaws, policies, and administrative regulations.

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference LOCATION AS PERMITTED BY GOVERNMENT CODE 54953, to hear, discuss or deliberate, or take action upon any item within the subject matter jurisdiction of the Board ~~or district~~. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or District official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or District official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

(cf. 9012 - Board Member Electronic Communications)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. ANY DOUBT ABOUT A REQUEST FOR ACCOMMODATION SHALL BE RESOLVED IN FAVOR OF ACCESSIBILITY. (Government Code 54953, 54953.2, 54954.1, 54954.2)

NOTICE OF THE PROCEDURE FOR RECEIVING AND RESOLVING REQUESTS FOR ACCOMMODATION DESCRIBED ABOVE SHALL BE GIVEN IN EACH INSTANCE IN WHICH NOTICE OF THE TIME OF A MEETING IS OTHERWISE GIVEN OR THE AGENDA FOR THE MEETING IS OTHERWISE POSTED. (Government Code 54953)

MEETINGS AND NOTICES (cont.)

Regular Meetings

The Board shall hold one or two regular meeting(s) each month, with the exception of July and August, which have one meeting per month. Regular meetings shall be held at 6:00 p.m. on the first and/or third Thursdays of the month at 5130 Riverside Drive, Chino, unless otherwise posted.

The Board shall adjourn its meetings no later than 9:00 p.m. A meeting may be extended to no later than 9:30 p.m. by Board action.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the District's website. (Government Code 54954.2)

(cf. 1113 - District and School Websites)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose OR ON THE DISTRICT WEBSITE, CONSISTENT WITH GOVERNMENT CODE 54957.5, AT THE TIME THE MATERIALS ARE DISTRIBUTED TO ALL OR A MAJORITY OF THE BOARD. (Government Code 54957.5)

(cf. 1340 - Access to District Records)

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, Assistant Superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

(cf. 2121 - Superintendent's Contract)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice shall be received at least 24 hours before the time of the meeting. The notice also shall be posted on the district's internet website. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at these meetings. (Education Code 35144; Government Code 54956)

MEETINGS AND NOTICES (cont.)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice or 24-hour posting requirement for special meetings pursuant to Government Code 54956.

The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. (Government Code 54956.5) In the case of a dire emergency, the Board president OR DESIGNEE shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

MEETINGS AND NOTICES (cont.)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meetings to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss the Board roles and relationships.

(cf. 2000 - Concepts and Roles)

(cf. 2111 - Superintendent Governance Standards)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9400 – Board Self-Evaluation)

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within District boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of the Board members at any of the following events is not subject to ~~state open meeting laws~~ THE BROWN ACT provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school boards

MEETINGS AND NOTICES (cont.)

2. An open, publicized meeting organized by a person or organization other than the District to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

(cf. 9130 - Board Committees)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to disabled persons or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Meetings shall be held within District boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order, or to attend a judicial or administrative proceeding to which the District is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the District has no meeting facility within its boundaries or if its principal office is located outside the District

MEETINGS AND NOTICES (cont.)

5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the District over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the District, but located outside the District, provided the meeting is limited to items directly related to that facility
7. Visit the office of the District's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on non-adversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for superintendent of the District
10. Interview a potential employee from another District

Meetings exempted from the boundary requirements, specified in items # 1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

TRADITIONAL Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

ALL TELECONFERENCED MEETINGS SHALL BE CONDUCTED IN A MANNER THAT PROTECTS THE STATUTORY AND CONSTITUTIONAL RIGHTS OF THE PARTIES OR THE PUBLIC APPEARING BEFORE THE BOARD. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within District boundaries. (Government Code 54953)

MEETINGS AND NOTICES (cont.)

UNLESS A BOARD MEMBER PARTICIPATES BY TELECONFERENCE PURSUANT TO THE PROVISIONS DESCRIBED IN THE SECTIONS "TELECONFERENCING DURING A PERSONAL EMERGENCY," "TELECONFERENCING FOR 'JUST CAUSE'" OR "TELECONFERENCING DURING A PROCLAIMED STATE OF EMERGENCY" BELOW, Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. ~~Additional teleconference locations may be provided to the public.~~ (Government Code 54953)

All teleconference locations shall be accessible to the public AND THE PUBLIC SHALL HAVE THE RIGHT TO ADDRESS THE BOARD DIRECTLY AT EACH TELECONFERENCE LOCATION. ~~All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location.~~ ADDITIONAL TELECONFERENCE LOCATIONS MAY BE PROVIDED TO THE PUBLIC. (Government Code 54953)

TELECONFERENCING DURING A PERSONAL EMERGENCY

UNTIL JANUARY 1, 2026, WITH APPROVAL FROM THE MAJORITY OF THE BOARD, A BOARD MEMBER MAY BE PERMITTED TO PARTICIPATE IN A MEETING REMOTELY WHEN A PHYSICAL OR FAMILY MEDICAL EMERGENCY PREVENTS THE BOARD MEMBER FROM ATTENDING IN PERSON. THE BOARD MEMBER REQUESTING TO APPEAR REMOTELY SHALL NOTIFY THE BOARD OF THE EMERGENCY SITUATION AS SOON AS POSSIBLE, AND PROVIDE A CONCISE GENERAL DESCRIPTION OF THE CIRCUMSTANCES RELATING TO THE BOARD MEMBER'S NEED TO APPEAR REMOTELY. THE BOARD MEMBER SHALL NOT BE REQUIRED TO DISCLOSE ANY DISABILITY, MEDICAL DIAGNOSIS, OR PERSONAL MEDICAL INFORMATION EXEMPT UNDER EXISTING LAW. (Government Code 54953)

A BOARD MEMBER MAY NOT APPEAR REMOTELY UNDER EMERGENCY CIRCUMSTANCES FOR MORE THAN 20 PERCENT OF THE BOARD'S REGULAR MEETINGS OR FOR MORE THAN THREE CONSECUTIVE MONTHS. IF THE BOARD MEETS LESS THAN 10 TIMES IN A CALENDAR YEAR, A BOARD MEMBER MAY NOT APPEAR REMOTELY UNDER EMERGENCY CIRCUMSTANCES FOR MORE THAN TWO MEETINGS. (Government Code 54953)

WHEN A BOARD MEMBER IS APPROVED TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES, THE BOARD MEMBER IS NOT REQUIRED TO PARTICIPATE FROM A LOCATION WHICH IS ACCESSIBLE TO THE PUBLIC AND THE LOCATION DOES NOT NEED TO BE IDENTIFIED ON THE AGENDA. (Government Code 54953)

MEETINGS AND NOTICES (cont.)

IF PERMITTED TO PARTICIPATE REMOTELY, THE BOARD MEMBER SHALL UTILIZE BOTH AUDIO AND VISUAL TECHNOLOGY AND PUBLICLY DISCLOSE, BEFORE ANY ACTION IS TAKEN, WHETHER ANY OTHER INDIVIDUALS 18 YEARS OR OLDER ARE PRESENT IN THE REMOTE LOCATION WITH THE BOARD MEMBER, AND THE GENERAL NATURE OF THE MEMBER'S RELATIONSHIP WITH SUCH INDIVIDUALS. (Government Code 54953)

THE DISTRICT SHALL ALSO PROVIDE PUBLIC ACCESS TO THE MEETING VIA A TWO-WAY AUDIOVISUAL PLATFORM OR A TWO-WAY AUDIO SERVICE AND A LIVE WEBCAST, WITH PUBLIC COMMENT BEING ALLOWED VIA THE REMOTE PLATFORM AS WELL AS IN PERSON AND THE PUBLIC SHALL BE ABLE TO OFFER COMMENTS IN REAL TIME. THE AGENDA SHALL INCLUDE INFORMATION DESCRIBING HOW MEMBERS OF THE PUBLIC CAN ACCESS THE PLATFORM. (Government Code 54953)

IF A DISRUPTION PREVENTS BROADCASTING THE MEETING TO MEMBERS OF THE PUBLIC USING THE CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION, OR A DISRUPTION THAT IS WITHIN THE BOARD'S CONTROL PREVENTS MEMBERS OF THE PUBLIC FROM OFFERING PUBLIC COMMENTS USING THE CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION, THE BOARD SHALL NOT TAKE ACTION ON AGENDA ITEMS UNTIL PUBLIC ACCESS TO THE MEETING IS RESTORED. (Government Code 54953)

TELECONFERENCING FOR "JUST CAUSE"

A BOARD MEMBER MAY BE PERMITTED TO APPEAR REMOTELY, PURSUANT TO THE PROVISIONS BELOW, FOR JUST CAUSE FOR NO MORE THAN TWO MEETINGS PER CALENDAR YEAR. A BOARD MEMBER APPEARING FOR JUST CAUSE SHALL NOTIFY THE BOARD AT THE EARLIEST POSSIBLE OPPORTUNITY OF THE NEED TO PARTICIPATE IN THE MEETING REMOTELY, INCLUDING AT THE START OF A REGULAR MEETING. (Government Code 54953)

JUST CAUSE MAY EXIST FOR ANY OF THE FOLLOWING: (Government Code 54953)

1. A CHILDCARE OR CAREGIVING NEED OF A CHILD, PARENT, GRANDPARENT, GRANDCHILD, SIBLING, SPOUSE, OR DOMESTIC PARTNER THAT REQUIRES A BOARD MEMBER TO PARTICIPATE REMOTELY
2. A CONTAGIOUS ILLNESS PREVENTS A BOARD MEMBER FROM ATTENDING IN PERSON
3. A BOARD MEMBER HAS A NEED RELATED TO A PHYSICAL OR MENTAL DISABILITY NOT OTHERWISE REASONABLY ACCOMMODATED

MEETINGS AND NOTICES (cont.)

4. A BOARD MEMBER IS TRAVELING WHILE ON OFFICIAL BUSINESS OF THE BOARD OR ANOTHER STATE OR LOCAL AGENCY

WHEN A BOARD MEMBER PARTICIPATES REMOTELY FOR JUST CAUSE, THE BOARD MEMBER IS NOT REQUIRED TO PARTICIPATE FROM A LOCATION WHICH IS ACCESSIBLE TO THE PUBLIC AND THE LOCATION DOES NOT NEED TO BE IDENTIFIED ON THE AGENDA. (Government Code 54953)

IF THE BOARD MEMBER PARTICIPATES REMOTELY, THE BOARD MEMBER SHALL UTILIZE BOTH AUDIO AND VISUAL TECHNOLOGY AND PUBLICLY DISCLOSE, BEFORE ANY ACTION IS TAKEN, WHETHER ANY OTHER INDIVIDUALS 18 YEARS OR OLDER ARE PRESENT IN THE REMOTE LOCATION WITH THE BOARD MEMBER, AND THE GENERAL NATURE OF THE MEMBER'S RELATIONSHIP WITH SUCH INDIVIDUALS. (Government Code 54953)

THE DISTRICT SHALL ALSO PROVIDE PUBLIC ACCESS TO THE MEETING VIA A TWO-WAY AUDIOVISUAL PLATFORM OR A TWO-WAY AUDIO SERVICE AND A LIVE WEBCAST, WITH PUBLIC COMMENT BEING ALLOWED VIA THE REMOTE PLATFORM AS WELL AS IN PERSON AND THE PUBLIC SHALL BE ABLE TO OFFER COMMENTS IN REAL TIME. THE AGENDA SHALL INCLUDE INFORMATION DESCRIBING HOW MEMBERS OF THE PUBLIC CAN ACCESS THE PLATFORM. (Government Code 54953)

IF A DISRUPTION PREVENTS BROADCASTING THE MEETING TO MEMBERS OF THE PUBLIC USING THE CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION, OR A DISRUPTION THAT IS WITHIN THE BOARD'S CONTROL PREVENTS MEMBERS OF THE PUBLIC FROM OFFERING PUBLIC COMMENTS USING THE CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION, THE BOARD SHALL NOT TAKE ACTION ON AGENDA ITEMS UNTIL PUBLIC ACCESS TO THE MEETING IS RESTORED. (Government Code 54953)

TELECONFERENCING DURING A PROCLAIMED STATE OF EMERGENCY

UNTIL JANUARY 1, 2024, the Board may conduct Board meetings by teleconference without posting agendas at all teleconference locations, identifying teleconference locations in meeting notices and agendas, allowing public access to each teleconference location, providing an opportunity for members of the public to address the Board directly at each teleconference location, and ensuring that at least a quorum of the Board participate from locations within District boundaries, during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. State or local officials have imposed or recommended measures to promote social distancing

MEETINGS AND NOTICES (cont.)

2. For the purpose of determining, by majority vote, whether as the result of the emergency meeting in person would present imminent risks to the health or safety of attendees
3. When it has been determined, by majority vote as described in item #2 above, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees

To conduct a teleconference meeting for these purposes the following requirements shall be satisfied: (Government Code 54953)

1. The notice and agenda shall be given and posted as otherwise required by the Brown Act
2. The notice and agenda of the meeting shall specify the means by which members of the public may access the meeting and offer public comments, including via a call-in or internet-based service option. Members of the public may be required to register to log in to a meeting when making public comments through an internet web site or other online platform that is operated by a third-party and not under the control of the Board
3. Members of the public shall be allowed to access the meeting, and the agenda shall provide an opportunity for members of the public to address the Board directly pursuant to Government Code 54954.3
4. Members of the public shall not be required to submit public comments in advance of a Board meeting and shall be provided an opportunity to address the Board and offer comments in real time
5. Public comment periods shall not be closed until the timed public comment period, if such is offered by the Board, has elapsed or, if not timed, until a reasonable amount of time per agenda item has been allowed
6. If during a Board meeting a disruption occurs which prevents the District from broadcasting the meeting to members of the public or for members of the public to offer public comments, the Board shall take no further action on any agenda item until public access via the call-in or internet-based service option to the meeting is restored

The District may, in its discretion, provide a physical location from which the public may attend or comment. (Government Code 54953) the Board may continue to conduct meetings by teleconference, as specified above for teleconferencing during proclaimed states of emergency, by a majority vote finding within 30 days after teleconferencing for the first time, and every 30 days thereafter, that either: (Government Code 54953)

MEETINGS AND NOTICES (cont.)

1. The state of emergency continues to directly impact the ability of the Board to meet safely in person
2. State or local officials continue to impose or recommend measures to promote social distancing

~~All Board policies, administrative regulations and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.~~

Legal Reference:

EDUCATION CODE

35140 Time and place of meetings
35143 Annual organizational meeting, date, and notice
35144 Special meeting
35145 Public meetings
35145.5 Agenda; public participation; regulations
35146 Closed sessions in connection with a student
35147 Open meeting law exceptions and applications

GOVERNMENT CODE

3511.1 Local agency executives
11135 State programs and activities; prohibition of discrimination
54950-54963 The Ralph M. Brown Act, especially:
54953 Meetings to be open and public; attendance
54954 Time and place of regular meetings
54954.2 Agenda posting requirements, board actions
54956 Special meetings; call; notice
54956.5 Emergency meetings

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications for individuals with disabilities
36.303 Auxiliary aids and services for individuals with disabilities

COURT DECISIONS

Garnier v. Poway Unified School District, No. 17-cv-2215-W (JLB), 2019 WL 4736208 (S.D. Cal. September 26, 2019)

Knight First Amendment Institute at Columbia University v. Trump, 928 F.3d 226 (2019)

Wolfe v. City of Fremont, (2006) 144 Cal.App. 4th 54433

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 218 (2005)
84 Ops.Cal.Atty.Gen. 181 (2001)
84 Ops.Cal.Atty.Gen. 30 (2001)
79 Ops.Cal.Atty.Gen. 69 (1996)
78 Ops.Cal.Atty.Gen. 327 (1995)

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2019

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

The ABCs of Open Government Laws

MEETINGS AND NOTICES (cont.)

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, 2nd Ed., 2010

WEBSITES:

California School Boards Association: www.csba.org

California School Boards Association, GAMUT Meetings:

www.csba.org/ProductsAndServices/AllServices/GamutMeetingsPolicy

California Attorney General's Office: oag.ca.gov/home

Institute for Local Government: www.ca-ilg.org

League of California Cities: <http://www.cacities.org>

Chino Valley Unified School District

Bylaw adopted: August 17, 1995

Revised: May 20, 1999

Revised: July 15, 1999

Revised: July 17, 2003

Revised: November 6, 2008

Revised: October 20, 2011

Revised: April 5, 2012

Revised: August 15, 2019

Revised: February 4, 2021

Revised: February 3, 2023

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

SUBJECT: REVISION OF BYLAWS OF THE BOARD 9322—AGENDA/MEETING MATERIALS

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Bylaws of the Board 9322—Agenda/Meetings materials is being updated to move material regarding public comments to be with content related language; amend language to be more closely aligned with code language; add material regarding the means for in-person and remote public comments; reflect new law (AB 2449, 2022), which requires boards to maintain and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation to board meetings for individuals with disabilities. The bylaw is also updated to provide that each agenda for a regular meeting is required to list the address designated by the Superintendent or designee for public inspection of documents related to records of a statement threatening litigation against the district to be discussed in closed session, in addition to documents related to open session, when such documents have been distributed to the Governing Board less than 72 hours before a Board meeting; clarify that the Board President and Superintendent decide when an item is placed on the agenda; include that public records under the Public Records Act and that relate to an agenda item which contains a claim or written threat of litigation, to be discussed in closed session are required to be made available to the public, in addition to documents that relate to an agenda item scheduled for the open session of a regular meeting; and, new law (AB 2647, 2022) which clarifies how districts can, without opening their offices after normal business hours, comply with the portion of the Brown Act that requires writings or documents distributed to a majority of a local legislative body less than 72 hours before a meeting to also be distributed to the public.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Bylaws of the Board 9322—Agenda/Meeting Materials.

FISCAL IMPACT

None.

NE:pk

AGENDA/MEETING MATERIALS

Agenda Content

Board of Education meeting agendas shall reflect the District's vision and goals and the Board's focus on student learning and well-being.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

Each agenda shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. ~~However, the agenda DOES NOT need to provide an opportunity for public comment ON AN item that has previously been considered at an open meeting of BY a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item, at that meeting and that BEFORE OR DURING THE COMMITTEE'S CONSIDERATION OF THE ITEM, AND the item has not been substantially changed since the committee considered it.~~ (Government Code 54954.3)

The agenda for a regular Board meeting shall also provide members of the public an opportunity to ADDRESS THE BOARD REGARDING MATTERS ~~provide comment on matters which are not on the agenda, but which are~~ within the subject matter jurisdiction of the Board WHICH ARE NOT ON THE AGENDA. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each meeting agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of agenda documents related to an open session item, OR FOR RECORDS OF A STATEMENT THREATENING LITIGATION AGAINST THE DISTRICT TO BE DISCUSSED IN CLOSED SESSION, WHEN SUCH DOCUMENTS ~~that~~ have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

~~The agenda shall include information regarding how, when, and to whom a request should be made if an individual requires disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting. (Government Code 54954.2)~~

AGENDA/MEETING MATERIALS (cont.)**Agenda Preparation**

The Board President and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting.

(cf. 9121 - President)

(cf. 9122 - Secretary)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least 30 days before the scheduled meeting date. Items submitted less than 30 days before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda the Board President and Superintendent shall determine if the item is merely a request for information ~~or whether the issue is covered by an existing policy or administrative regulation~~ AND IF SO, RESPOND ACCORDINGLY.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent or designee shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item ~~that does not require immediate action~~ AND WHEN THE ITEM IS PLACED ON THE AGENDA.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature or items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a ~~regular~~ SEPARATE agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item UNLESS SUCH ITEM ~~that~~ has BEEN ~~not~~ been previously considered AT AN OPEN MEETING OF A COMMITTEE COMPRISED EXCLUSIVELY OF THE BOARD MEMBERS. (Government Code 54954.3)

AGENDA/MEETING MATERIALS (cont.)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Any Board action that involves borrowing \$100,000.00 or more shall be discussed, considered and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

No item shall be pulled from the published Board agenda without consensus of the Board.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 1340 - Access to District Records)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees; staff; and others; and other available documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

(cf. 9012 - Board Member Electronic Communications)

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act (PRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting OR WHICH CONTAIN A CLAIM OR WRITTEN THREAT OF LITIGATION THAT WILL BE DISCUSSED IN CLOSED SESSION shall be made available to the public. (Government Code 54957.5)

AGENDA/MEETING MATERIALS (cont.)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the District website. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the District's agenda management platform in accordance with Government Code 54954.2. When the District utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the website with the District's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

~~If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. (Government Code 54957.5)~~

IF A WRITING WHICH RELATES TO AN OPEN SESSION AGENDA ITEM OR WHICH CONTAINS A CLAIM OR WRITTEN THREAT OF LITIGATION WHICH WILL BE DISCUSSED IN CLOSED SESSION DURING A REGULAR BOARD MEETING IS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO A MEETING, THE SUPERINTENDENT OR DESIGNEE SHALL MAKE THE WRITING AVAILABLE FOR PUBLIC INSPECTION AT A DESIGNATED LOCATION AT THE SAME TIME THE DOCUMENT IS DISTRIBUTED TO ALL OR A MAJORITY OF THE BOARD. HOWEVER, IF THE WRITING IS DISTRIBUTED TO AT LEAST A MAJORITY OF THE BOARD AT A TIME WHEN THE DESIGNATED LOCATION IS CLOSED TO THE PUBLIC, THIS REQUIREMENT MAY BE SATISFIED BY POSTING THE WRITING ON THE DISTRICT WEBSITE IF THE FOLLOWING CONDITIONS ARE MET: (GOVERNMENT CODE 54957.5)

1. AN INITIAL STAFF REPORT OR SIMILAR DOCUMENT CONTAINING AN EXECUTIVE SUMMARY AND ANY STAFF RECOMMENDATIONS RELATED TO THE AGENDA ITEM IS MADE AVAILABLE FOR PUBLIC INSPECTION AT THE DESIGNATED LOCATION AT LEAST 72 HOURS BEFORE THE MEETING
2. THE WRITING IS IMMEDIATELY POSTED ON THE DISTRICT'S WEBSITE IN A POSITION AND MANNER THAT MAKES IT CLEAR THAT THE WRITING RELATES TO AN AGENDA ITEM FOR THE UPCOMING MEETING
3. THE DISTRICT LISTS THE WEBSITE ADDRESS WHERE SUCH WRITINGS MAY BE ACCESSED ON ALL BOARD MEETING AGENDAS

AGENDA/MEETING MATERIALS (cont.)

4. A PHYSICAL COPY OF THE DOCUMENT IS MADE AVAILABLE FOR PUBLIC INSPECTION AT THE DESIGNATED LOCATION AT THE BEGINNING OF THE NEXT REGULAR BUSINESS HOURS, BUT NOT LESS THAN 24 HOURS BEFORE THE RELEVANT BOARD MEETING

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet to any person who requests such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a website link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the District or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the PRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Legal Reference:

EDUCATION CODE

35144 Special meetings

35145 Public meetings

35145.5 Right of public to place matters on agenda

GOVERNMENT CODE

6250-6270 Public Records Act

53635.7 Separate item of business

54954.1 Mailed agenda of meeting

AGENDA/MEETING MATERIALS (cont.)

54954.2 Agenda posting requirements; board actions

54954.3 Opportunity for public to address legislative body

54954.5 Closed session item descriptions

54956.5 Emergency meetings

54957.5 Availability of public records

54960.2 Challenging board actions; cease and desist

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

Mooney v. Garcia, (2012) 207 Cal.App.4th 229

Caldwell v. Roseville Joint Union High School District, 2007 U.S. Dist. LEXIS 66318

ATTORNEY GENERAL OPINIONS

99 Ops. Cal. Atty. Gen. 11 (2016)

78 Ops.Cal.Atty.Gen. 327 (1995)

Chino Valley Unified School District

Bylaw adopted: March 6, 1997

Revised: June 4, 1998

Revised: July 17, 2003

Revised: June 7, 2007

Revised: November 17, 2011

Revised: March 21, 2013

Revised: February 7, 2019

Revised: April 21, 2022

REVISED:

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: WILLIAMS SETTLEMENT LEGISLATION QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY FOR APRIL THROUGH JUNE 2023

=====

BACKGROUND

In accordance with the Williams settlement legislation, Education Code 35186 states that the Superintendent or designee shall report summarized data on the nature and resolution of all Williams related complaints to the Board of Education and the San Bernardino County Superintendent of Schools on a quarterly basis. Williams related complaints are complaints specific to 1) insufficiency of instructional materials, 2) unsafe facilities, or 3) teacher vacancy or misassignment. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April through June 2023.

FISCAL IMPACT

None.

NE:GP:gks

Williams Settlement Legislation
Quarterly Uniform Complaint Report Summary
For submission to school district governing board and county office of education

District Name: Chino Valley Unified School District

Quarter covered by this report: April 2023 – June 2023

Please fill in the following table. Enter 0 in any cell that does not apply.

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
Totals	0	0	0

Submitted by: Grace Park, Ed.D.

Title: Associate Superintendent, Curriculum, Instruction, Innovation, and Support

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: ANNUAL REPORT PER BOARD POLICY 3470 DEBT ISSUANCE
AND MANAGEMENT**

=====

BACKGROUND

Senate Bill 1029, which went into effect in 2017, requires local California governmental agencies to establish local debt policies and reporting requirements. In compliance with this legislation, the Board of Education adopted Board Policy 3470 Debt Issuance and Management. Per BP 3470, "the Superintendent or designee shall annually report to the Board regarding debts issued by the District, including information on actual and projected tax rates, an analysis of bonding capacity, credit agency ratings on the District's bonds, market update and refunding opportunities, new development for California bond financings, and the District's compliance with post-issuance requirements."

The following report was prepared by the District's consultant Keygent Advisors, LLC. on debt issuance and management.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended that the Board of Education receive for information the annual report per Board Policy 3470 Debt Issuance and Management.

FISCAL IMPACT

None.
NE:SHC:GJS

BOARD COMMUNICATION

To: Chino Valley Unified School District Board of Education

From: Sandra Chen, Associate Superintendent, Business Services
Gregory Stachura, Assistant Superintendent Facilities, Planning & Operations
Keygent LLC, District Financial Advisor

Date: June 1, 2023

RE: Annual Report per Board Debt Issuance & Management Policy 3470

The purpose of this Board communication is to provide the annual report required under Board Policy 3470 (Debt Issuance and Management). The policy states the following:

“The Superintendent or designee shall annually report to the Board regarding debts issued by the District, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the District's bonds, market update and refunding opportunities, new development for California bond financings, and the District's compliance with post-issuance requirements.”

Debts Issued by the District

The District has the following debt outstanding:

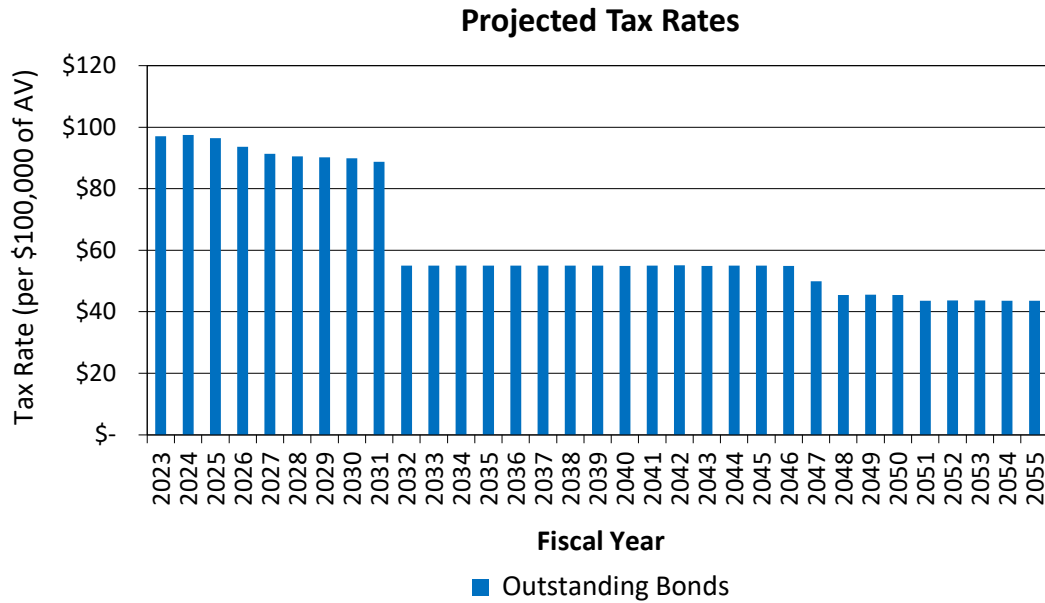
General Obligation Bonds				
Issuance	Issuance Date	Maturity Date	Issuance Amount	Principal Outstanding June 1, 2022
2014 General Obligation Refunding Bonds	8/7/2014	8/1/2030	\$ 22,425,000	\$ 20,895,000
General Obligation Bonds Election of 2016, Series 2017A	5/11/2017	8/1/2055	208,000,000	179,735,000
2017 General Obligation Refunding Bonds	5/11/2017	8/1/2031	54,555,000	51,665,000
General Obligation Bonds Election of 2016, Series 2020B	4/29/2020	8/1/2055	258,000,000	256,470,000
2020 General Obligation Refunding Bonds	4/29/2020	8/1/2026	21,760,000	17,880,000
General Obligation Bonds Election of 2016, Series 2022C	4/27/2022	8/1/2055	140,499,867	140,499,867
2022 General Obligation Refunding Bonds (2012A)	5/4/2022	8/1/2027	8,295,000	8,225,000
Total			\$ 713,534,867	\$ 675,369,867

Actual & Projected Tax Rates

The District's bond tax rate for the 2022-23 fiscal year was 0.0900% or \$90.00 per \$100,000 of assessed valuation.

The District's projected tax rates are shown below. They are based on the following assumptions:

- Annual assessed value growth rate of 4.5%
- 8% secured and unsecured tax delinquency per San Bernardino County Auditor-Controller
- No supplemental tax collections (which typically lower the annual tax rate)



Bonding Capacity

Bonding capacity is a statutory limit on the amount of general obligation bonds that can be issued at any given time. The District is also limited by the amount of bond authorization approved by voters. Bonding capacity is based on:

- Current assessed value multiplied by 2.50% statutory debt limit factor
- Less: outstanding general obligation bonds

Estimated Current Bonding Capacity ⁽¹⁾

2022-23 Total AV	\$ 35,214,937,546
Statutory Debt Limit Factor	x 2.50%
Bonding Capacity	<u>880,373,439</u>
Outstanding General Obligation Bonds	(675,369,867)
Available Bonding Capacity	\$ 205,003,572

⁽¹⁾ Subject to confirmation by the County Auditor-Controller.

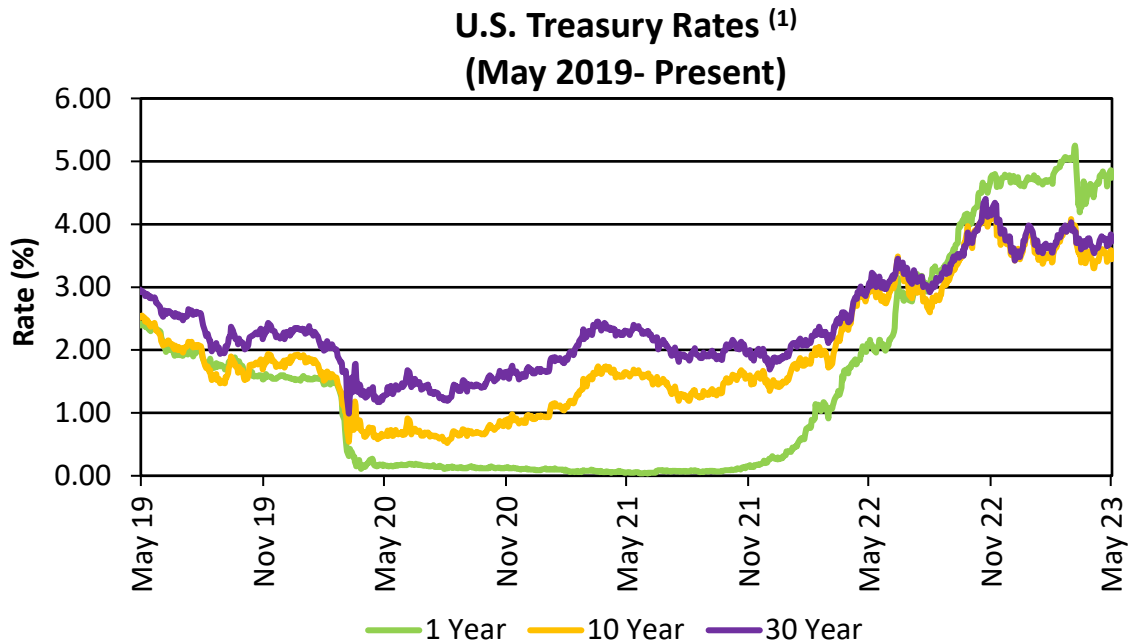
District Credit Ratings

The three major credit rating agencies are Moody's, Standard & Poor's, and Fitch. Districts are rated on (1) local economy/tax base, (2) district finances, (3) district debt/pension obligations and (4) district management. Based on that information, districts are assigned a rating in accordance with the respective rating scale. The District's current bond ratings are 'Aa2' from Moody's (as of March 30, 2023) and 'AA-' from Standard & Poor's (as of December 22, 2022). The District does not have a Fitch rating.

	Moody's	Standard & Poor's	Fitch	Rating Description
Investment grade	Aaa	AAA	AAA	Prime
	Aa1	AA+	AA+	High grade
	Aa2	AA	AA	
	Aa3	AA-	AA-	
	A1	A+	A+	Upper medium grade
	A2	A	A	
	A3	A-	A-	
	Baa1	BBB+	BBB+	Lower medium grade
	Baa2	BBB	BBB	
	Baa3	BBB-	BBB-	
Non-investment grade	Ba1	BB+	BB+	Speculative
	Ba2	BB	BB	
	Ba3	BB-	BB-	
	B1	B+	B+	Highly speculative
	B2	B	B	
	B3	B-	B-	
	Caa1 & below	CCC+ & below	CCC & below	Extremely speculative/ Default

Market Update

As shown below, U.S. Treasury rates have experienced significant increases. Interest rates have risen from pandemic lows as a result of inflation/supply chain constraints, the war in Ukraine, the banking crisis and Fed rate increases (both taken and anticipated).



⁽¹⁾ Source: U.S. Department of the Treasury.

Refunding Opportunities

The District's 2014 General Obligation Refunding Bonds can potentially be refinanced and yield savings for District taxpayers on a forward basis. The estimated present value savings are currently above the industry benchmark of 3%. The refinancing opportunity will continue to be monitored.

New Developments for California Bond Financings

Investing in Our Communities Act

This standalone bill has been introduced to the House of Representatives. It would restore a provision eliminated in 2017 by the Tax Cuts and Jobs Act. The bill would allow states and localities, including school districts, to issue tax-exempt advanced refundings rather than taxable advanced refundings. The result would be lower interest rates for districts when refinancing debt on an advanced basis.

Senate Bill 532

If approved, this bill would remove the current legal requirement to include certain financial disclosures in the 75-word ballot label for new bond measures. Instead, it would enable local jurisdictions to provide such information in the voter information guide, which provides more space for appropriate context and

explanation. CASBO is in support of the change, as it is believed it would help voters better understand the potential financial impacts of a proposed tax measure.

Potential State-Wide Bond Measures for School Facilities

Two new State-wide bonds (Assembly Bill 247 and Senate Bill 28) are pending in the legislature. Both bonds would provide funds for California education facilities. Assembly Bill 247 would provide an unspecified amount in funding, while Senate Bill 28 would provide \$15.5 billion in funding. Senate Bill 28 would also increase the statutory bonding capacity for K-14 districts.

District's Compliance with Post-Issuance Requirements

The District has monitored its compliance with post-issuance requirements, including:

- Assign responsible personnel of the District to monitor and ensure compliance with the restrictions contained in each issuance's tax certificate
- Provide adequate training to responsible District personnel to monitor compliance
- Establish adequate record retention and calendaring mechanisms internally to ensure that the District will be able to establish post issuance compliance
- Maintain records detailing the investment and expenditures of financing proceeds
- Seek expert advice regarding compliance with the arbitrage rebate and yield restriction provisions
- Carefully monitor and calendar the dates by which financing proceeds should be expended to comply with yield restriction and rebate exceptions and the dates rebate must be paid, if applicable
- Monitor use and retain contracts related to the use of the projects financed by the issuances throughout the term of the financings
- Regularly consult with bond counsel and other District advisors regarding any issues that arise regarding post issuance compliance